

**BLAIR TOWNSHIP BOARD OF SUPERVISORS  
375 CEDARCREST DRIVE  
DUNCANSVILLE, PA 16635**

**MINUTES OF THE MONTHLY MEETING OF SEPTEMBER 11, 2018**

Chairman Edward Silvetti called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were: Chairman Silvetti and Supervisors Palmer Brown and Paul Amigh, II; Secretary/Treasurer Betty Robertson; Sergeant Roger Peacock; Building Code and Ordinance Enforcement Officer Donald Ott; Chris Dutrow, PE of Stiffler, McGraw & Associates; and Solicitor Michael Rouch.

Chairman Silvetti announced: "Public comment is both welcomed and invited. Any persons wishing to speak on an agenda item or during the public comment period may be limited to five minutes per person." Attendees were also asked to silence their cell phones.

Chairman Silvetti announced that a Public Work Session was held on Friday, August 31, 2018 at 3:00 p.m., noting the purpose being principally to discuss stormwater issues.

Supervisor Brown made a motion to approve the minutes of the Monthly Business Meeting of August 14, 2018. Chairman Silvetti seconded the motion. The motion passed with two yes votes. Supervisor Amigh abstained, having been absent from the August 14<sup>TH</sup> Meeting.

The Secretary commented that the Work Session Minutes from August 31<sup>st</sup>, 2018 have not yet been prepared for review.

Next discussed were disbursements for the month of August: Payroll totaled \$31,655.62; General Fund disbursements and payroll liabilities for the month of August totaled \$46,487.37; Liquid Fuels disbursements of \$6,179.34; Capital Reserve disbursements of \$1,131.00 and Local Services Tax disbursements of \$12,286.00. Supervisor Amigh made a motion to approve total disbursements in the amount of \$97,739.33. Supervisor Brown seconded the motion. The motion to approve the total disbursements in the amount of \$97,739.33 passed with a unanimous vote.

Supervisor Brown made a motion to approve the Treasury Balance for August 2018 as \$1,012,194.74. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for August 2018 as \$102,024.82. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti announced that anyone wishing to address the Board of Supervisors may now do so. He also stated that, given the ongoing interest in recent stormwater issues he would opt to move listed storm water agenda items to be addressed following public comment.

**Mr. & Mrs. Jerry White of 1130 Edgewood Drive.** Mr. White stated that they have lived at their address for 16 years. Their property is next to the Edgewood retention pond. He noted that the stormwater situation is becoming progressively worse, highlighting the inability of the drainage trench to carry the stormwater and asked if there is any way to divert the water. Chairman Silvetti commented that he, Chris Dutrow, John Reed and Donald Ott conducted a walk-through survey of the Township's areas significantly affected from the July and August rain events. Any resolutions clearly must be considered comprehensively rather than lot by lot.

It had previously been stated that in the **upper Penn Farms** area recent paving raised the blacktop, changing the flow of stormwater, referencing the corner of Pennington and Robin. It was also noted that the stormwater ditch is only on one side of the road.

Chairman Silvetti stated that he had met with Jeff Holtzinger, **Pleasant View Phase 6** developer. Mr. Holtzinger reaffirmed that the 27" stormwater inlet at the Hamer Drive cul-de-sac is designed to capture the Pleasant View Phase 6 stormwater. He noted that the Sunoco pipeline construction is a contributing factor to the stormwater issue because fine grading by Sunoco at this site has not been done to date. Chairman Silvetti stated that an onsite meeting with Joe Massaro (Sunoco), Chris Dutrow and Jeff Holtzinger is needed to address the issue and to determine what needs done to prevent further stormwater flow down Hamer Drive. Mr. Holtzinger stated that he can make some grading improvements at the site in order to redirect more stormwater to the 27-inch inlet.

Chris Dutrow commented that the Township is responsible to address the stormwater issue, but that issues regarding **mud and debris** are to be addressed by the Blair County Conservation District. He noted that 20 days are allowed, according to NPDES requirements, to stabilize a site.

The **Tomassetti, Brentwood culvert pipe** issue was next discussed. Mr. Tomassetti is requesting an easement be drawn up by the Township to have the Township repair a separated concrete stormwater pipe on his property. It was determined that if there is no current dedication or easement in place, the repair would be the responsibility of the property owner, rather than the Township. Solicitor Rouch agreed to research this at the Blair County Courthouse.

It was agreed that an overall plan is needed in order to properly address these stormwater issues. Also discussed was an email requesting a **curb** be constructed at the **corner of Pennington**, between Robin and Meadow Lane(s).

Chris Dutrow provided **Detail for Roof Drain Seepage Pits**. If required for residential building permits, this could handle 4.8 inches of rain during a 100-year rain event. This would need to be enforced by the Township during construction.

The **Metz/Overdorf** development was discussed, noting that rock sumps were outlined in this subdivision's storm water plan and thus should have been incorporated in the Developers Agreement. Solicitor Rouch commented that legal recourse could be taken against the developer.

Chris Dutrow commented that all of the outstanding items have been received on the **James and Lori Benner Lot Merger Plan** as presented by David Butterbaugh of P.J. Lehman. The Sewer Planning Module has been approved by DEP.

Supervisor Brown made a motion to **approve** the **James and Lori Benner Lot Merger Plan**. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

A 95-day extension was received for the **O'Reilly Auto Parts Subdivision**, as submitted by David K. Hines of Control Point Associates, Inc. The **DEP Sewage Facility Planning Module** remains outstanding.

Supervisor Brown made a motion to **approve** the **95-day Extension** for the **O'Reilly Auto Parts Subdivision Plan**. Supervisor Amigh seconded the motion. The motion to **grant** the **95-day extension** passed with a unanimous vote. The **municipal review** period will end on **12/19/2018**.

Supervisor Brown made a motion to **table** the **O'Reilly Auto Parts Subdivision Plan**. Supervisor Amigh seconded the motion. The motion to table passed with a unanimous vote.

The **O'Reilly Land Development Plan** was addressed. Supervisor Brown made a motion to table the O'Reilly Land Development plan, noting that the land development plan cannot be approved until the DEP module is in place and the subdivision is approved. Supervisor Amigh seconded the motion. The developer proposes to waive the interior landscaping in order to meet parking space requirements. The number of required parking spaces was discussed relative to the purpose of the building and those portions being retail vs. warehousing of auto parts; warehousing requires less parking spaces. Also, being requested is to cut into an existing earthen mound which protects the property from the Beaverdam Branch River encroaching. It appears this could exacerbate flooding. Conversation was not favorable for either suggestion. Chris will address this with the developer in his review comments. The motion to table the O'Reilly Land Development Plan passed with a unanimous vote. The municipal review period will end on November 12, 2018.

All the outstanding items have been received for the **Charles and Paulette Clapper Side Lot Addition**, as submitted by Todd Beiswenger of Young & Associates.

Supervisor Brown made a motion to **approve** the **Charles and Paulette Clapper Side Lot Addition**. Supervisor Amigh seconded the motion. The motion to **approve** the **Clapper Side Lot Addition** passed with a unanimous vote.

The **Mark and Jayme Wasicki Lot Consolidation Plan** was discussed, as submitted by Horace McAnuff of Geomatic Solutions. Chris Dutrow commented that review comments from the August 2<sup>nd</sup> letter have been addressed and there are no outstanding items.

Supervisor Brown made a motion to **approve** the **Mark and Jayme Wasicki Lot Consolidation Plan**. Supervisor Amigh seconded the motion. The motion to **approve** the **Mark and Jayme Wasicki Lot Consolidation Plan** passed with a unanimous vote.

The **Smith, Moyer, Kovach Subdivision & Lot Merger Plan** was discussed, as submitted by Andy Ebersole of Keller Engineers. A Form B Non-Build Waiver was presented.

Supervisor Amigh made a motion to approve submitting the **Form B Non-Build Waiver** to DEP. Supervisor Brown seconded the motion. The motion to **approve** the **Form B Non-Build Waiver** passed with a unanimous vote.

Supervisor Brown made a motion to approve the **Waiver** to **\$403**, plan scale size. Supervisor Amigh seconded the motion. The motion to **approve** **\$403** plan size passed with a unanimous vote.

Supervisor Amigh made a motion to **approve** the **Smith, Moyer, Kovach Subdivision & Lot Merger Plan**. Supervisor Brown seconded the motion. The motion to **approve** the **plan** passed with a unanimous vote.

Dave Cunningham of Keller Engineers has submitted a **DEP Planning Module** on behalf of the **Barneywood Subdivision Plan**. Supervisor Brown made a motion to approve Resolution No. 2018-07. Supervisor Amigh seconded the motion. The motion to **approve** **Resolution No. 2018-07** passed with a unanimous vote.

Supervisor Brown made a motion to approve submitting the **DEP Sewage Facilities Component 3 Planning Package** to DEP on behalf of the Barneywood Subdivision. Supervisor Amigh seconded the motion. The motion to **approve** submitting the package to DEP passed with a unanimous vote.

Supervisor Brown made a motion to **table** the **Barneywood Subdivision Plan**. Supervisor Amigh seconded the motion. Chris commented that there are many remaining issues. The motion to **table** the **Barneywood Subdivision Plan** passed with a unanimous vote.

Ben Piper of Keller Engineers submitted the **Carpenters Builders Addition Land Development Plan**. Chris Dutrow stated the intent is to expand the parking area. The stormwater will be handled by underground piping and a rain garden. The plan is still being reviewed by the engineer. The municipal review period will end on December 10, 2018.

Supervisor Brown made a motion to **table** the **Carpenters Builders Addition Land Development Plan**. Supervisor Amigh seconded the motion. The motion to **table** the plan passed with a unanimous vote.

The **2018 CDBG Project Selection** was represented by **Trina Illig**, Grants Coordinator for Blair County. The anticipated grant amount is \$93,229.00; \$16,781.00 (18%) goes to the County of Blair for administrating the grant, with \$76,448.00 to be allocated to projects. The allocation indicates an increase from 2017 in the amount of \$7,156.00. Trina recommended that the funds be placed in the Housing Rehab. She commented that the BTWSA Reservoir Road project is projected to begin in 2019 with connections being done in 2020. CDBG funds in the Housing Rehab category would allow lateral hookups to those who qualify under required income guidelines. Currently, Blair Township has a waiting

list of six housing rehab projects. Chairman Silvetti commented that he is frustrated because innovative ideas suggested by the Board for spending its CDBG funds are rejected . New CDBG funds remain available for three years, but prior to 2016 it was five years. Trina stated that should the scope of projects change; a revision or modification could be submitted to DCED for approval. Chairman Silvetti made a motion to **approve** allocating the **2018 CDBG Grant** funds to **Housing Rehab**. Supervisor Amigh seconded the motion. The motion to **approve 2018 CDBG Project Selection of Housing Rehab** passed with a unanimous vote.

The **2019 Minimum Municipal Obligation (MMO)** was presented for consideration. Chairman Silvetti commented that the retirement funds are currently in very good condition, but he cautioned that in the future when more employees begin to retire and draw their retirement funds, the MMOs would increase significantly .

Supervisor Amigh made a motion to approve the 2019 Police MMO in the amount of \$29,674.00. Supervisor Brown seconded the motion. The motion to **approve** the **2019 MMO** for the **Police** employees account in the amount of **\$29,674.00** passed with a unanimous vote.

Supervisor Amigh made a motion to approve the 2019 Non-Uniformed MMO in the amount of \$50,693.00. Supervisor Brown seconded the motion. The motion to **approve** the **2019 MMO** for the **Non-Uniformed** employees account in the amount of **\$50,693.00** passed with a unanimous vote.

The **LEMC** position was discussed. Chairman Silvetti commented that continuing to use a volunteer LEMC may not be the best way to move forward; volunteers are hard to attract, and the time commitment is significant. Mandated training, courses and the level of time and responsibility involved dictates the need to consider offering a stipend and expense reimbursement for the LEMC service. This is more than a volunteer position. The idea of sharing services with other municipalities was hashed out. Appointment of the LEMC also dictates the appointment of a Deputy LEMC. The entire process is cumbersome.

**Lou Legory**, Blair Township Highway Crew member, has agreed to fill the position of **LEMC** for the Township. He is also the Assistant Fire Chief for Allegheny Township Fire Department, which realistically could at times present a conflict. Historically, the Township allows their employees to remain on payroll when they are called to an emergency. This could be the case with the LEMC function should the need arise during the normal work shift. Otherwise, the Supervisors discussed the suggestion of paying \$1,000 annually, \$250.00 per quarter, as well as any out of pocket expense and mileage for the LEMC position. Chris Dutrow commented that Lou would be an excellent choice for the LEMC function, noting his efficiency at reporting on the Allegheny Volunteer Fire Company to the Allegheny Township Board of Supervisors.

Supervisor Brown made a motion to **approve paying \$1,000.00 annually**, \$250.00 per quarter, out of pocket expenses and mileage for the LEMC position. Supervisor Amigh seconded the motion. The motion **passed** with a unanimous vote.

Chairman Silvetti made a motion to accept the resignation of Paul Amigh, II from the LEMC position. Supervisor Brown seconded the motion. The motion accepting **Paul Amigh's resignation as LEMC** passed with two yes votes. Supervisor Amigh abstained.

Chairman Silvetti made a motion to **appoint Louis Legory** as the **Local Emergency Management Coordinator** for Blair Township, effective immediately. Supervisor Amigh seconded the motion. The motion to **appoint Mr. Legory as LEMC** passed with a unanimous vote.

With reference to the requirement for a **Deputy LEMC**, the position could be advertised on the Township's Website.

Chairman Silveti noted that the Board of Supervisors did file an Emergency Declaration with the most recent rain event of September 7-10, 2018.

Chairman Silveti stated that he mailed letters to the residents affected by the **Teds Way sidewalk**. Ten letters were mailed, including four from the cul-de-sac and residents from the odd-numbered side of the street, i.e., without a sidewalk. To date, one negative response was received.

The **Edgewood Drive Storm Water Basin Retrofit project** is underway. Due to the severe rain conditions, the contract deadline date of the end of September may need to be extended.

**Other Business:**

There being no further business, Supervisor Brown made a motion to adjourn. Supervisor Amigh seconded the motion. The motion to adjourn passed with a unanimous vote.

The meeting adjourned at 8:11 p.m.

The meeting immediately reconvened at 8:12 p.m. to include the approval of the Emergency Declaration that was filed on behalf of the Township for the rain event of September 07-10, 2018. Supervisor Amigh made a motion to approve the Emergency Declaration. Supervisor Brown seconded the motion. The motion to **approve the Emergency Declaration** passed with a unanimous vote.

There being no further business, Supervisor Amigh made a motion to adjourn. Supervisor Brown seconded the motion. The motion to adjourn passed with a unanimous vote.

The meeting adjourned at 8:13 p.m.

Respectfully Submitted by:

Betty Robertson  
Secretary