

**BLAIR TOWNSHIP SUPERVISORS
ORGANIZATION MEETING
TUESDAY, JANUARY 3, 2023
6:00 P.M.**

CALL TO ORDER

SUPERVISORS PRESENT:

Paul R. Amigh, II: _____
Bradley C. Germaux: _____
Louis J. Lusk: _____

OTHER OFFICIALS:

SECRETARY/TREASURER: B. Robertson _____
ASSISTANT SECRETARY/TREASURER: K. Bilek _____
POLICE DEPT. Represented By: R. White _____
HIGHWAY DEPARTMENT: J. Reed _____

SALUTE TO THE FLAG

REORGANIZATION:

ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

01. Chairman of the Board: _____

MOTION: _____ SECONDED: _____ VOTE: _____

02. Vice-Chairman

MOTION: _____ SECONDED: _____ VOTE: _____

03. Supervisor in Charge of the Municipal Office: _____
(Currently Paul Amigh)

MOTION: _____ SECONDED: _____ VOTE: _____

04. Supervisor in Charge of the Highway Department: _____
(Currently Lou Lusk)

MOTION: _____ SECONDED: _____ VOTE: _____

05. Supervisor in Charge of the Police Department: _____
(Currently Brad Germaux)

MOTION: _____ SECONDED: _____ VOTE: _____

06. Roadmaster: _____
(Currently John Reed)
MOTION: _____ SECONDED: _____ VOTE: _____

07. Secretary: _____
(Currently Betty Robertson)

MOTION: _____ SECONDED: _____ VOTE: _____

08. Treasurer: _____
(Currently Betty Robertson)

MOTION: _____ SECONDED: _____ VOTE: _____

09. Assistant Secretary/Treasurer: _____
(Currently Kami Bilek)

MOTION: _____ SECONDED: _____ VOTE: _____

10. Road Foreman: _____
(Currently John Reed)

MOTION: _____ SECONDED: _____ VOTE: _____

11. Road Crew and Maintenance: _____

Full Time: _____
(Currently Lois J. Legory, David Smith, and Todd Lynn)

MOTION: _____ SECONDED: _____ VOTE: _____

12. Chief of Police: _____
(Currently Roger A. White)

MOTION: _____ SECONDED: _____ VOTE: _____

Sergeant: _____
(Currently Roger C. Peacock, Jr.)

MOTION: _____ SECONDED: _____ VOTE: _____

Full Time Patrol Officers: _____
(Currently Nathan R. Hale, James Brantner, and Matthew Fleck)

MOTION: _____ SECONDED: _____ VOTE: _____

13. Building Code & Ordinance Enforcement Agency: _____
(Currently Pennsylvania Municipal Code Alliance [PMCA])

MOTION: _____ SECONDED: _____ VOTE: _____

14. Blair Township Emergency Management Coordinator: _____
(Currently Lou Lusk)

MOTION: _____ SECONDED: _____ VOTE: _____

15. Bank Depository: _____

General Fund Checking Account, Liquid Fuels Account, Capital Reserve Account,
Local Services Tax Account, Development Bond Accounts, Stormwater Management,
Traffic Impact Fee Account, Act 32 2012 Account, and ARPA Fund Account.
(Currently First National Bank)

MOTION: _____ SECONDED: _____ VOTE: _____

16. Township Consulting Engineer: _____
(Currently Stiffler, McGraw & Associates)

MOTION: _____ SECONDED: _____ VOTE: _____

17. Township Solicitor: _____
(Currently Patrick Fanelli)

MOTION: _____ SECONDED: _____ VOTE: _____

18. Reappoint the Blair County Sanitation Administration as the Township Sewage
Enforcement Administration: _____
(Current Officer, Luke Helsel)

MOTION: _____ SECONDED: _____ VOTE: _____

19. Supervisor Representative to the Blair County Sanitation Administration.
_____ (Currently Paul Amigh)

MOTION: _____ SECONDED: _____ VOTE: _____

20. *Supervisor* Representative to the Blair County Hazard Mitigation Committee:
_____ (Currently Lou Lusk)

Municipal Office Representative to the Blair County Hazard Mitigation Committee:
_____ (Suggested, Kami Bilek)

MOTION: _____ SECONDED: _____ VOTE: _____

21. Supervisor Representative to the Altoona Blair County Development Corp. (ABCD):
_____ (Currently Brad Germaux)

MOTION: _____ SECONDED: _____ VOTE: _____

22. Supervisor Representative to the Blair County Planning Commission's Government Advisory Committee for 2023: _____ (Currently Paul Amigh)

MOTION: _____ SECONDED: _____ VOTE: _____

23. Supervisor Representative to the Blair County Stormwater Management Committee: _____ (Currently Vacant)

MOTION: _____ SECONDED: _____ VOTE: _____

24. Meeting Location:

375 Cedarcrest Drive, Duncansville, PA 16635

Time: 6:00 P.M.

The second Tuesday of each month.

All regularly scheduled meetings are shown on the attached listing.

Office hours are 8:00 a.m. through 4:00 p.m. Monday through Friday.

Office is closed on Holidays per attached listing.

MOTION: _____ SECONDED: _____ VOTE: _____

23. Confirmation of Act 511 Taxes:

- a. Per Capita Tax \$5.00 per year
- b. Real Estate Transfer Tax 1 Percent
- c. Earned Income Tax* ½ of 1 Percent
- d. Local Service Tax** \$52.00 per year

*c. Act 32 Earned Income Tax Collector-Blair County Tax Collection Bureau

**d. Local Service Tax Collector-Blair County Tax Collection Bureau (1/1/13)

MOTION: _____ SECONDED: _____ VOTE: _____

2023 Millage Rate set at 0.559 Mills: Resolution 2016-09

MOTION: _____ SECONDED: _____ VOTE: _____

24. Other Policies Reaffirmed:

Minutes will be furnished to Supervisors before meetings and approved or corrected as present at the regular meetings.

The amount of 62.5 cents per mile, previously made effective 12/29/2022, or the rate established by the IRS, whichever is less, will be paid to Township employees for their use of personal vehicles while on Township business.

25. Supervisors to set amount of Treasurer's Bond. Treasurer's recommendation is that the Bond be set at \$1,000,000.00.

MOTION: _____ SECONDED: _____ VOTE: _____

26. Reaffirm renewal of the Municipal Office's Blanket Bond. Treasurer's recommendation is that the bond be set at \$50,000.00. USDA requirement.

MOTION: _____ SECONDED: _____ VOTE: _____

27. Appointment of the UCC Third Party Building Inspector/Official: _____
(Currently the Pennsylvania Municipal Code Alliance [PMCA]).

MOTION: _____ SECONDED: _____ VOTE: _____

28. Appointment to the Blair Township Planning Commission: _____
(Currently Ted Ventre, Dodie Amigh, Tim Shaw, Brandon Carson).
Brandon Carson is being replaced by the appointment of Theresa Gillie.

MOTION: _____ SECONDED: _____ VOTE: _____

29. Reaffirming Resolution No. 2000-107, Blair Township payment policies of vendors' invoices, twice monthly on the 10th & 25th.

MOTION: _____ SECONDED: _____ VOTE: _____

30. Blair Township Vacancy Board Appt. (Second Class Township Code, Section 407)
(Currently Eric Prendergast)

MOTION: _____ SECONDED: _____ VOTE: _____

31. Appointment of Kami Bilek as Blair Township's Voting Delegate to the Act 32 EIT Tax Collection Committee.

MOTION: _____ SECONDED: _____ VOTE: _____

Alternate Voting Delegate to Act 32 EIT Tax Collection Committee, Betty Robertson.

MOTION: _____ SECONDED: _____ VOTE: _____

32. Affirm Blair Township Police Department participation in the Aggressive Driving/BUPA Program.

MOTION: _____ SECONDED: _____ VOTE: _____

33. Reaffirm Resolution No. 2006-16, Implementing the National Incident Management System (N.I.M.S.)

MOTION: _____ SECONDED: _____ VOTE: _____

34. Blair Township participation in the MS4 Intergovernmental Stormwater Committee (ISC). Blair Township Representative to the ISC: _____

(Currently Lou Lusk)

MOTION: _____ SECONDED: _____ VOTE: _____

35. Affirm the appointment of a CPA firm to complete the 2022 DCED annual audit: _____

(Currently Ritchey, Ritchey, and Koontz)

MOTION: _____ SECONDED: _____ VOTE: _____

36. Right to Know Officer: _____

(Currently Betty Robertson, recommend Kami Bilek)

MOTION: _____ SECONDED: _____ VOTE: _____

Adjournment of the 2023 Organizational Meeting.

MOTION: _____ SECONDED: _____ VOTE: _____

The meeting adjourned at _____
