

**BLAIR TOWNSHIP SUPERVISORS**

**AGENDA-MONTHLY BUSINESS MEETING**

**TUESDAY, MAY 14, 2024**

---

FLAG SALUTE

---

SUPERVISORS PRESENT:

Paul R. Amigh, II: \_\_\_\_\_  
Bradley C. Germaux: \_\_\_\_\_  
Louis J. Lusk: \_\_\_\_\_

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek \_\_\_\_\_  
POLICE DEPT. Represented By: R. Peacock, Jr. \_\_\_\_\_  
HIGHWAY DEPARTMENT: J. Reed \_\_\_\_\_  
ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates \_\_\_\_\_  
SOLICITOR: Patrick Fanelli, Esq. \_\_\_\_\_  
ELECTED AUDITOR(S): Bert Altmanshofer \_\_\_\_\_ Jacob Wible \_\_\_\_\_

---

Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

**All cell phones are to be silenced during the meeting.**

---

MINUTES OF THE **MONTHLY BUSINESS MEETING** of April 9, 2024.

Additions or Corrections: \_\_\_\_\_

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

Payroll for the month of April	\$ 47,524.13
Disbursements & Payroll Liabilities for the month of April	\$ 48,342.34
Liquid Fuels	\$ 1,365.85
Capital Reserve	\$ 9,193.84
Local Service	\$ 1,940.99
<b>GRAND TOTAL DISBURSEMENTS</b>	<b>\$ 107,001.30</b>

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

TREASURY: END OF APRIL TOTAL (ALL FUNDS) \$ 1,900,879.19

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

TREASURY: END OF APRIL TOTAL  
SPECIFIC SERVICE INVESTMENT ACCOUNT FUND \$ 150,829,51

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

**PUBLIC COMMENT PERIOD:** Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

---

**01. Eric Banks has prepared the agreement to submit the **Brentwood Flood Mitigation Grant Application and accompanying Resolution No. 2024-04.****

Action on **signature of DCED Funding Commitment Letter:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

Action on **Resolution No. 2024-04:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

**02. Ritchey, Ritchey & Koontz** has completed the 2023 year-end DCED Audit. Audit information is ready to be posted in the Altoona Mirror. The accompanying letter of representation is ready to be signed by the Board of Supervisors.

Action on **approval to advertise DCED Audit results:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

Action on **signature of Ritchey, Ritchey, & Koontz letter of representation.**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

**03. 2024 Line Painting Project**

The following Bid was received:

Alpha Space Control, LLC.	\$15,735.90
(This is \$26.05 less than the bid submitted in 2023)	

**Low Bid: Alpha Space Control** **\$15,735.90**

Action on 2024 Line Painting Contract Award:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

**04. Stone Bids:**

The following were provided forms for Bid Packages:

**#1 New Enterprise Stone & Lime:**

Type 2 Anti-Skid \$ \_\_\_\_\_  
2 A Subbase \$ \_\_\_\_\_  
Aashto # 1 \$ \_\_\_\_\_

**#2 Glenn Hawbaker:**

Type 2 Anti-Skid \$ \_\_\_\_\_  
2 A Subbase \$ \_\_\_\_\_  
Aashto # 1 \$ \_\_\_\_\_

**#3 \_\_\_\_\_:**

Type 2 Anti-Skid \$ \_\_\_\_\_  
2A Subbase \$ \_\_\_\_\_  
Aashto #1 \$ \_\_\_\_\_

**#4 \_\_\_\_\_:**

Type 2 Anti-Skid \$ \_\_\_\_\_  
2 A Subbase \$ \_\_\_\_\_  
Aashto # 1 \$ \_\_\_\_\_

Low Bid: \_\_\_\_\_

Contract Award: \_\_\_\_\_

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

05. Blair Township Police Department has requested that Secretary/Treasurer Kami Bilek have access to the BTPD file room/interview room in the event the server needs serviced. Kami has participated in State required online training. Additional requirements include adding specific verbiage to the Secretary/Treasurer job description regarding protected information by the Privacy Act of 1974. A copy of the job description was submitted to the Supervisors for review.

Action on **signing job description for the Secretary/Treasurer:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

06. Hollidaysburg Borough has requested a letter from Blair Township showing support for a grant application to purchase a truck-mounted debris collection vehicle. Hollidaysburg Borough has indicated that Blair Township would have access to the vehicle if the grant were approved.

Action on **signing support letter for Hollidaysburg Borough’s purchase of a truck-mounted debris collection vehicle.**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

07. **Solar Ordinance** as prepared by Solicitor Fanelli:

Action on advertising **Solar Ordinance** for adoption:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

08. Supervisor Lusk met with the Hollidaysburg School District Superintendent to discuss the possibility of using the Frankstown Elementary School as an emergency shelter for Blair Township residents. Superintendent, Rodney Green has agreed to allow the use of the elementary school once a formal agreement has been created by the Township Solicitor and signed by the Blair Township Board of Supervisors.

Action on **creating an agreement between the Township of Blair and the Hollidaysburg Area School District** for use of Frankstown Elementary School as an emergency shelter.

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

---

**Informational Items:**

- Brentwood Flood Mitigation Grant update.
  - Greendown Acres Expansion
  - 2023 Liquid Fuels Audit Report
  - 2024 PSATS Conference Review
  - River Road inspection
- 

**Other Business:**

**Adjournment**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

The meeting adjourned at: \_\_\_\_\_.

---