

BLAIR TOWNSHIP SUPERVISORS
AGENDA-MONTHLY BUSINESS MEETING
TUESDAY, AUGUST 13, 2024

FLAG SALUTE

SUPERVISORS PRESENT:

Paul R. Amigh, II: _____
Bradley C. Germaux: _____
Louis J. Lusk: _____

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek _____
POLICE DEPT. Represented By: R. Peacock, Jr. _____
HIGHWAY DEPARTMENT: J. Reed _____
ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates _____
SOLICITOR: Patrick Fanelli, Esq. _____
ELECTED AUDITOR(S): Bert Altmanshofer _____ Jacob Wible _____

Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

All cell phones are to be silenced during the meeting.

MINUTES OF THE **MONTHLY BUSINESS MEETING** of July 9, 2024.

Additions or Corrections: _____

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

Payroll for the month of July	\$ 34,151.07
Disbursements & Payroll Liabilities for the month of July	\$ 99,125.43
Liquid Fuels	\$ 1,411.74
Capital Reserve (includes Boom Mower)	\$ 166,506.43
Local Service	\$ 2,884.47

GRAND TOTAL DISBURSEMENTS \$ 304,079.14

MOTION: _____ SECONDED: _____ VOTE: _____

TREASURY: END OF JULY TOTAL (ALL FUNDS) \$ 1,802,377.00

MOTION: _____ SECONDED: _____ VOTE: _____

TREASURY: END OF JULY TOTAL
SPECIFIC SERVICE INVESTMENT ACCOUNT FUND

\$ 195,630.49

MOTION: _____ SECONDED: _____ VOTE: _____

PUBLIC COMMENT PERIOD: Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

01. Dollar General as prepared by Larson Design Group. The proposed project is located at 16474 Dunnings Highway, Duncansville. Preliminary plans and SALDO Application have been submitted. The developer is requesting a waiver to Ordinance Section 350-48: Parking Spaces, reducing the number of spaces from 54 to 35. Review fees have been paid. The municipal review period will expire on October 12, 2024.

Action on **Dollar General Store** plan:

MOTION: _____ SECONDED: _____ VOTE: _____

Action on **Waiver to Ordinance Section 350-48: Parking Spaces**

MOTION: _____ SECONDED: _____ VOTE: _____

02. Greendown Acres Site Development as prepared by Clearwell Engineering. The proposed project is located along Catfish Road, Duncansville. No additional information has been received to date.

Action on **Greendown Acres Expansion** plan:

MOTION: _____ SECONDED: _____ VOTE: _____

03. Kandko, LLC Lot Line Relocation plan as prepared by Keller Engineers has been submitted to the Township Office for review. The proposed lot line relocation is located at 580 N. Park Ln. Duncansville. The plan has not been reviewed by the Blair Township Planning Commission. Review Fees have been paid, and the plan has been submitted with a review letter to the Blair County Planning Commission.

Action on **Kandko, LLC Lot Line Relocation:**

MOTION: _____ SECONDED: _____ VOTE: _____

04. The new John Deer tractor and boom arm has been delivered to the Township Garage and is reported to be working well. Road Foreman, John Reed suggested that the old Boom Mower be listed on Municibid for sale.

Action on **listing the old Boom Mower for sale on Municibid:**

MOTION: _____ SECONDED: _____ VOTE: _____

05. Resolution No. 2024-06: Destruction of electronic waste. The Township employee cell phones have been upgraded. The old cell phones have been reset to factory settings. It is suggested that the oldest phones that are still being kept at the Township office be disposed of, and the most recent models be kept as backup phones. There are eighteen (18) phones to be destroyed.

Action on **Resolution No. 2024-06 Destruction of electronic waste:**

MOTION: _____ SECONDED: _____ VOTE: _____

06. Blair Township Sanitary Sewer Expansion Project - Robertson/Weber Preliminary/Final Subdivision as prepared by Keller Engineers has been submitted. The proposed subdivision is located along Reservoir Road. The Blair Township Supervisors waived the Subdivision and Land Development Fees. Stiffler McGraw submitted their review letter on July 9, 2024. The Municipal Review period will end on November 16, 2024

Action on **Robertson/Weber Preliminary/Final Subdivision plan.**

MOTION: _____ SECONDED: _____ VOTE: _____

07. Blair Township Sanitary Sewer Expansion Project - Kern Preliminary/Final Subdivision as prepared by Keller Engineers has been submitted. The proposed subdivision is located along Reservoir Road. The Blair Township Supervisors waived the Subdivision and Land Development Fees. Stiffler McGraw submitted their review letter on July 9, 2024. The Municipal Review period will end on November 16, 2024

Action on **Kern Preliminary/Final Subdivision plan.**

MOTION: _____ SECONDED: _____ VOTE: _____

08. Sewer Repairs at the Municipal Office. The Municipal Office is in need of sewer pipe repair, due to a broken pipe under the municipal building. Four requests for bids have been sent out, but we have had only one quote to date from Burke & Company, LLC. Bids are not required below \$12,600 in cost.

Action on **Approval for sewer repair:**

MOTION: _____ SECONDED: _____ VOTE: _____

09. HVAC Repairs at the Township Garage. Burke and Company have provided a proposal of \$9,046.00 with half down at the signing of the contract. The proposal uses COSTARS pricing. Three bid requests were sent out, but no additional bids have been submitted at this time. Bids are not required below \$12,600 and when using COSTARS pricing.

Action on **Approval for HVAC Repair at Township Garage**

MOTION: _____ SECONDED: _____ VOTE: _____

10. **Road Crew working hours.** The Road Crew members have requested their workday end at 3:00 p.m. After reviewing, no State or Federal Grants cover administrative costs or require payroll information to be submitted for review.

Action **adjusting the Road Crew hours:**

MOTION: _____ SECONDED: _____ VOTE: _____

11. Right-to-Know Requests. PSATS sent out an email suggesting that Municipalities state on their website that the Municipality will not honor anonymous requests under the Freedom of Information Act and suggests requiring a valid ID along with the request. A legal determination was sent out via email to municipalities.

Action **adding denial of anonymous RTK Requests to the Blair Township website:**

MOTION: _____ SECONDED: _____ VOTE: _____

12. John Castle has requested that the Township Supervisors approve the reimbursement of Mezzy Court financial security that is being held by the Township in the amount of \$10,310.00 that was submitted to the Township on 06/22/2023, due to the fact that all parcels have been sold. Solicitor Fanelli has reviewed the request.

Action on **Release of Financial Security for Mezzy Court in the amount of \$10,310.00:**

MOTION: _____ SECONDED: _____ VOTE: _____

13. Stream Bank Stabilization along River Road.

Action on **Stream Bank Stabilization** along River Road

MOTION: _____ SECONDED: _____ VOTE: _____

14. Robert and Karen Walter Variance Agreement

Action on **Robert and Karen Walter Variance:**

MOTION: _____ SECONDED: _____ VOTE: _____

Informational Items:

- Brentwood Stormwater Grant update
 - Budget Requests
 - New PMCA Enforcement Officer
 - Review of Nuisance Ordinance
 - Steiner property ditch request
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Other Business:

Adjournment

MOTION: _____ SECONDED: _____ VOTE: _____

The meeting adjourned at: _____.
