

BLAIR TOWNSHIP SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635

WORK SESSION MINUTES

August 23, 2016
12:00 P.M.

Chairman Richard Lasek convened the Work Session at Noon. Present were Supervisors Palmer Brown and Edward Silveti, Secretary Betty Robertson, and Building Code and Ordinance Officer Donald Ott. The Solicitor and Engineering representatives were excused from this Work Session.

- 1) The **ME II Project; Road Bonding**, was briefly discussed. Supervisor Brown stated that the PA DOT checklist for road bonding was used when drafting the Ordinance. The fee per mile for road bonding is set by PA DOT. The actual permit fee would cover administration. Also, the related engineering and solicitor fees should be reimbursed to the township from Sunoco. The Ordinance is advertised and ready for adoption at the September 13th Supervisors Monthly Business Meeting.
- 2) The **RFPs** for Improvements to the Municipal Office and Greendown Acres Road Improvements were discussed. Chairman Lasek commented that he had briefly reviewed the RFPs, but only with regard to the dollar amounts. Supervisor Brown had reviewed the proposals but had not yet completed the rating sheets. Supervisor Silveti stated that he has completed his reviews. Supervisor Brown and Supervisor Silveti commented that the Stiffler/McGraw proposal for the Improvements to the Municipal Building is most favorable. Supervisor Silveti commented that he felt the Stiffler/McGraw proposal also is favorable for the Greendown Acres project. Supervisor Silveti commented after meeting with the new Office Manager at Greendown Acres, she acknowledged the fact that the pre-existing condition of the road way was poor quality. Chairman Lasek and Supervisor Brown intend to complete a more detailed review of the proposals prior to the engineering firm(s) being chosen at a public meeting.
- 3) The draft **Codification**, Legal Analysis, as prepared by General Code, was reviewed through and including the Fire Insurance Ordinance. Chairman Lasek excused himself from the Work Session at 1:15 p.m. It was suggested that an evening Work Session be set up in order to continue this detailed and time consuming review. Due to questions stemming from assigning the correct penalties; civil, criminal, etc. it was determined that knowledgeable legal counsel should be present for the suggested Work Session. Supervisor Brown will review the disc provided for suggested model and sample ordinances.
- 4) Chief White entered the Work Session at this time. The Township has made unsuccessful attempts to replace Tom Robison, following his retirement, as the **Local Emergency Management Coordinator**. Chief White noted that he has communicated with retired Blair Township Chief of Police, Randy Lingenfelter. Mr. Lingenfelter

confirmed that he may be interested in assuming the task of EMC for Blair Township. This idea met with unanimous approval as the former Chief of Police has unlimited knowledge, and is also a resident, of the Township.

Any subject matter discussed at Work Sessions that requires formal approval will be placed on the regularly scheduled Board of Supervisors' meeting agenda for consideration.

There being no further business, the Work Session adjourned at 2:00 p.m.

Betty Robertson
Secretary

**A list of items discussed constitutes minutes, as no formal decisions are made.