

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF SEPTEMBER 08, 2015

Chairman Richard Lasek called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were Chairman Lasek and Supervisors Edward Silvetti and Palmer Brown, Secretary/Treasurer Betty Robertson, Chief of Police Roger White, Teddie Kreitz representing Keller Engineers and Solicitor Rick Gieg.

Announcement: There was an Executive Session held at 6:00 p.m. this evening to discuss a legal matter.

Chairman Lasek announced: "Public comment is both welcome and invited. Any persons wishing to speak on an agenda item or during the public comment period will be limited to five minutes per person."

Supervisor Brown made a motion to approve the minutes of the Monthly Meeting of August 11, 2015. Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote.

Payroll and payroll liabilities for the month of August totaled \$36,846.97. General Fund disbursements for the month of August totaled \$61,632.82. Capital Reserve disbursements totaled \$4,461.80. Local Services Tax disbursements totaled \$6,889.34. Supervisor Silvetti made a motion to approve total disbursements in the amount of \$109,830.93. Supervisor Brown seconded the motion. The motion passed a unanimous vote.

Chairman Lasek made a motion to approve the Treasury Balance for August 2015 as \$790,094.90. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Lasek made a motion to approve the "Specific Service Investment Account Funds" treasury balance for August 2015 as \$129,792.34. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Jeff Holtzinger of DPPS addressed the Supervisors regarding the **Pleasant View Phase 6 Subdivision** plan. The cul-de-sac, he stated, would need minor touch-ups and then is ready for blacktop. The sewer and waterline crossings are above the cul-de-sac. A revised plan was presented. Mr. Holtzinger noted the only real change to the plan is that the roadway is 20-foot shorter in length. Mr. Holtzinger regrettably granted a 90-day extension, noting he is just not able to submit the plan to Blair Township Water & Sewer Authority, referencing the \$2,500 plan submission fee. Supervisor Silvetti made a motion to approve granting the **90-day Extension**. Supervisor Brown seconded the motion. The motion to approve the extension passed with a unanimous vote. Mr. Holtzinger stated that he will finish the public improvement portion of the plan prior to placing the pavement. Supervisor Silvetti made a motion to table the Pleasant View

Phase 6 Subdivision plan. Supervisor Brown seconded the motion. The motion to table the plan passed with a unanimous vote. The municipal review period will end December 25, 2015.

The **Chimney Rocks Partners LLC** Subdivision and Land Development plan, as prepared by Eric Banks of Stiffler and McGraw, was discussed. Solicitor Gieg had not received a copy of the Letter of Credit, noting that the company name of “Chimney Rocks Partners, LLC” was not referenced as the Account Party. All other items appear to be in place, with all engineering comments being satisfied. Solicitor Gieg suggest that the Supervisors consider a conditional approval contingent on receipt within one week of the revised Irrevocable Letter of Credit.

Supervisor Brown made a motion to approve the **Chimney Rocks Partners, LLC Developer’s Agreement**. Supervisor Silveti seconded the motion. The motion to approve passed with a unanimous vote.

Supervisor Brown made a motion to **conditionally approve** the **Chimney Rocks Partners, LLC Land Development** plan, with the understanding that within one week a revised Letter of Credit must have been received. Supervisor Silveti seconded the motion. The motion to **conditionally approve** the **Chimney Rocks Partners, LLC Land Development** plan passed with a unanimous vote. Due to the MPC expiration of October 03, 2015, should the revised Letter of Credit not be resubmitted, an Extension will need to be received by September 22, 2015.

Chris Weidley, the developer of the Weidley **Lot 10 & Park Lot Land Development** plan, granted a 180-day extension in August, and was subsequently approved. Supervisor Silveti made a motion to **table** the **Weidley Lot 10 & Park Lot Land Development** plan. Supervisor Brown seconded the motion. The motion passed with a unanimous vote. The municipal review period will end February 26, 2016.

A 95-day time extension is granted by the **Mezzy Court Subdivision** developer, John Castle. The plan was tabled by the Blair Township Planning Commission at their July 6th meeting. Supervisor Brown made a motion to approve the 95-day time extension. Supervisor Silveti seconded the motion. The motion to **approve the 95-day time extension** passed with a unanimous vote.

Chairman Lasek made a motion to table the Mezzy Court Subdivision plan. Supervisor Brown seconded the motion. The motion to **table** the **Mezzy Court Subdivision** plan passed with a unanimous vote. The municipal review period will end January 7, 2016.

Jim Laird, Landscape Architect for the Barnhart Land Development was present. Mr. Laird was advised that the plan is in order and that a Developer’s Agreement is not required. Tim McGaw also confirmed that the Blair Township Water & Sewer Authority is satisfied with the plan. Supervisor Silveti made a motion to approve the Barnhart Land Development plan. Supervisor Brown seconded the motion. The motion to **approve** the **Barnhart Land Development** plan passed with a unanimous vote.

The Murgo Variance Agreement, as prepared by Solicitor Gieg, was discussed. Supervisor Silveti made a motion to **approve** the **Murgo Variance Agreement**. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Joan Ballash of **NSDAR, Adam Holliday Chapter**, Hollidaysburg, addressed the Supervisors. Recently the Chapter received a bequest from a member who passed away, and who also was a descendant from the Adam Holliday family. The Chapter is proposing to use the bequest to make certain improvements, straighten markers, and repair grave footers where necessary, at the **Holliday Burial Ground** site located in Blair Township. Two professional monument companies have been contacted to provide quotes. The Chapter also desires to place a plaque of appreciation in the donor's name. Ms. Ballash thanked the Township for the general maintenance and improvements that are routinely done at that cemetery. Chairman Lasek made a motion to **approve the renovation and repair to stones and footers as well as placement of the plaque**. Supervisor Brown seconded the motion. The Supervisors agreed that this is a meaningful project, suggesting that Ms. Ballash provide the quotes for review by the Township Engineer. They also assured that the Township would fully cooperate with the project. The motion passed with a unanimous vote.

The **Smith/McCoy Subdivision and Lot Merger** plan was introduced but not discussed. Due to the Labor Day Holiday, the plan will first be reviewed by the Blair Township Planning Commission on Monday, September 14th. Supervisor Silveti made a motion to **table the McCoy/Smith** plan. Chairman Lasek seconded the motion. The motion passed with a unanimous vote. The municipal review period will end on December 07, 2015.

Supervisor Silveti opened discussion regarding the **Greendown Acres Mobile Home Park CDBG-funded sewerage project**. He attended the BTW&SA meeting at which time the Authority members voted 3 to 2 to approve the **Agreement** between Blair Township and the **BTWSA**. Based on discussion following that meeting, the Engineer has recommended that the project not be let for bid until January 2016, thus creating a need to edit the approved Agreement. Supervisor Silveti made a motion to approve the Agreement as signed by the Authority, adding the January bid stipulation. Supervisor Brown seconded the motion. The Supervisors agreed the January bid date makes more sense, i.e., bids may likely be lower and the contractor would not need to contend with winter weather since construction would take place in the spring. The motion to approve the Agreement with the bid date change, passed with a unanimous vote.

Also regarding the **Greendown Acres Mobile Home Park CDBG-funded sewerage project**, the **Agreement** between **Blair Township and Keller Engineers** was discussed. The Supervisors look favorably on the Agreement with the exception of Section 3; Compensation. Following discussion, it was determined that Section 3; Compensation would not exceed \$25,000 without prior authorization from the Board of Supervisors. Supervisor Silveti made a motion to approve the Agreement between Blair Township and Keller Engineers, to include the Compensation cap not to exceed \$25,000 without prior approval by the Supervisors. Supervisor Brown seconded the motion. The motion passed with a unanimous vote. It was understood that the bidding process would not take place until January 2016.

Solicitor Gieg commented on the Complaint in Equity previously filed: **Blair Township vs Thomas Richardson**. Ben Piper inspected the site on behalf of Blair Township on 09/04/2015. A written report, with photographs, confirmed that the site is in compliance. The BCCD provided written documentation that they are satisfied at this time with the site condition. Supervisor Silveti moved to discontinue the Complaint in Equity. Supervisor Brown seconded

the motion. Vicki Wray asked what the mowing regulations are for a 3:1 slope. Teddie Kreitz responded that 3:1 slopes are not too steep to mow, that's why most ordinances set this limit. However, if not mowed, a 3:1 slope can be considered as a meadow, as opposed to a lawn, which is also acceptable. The motion to **discontinue the Blair Township vs Thomas Richardson Complaint in Equity** passed with a unanimous vote.

Supervisor Silveti commented on the **Code Enforcement Officer position**, noting that the Township to date has received 14 applications/resumes. The job was posted with PA Career Link. The Supervisors have individually reviewed the resumes. It was decided that they would choose the top 3 candidates and schedule interviews in the near future.

Attorney Matthew Gieg, at the request of the Board of Supervisors, has made numerous attempts to locate the property owners of a dilapidated structure at **2198 Reservoir Road**. At this juncture it is necessary to take formal action should the Township decide to enter the property and demolish the dilapidated structure. The formal action includes obtaining a Court Order, followed by Petitioning the Court. Supervisor Silveti made a motion to proceed with the legal process, then moving forward with the demolition process using CDBG funds under blight elimination, and finally placing a lien in favor of the Township on the property located at 2198 Reservoir Road. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Teddie Kreitz addressed the Supervisors regarding a **DEP Stormwater Funding Grant** opportunity. She stated it would be wise for the Township to consider applying for the grant in furtherance of addressing MS-4 requirements, noting that the Township parking lot would be a great project. Teddie provided a Stormwater Quality Treatment Design Sketchbook, noting that the suggested FocalPoint Biofiltration System and Beehive Overflow Filter are not on the Chesapeake Bay Watershed Program list of Best Management Practices. The stormwater tanks would be housed underground. Material for the project would be approximately \$11,000 and the Township would provide in kind match, which could include excavation and installation. In addition, the maintenance to the system would be free during the first year. A stormwater basin at the end of Hillside View Drive would also prove to be beneficial at a cost of approximately \$140,000. This project would be done in cooperation with the Center for Watershed Protection. When asked, Teddie estimated the cost of completing the Grant Application(s) on behalf of the Township would be approximately \$1,000 per application. Supervisor Silveti made a motion to have **Keller Engineers** proceed with preparing the **DEP Stormwater Funding Grant Application(s)**. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to **approve the 2016 Minimum Municipal Obligation (MMO) Worksheets** for both the Police and Non-uniformed employee's retirement plan(s). Supervisor Silveti seconded the motion. Chairman Lasek commented that comparably the pension funds are fairly well funded and gaps are being closed. The Supervisors are pleased that the Township pension plans are in good shape. The motion passed with a unanimous vote.

At the request of Highway Foreman, Lance Dick, Supervisor Brown made a motion to approve adding **East Side Concrete** and also **Lane Metal Products** to the Township's **Approved Vendor List**. Supervisor Silveti seconded the motion. The motion passed with a unanimous vote.

Other Business:

Supervisor Silveti commented on a meeting scheduled for **September 29th at 6:00 P.M.** at the Blair County Courthouse to discuss **CDBG** issues. This is relative to the change in administration of CDBG grants of the Entitlement Communities with populations under 10,000; these will be combined into single contracts under individual county administration. The reason for this change is because DCED wants to reduce the number of CDBG grant contracts statewide. Blair County is reportedly placing CDBG administration under its Department of Social Services. CDBG Grant Applications for 2016 are due in December. Supervisor Silveti encouraged concerned parties to attend the meeting on the 29th.

Jim Laird, representing the **Barnhart Land Development** plan, reaffirmed that there is no Bond, no Developer's Agreement and no Probable Costs Summary required for the Barnhart project. It was reaffirmed that all other information is correct.

There being no other business, Supervisor Brown made a motion to adjourn. Chairman Lasek seconded the motion. The motion passed with a unanimous vote.

The meeting adjourned at 8:10 p.m.

Respectfully Submitted by:

Betty Robertson
Secretary/Treasurer