

**BLAIR TOWNSHIP BOARD OF SUPERVISORS  
375 CEDARCREST DRIVE  
DUNCANSVILLE, PA 16635**

**MINUTES OF THE MONTHLY MEETING OF NOVEMBER 10, 2015**

Chairman Richard Lasek called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were Chairman Lasek and Supervisors Edward Silvetti and Palmer Brown, Secretary/Treasurer Betty Robertson, Police Sergeant Roger Peacock, Jr., Building Code and Ordinance Enforcement Officer Donald Ott, Teddie Kreitz representing Keller Engineers, Attorneys Matthew Gieg and Michael Gieg.

Announcement: An Executive Session was held on October 19, 2015 at 4:30 p.m. to discuss a legal issue.

Chairman Lasek announced: "Public comment is both welcome and invited. Any persons wishing to speak on an agenda item or during the public comment period will be limited to five minutes per person."

Supervisor Silvetti made a motion to approve the minutes of the Monthly Meeting of October 13, 2015. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Payroll and payroll liabilities for the month of October totaled \$39,145.58. General Fund disbursements for the month of October totaled \$143,539.58. Local Services Tax disbursements totaled \$2,117.00. Supervisor Brown made a motion to approve total disbursements in the amount of \$184,802.16. Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to approve the Treasury Balance for October 2015 as \$715,246.96. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Lasek made a motion to approve the "Specific Service Investment Account Funds" treasury balance for October 2015 as \$135,489.65. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

No new information was received regarding the **Pleasant View Phase 6 Subdivision** plan. Mr. Holtzinger is hopeful to have the cul-de-sac paved by the end of this week. Supervisor Silvetti made a motion to table the Pleasant View Phase 6 Subdivision plan. Supervisor Brown seconded the motion. The motion to table the plan passed with a unanimous vote. The municipal review period will end December 25, 2015.

Supervisor Brown made a motion to table the **Weidley Lot 10 & Park Lot Land Development** plan. Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote. The municipal review period will end February 26, 2016.

Supervisor Brown made a motion to table the **Mezzy Court Subdivision** plan. Supervisor Silveti seconded the motion. The motion to table the Mezzy Court Subdivision plan passed with a unanimous vote. The municipal review period will end January 7, 2016.

Teddie Kreitz commented that an informal meeting was held at which she, Joe Keller, Ben Piper, John Frederick, Supervisor Silveti and Betty Robertson met to discuss the **IRC Composting Facility Minor Expansion** project. Keller Engineers are comfortable in recommending that the Township decline its project review for several reasons: while the area designated for woody material storage will increase, the plan will not add pavement to the site; DEP will offer oversight as part of its permitting process, which would include expanding the basin for stormwater runoff. **Katrina Pope, Education/Enforcement Coordinator** of the **IRC** represented the project. Chairman Lasek made a motion to decline the review of the Composting Facility Minor Expansion project, deferring review to DEP. Supervisors Brown seconded the motion. The motion passed with a unanimous vote.

The **Jerry and Deborah Goldstein Subdivision and Property Line Change** plan as prepared by Todd Holes of Stiffler McGraw was briefly discussed. The Blair Township Planning Commission approved the Non-build Waiver and conditionally approved the plan at their November 9<sup>th</sup> meeting. The Blair County Planning Commission review remains outstanding. Supervisor Silveti made a motion to **table** the Goldstein Subdivision and Property Line Change plan. Supervisor Brown seconded the motion. The motion to table passed with a unanimous vote. The municipal review period will end on February 07, 2016.

Katrina Pope, on behalf of John Frederick, Executive Director of the **IRC Council of Governments (I.R.C.)**, outlined the IRC's request that the Supervisors **amend** the current **Burning Ordinance** as suggested: 1) banning the burning of recyclable materials, and 2) requiring all households and businesses to have waste service, not necessarily a hauler, but access to regular disposal. It was then discussed that language would need to be developed for further consideration by the Board prior to agreeing to amend the Ordinance. Supervisor Silveti made a motion for the Township to first work with the IRC, and then with the Solicitor to prepare to amend the Ordinance. Supervisor Brown seconded the motion. The purpose for the IRC's request is to comply with a DEP Grant Application in order to acquire funds for a collection truck and new placement of drop off containers for recyclables. The motion passed with a unanimous vote.

Supervisor Silveti made a motion to approve signing the **Agreement** between **Blair Township** and **Blair Township Water & Sewer Authority** regarding the **Greendown Acres Mobile Home Park CDBG-funded sewerage project**. Chairman Lasek seconded the motion. Supervisor Silveti commented that reaching agreement on the wording of an Agreement has been the most painful experience to go through, noting he remains perplexed as to why this was. He expressed consternation at the Authority's position that it would not want to take any responsibility to commit to partially funding the project, if this become necessary. He also noted that Authority-driven changes to the Agreement were no more than escape provisions. Supervisor Silveti reaffirmed that should the project fall short in funding, the Blair Township Water & Sewer Authority is responsible for funding needed to complete the project. The motion passed with a unanimous vote.

Attorney Matt Gieg stated that their law firm continues to move forward, from a legal standpoint, with reference to the **2198 Reservoir Road** dilapidated structure. Keller Engineers will provide the necessary engineering.

Chairman Lasek announced that the First Public Hearing for the **FY 2015 CDBG Grant** was held on October 20<sup>th</sup>, 2015. The Second Public Hearing is scheduled for November 20<sup>th</sup>, 2015 at 3:00 p.m. at the Blair County Courthouse.

**Trina Illig, CDBG FY 2015 Grant Administrator**, stated that no general public attended the First Public Hearing. Supervisor Silvetti proposed memberships to eligible residents to the YMCA, and has researched the idea. Ms. Illig state that qualifying Public Service must be a “new” Public Service and that the YMCA is existing and would not qualify. She suggested allocating the entire grant to Housing Rehab, with the option of reprogramming monies at a later date. Supervisor Silvetti made a motion to approve allocating all of the 2015 CDBG Grant to Housing Rehab. Supervisor Brown seconded the motion. Suggestions were made as to eligible curb cuts, stormwater issues and flood drains. The motion passed with a unanimous vote.

Chairman Lasek moved to approve the **Computer Maintenance Contract Renewal** for the **Municipal Office** with **A. J. Delerme** for the renewal period of 12/01/15 through 12/01/16 at a cost of \$135.00 per month plus \$25.00 for off-site backup. Supervisor Brown seconded the motion. Supervisor Silvetti stated that, in addition, the township continues to utilize Alan Montgomery for limited technical advice through subcontract with SAPDC. The motion to approve the Contract passed with a unanimous vote.

Chairman Lasek moved to approve the **Computer Maintenance Contract Renewal** for the **Police Department** with **A. J. Delerme** for the renewal period of 12/01/15 through 12/01/16 at a cost of \$125.00 per month plus \$25.00 for off-site backup. Supervisor Brown seconded the motion. The motion to approve the Contract passed with a unanimous vote.

**RFPs for UCC Inspection Services FY 2016-2018** were forwarded to three qualified agencies. Responses are due by November 30<sup>th</sup>.

Supervisor Silvetti commented on correspondence that he received from Attorney Robertson, representing a **Neely** family member, regarding property located at **1097 Reservoir Road**. Originally, the property was abandoned and left in a dilapidated state. Since then, the property has been cleaned up and appears to be structurally sound. Accordingly, Blair Township has no reason to pursue demolition. It is now listed with Holtz, a local realtor, with a listed price of \$30,000. It was suggested that Neely tender an offer to the realtor if they desire to obtain the property. Attorney Gieg will contact Attorney Robertson in this regard.

A lengthy discussion took place, but no action was taken regarding the proposed revised **Outdoor Furnace Ordinance**. Supervisor Silvetti commented that Supervisor Brown had done a commendable job working on the proposed ordinance. Discussion regarding verification of specific sections, enforcement, wording, definitions, hearing board and penalties etc. was exchanged. The Supervisors agreed that once a clean copy, reflecting the recommendations, is drafted it would then be considered for approval to advertise.

Supervisor Silveti made a motion to approve the **Annual Local Share Contribution** to the **Blair County Planning Commission** in the amount of **\$1,527.96**. Chairman Lasek seconded the motion. This is calculated using the 2010 Census (4,494) at .34 per capita. The motion passed with a unanimous vote.

**Lowell Kirk** is requesting reappointment to the **Blair Township Water & Sewer Authority**. His term expires December 31<sup>st</sup>. Supervisor Silveti commented that Mr. Kirk is an active and dedicated member by all accounts and that he supports Mr. Kirk's reappointment, but requested holding off on the reappointment due to his concern regarding the Township's responsibilities as set forth in the PA Municipal Authorities Act §5610. Supervisor Silveti noted that the Act clearly states that compensation paid by the Authority to board members is to be set by the Governing Municipality. He questioned when in the past Authority members began to receive compensation and whether this had been set and approved by past Blair Township Board of Supervisors action. Chairman Lasek commented that there is still time for the reappointment, requesting this be settled prior to the Re-Organization Meeting. Supervisor Silveti stated that he has contacted the Township's alternate legal counsel for an opinion.

Chairman Lasek announced that once again the Township is proposing an **Annual Budget** with no millage increase, while continuing to fund the Capital Reserve Account. There is an increase anticipated in health care costs, but those figures have not been received to date. Supervisor Silveti noted that the FY 2016 Budget projected carryover to FY 2017 is accurately depicted, but does indicate a decrease of approximately \$20,000 as compared to the projected carry-over from FY 2015 to FY 2016. Another line item of note in that Atlantic Broadband Cable Franchise Agreement fees (revenue) are now being paid quarterly, as opposed to annually, which is reflected in an increase in the proposed year-end General Fund balance. The Supervisors expressed pleasure with the financial position of the Township as shown in its current and proposed FY 2016 Budgets, as presented. Chairman Lasek made a motion to **approve advertising** the **2016 Township Budget(s)** (General Fund, Liquid Fuels, Capital Reserve, Local Services Tax and Act 32 of 2012) for **public inspection**. Supervisor Brown seconded the motion. Some account numbers under Community Development will reflect title changes in order to accommodate expenses associated with the newly hired Building and Ordinance Officer, Donald Ott. This will not change the bottom line on the associated budget. The motion to approve advertising the 2016 Annual Budget(s) passed with a unanimous vote.

**Other Business:** No other business was discussed.

Chairman Lasek called for anyone not on the agenda that wished to speak. There being no response, Supervisor Brown made a motion to adjourn. Supervisor Silveti seconded the motion. The motion passed with a unanimous vote.

The meeting adjourned at 8:29 p.m.

Respectfully Submitted by:

Betty Robertson

Secretary/Treasurer