

**BLAIR TOWNSHIP BOARD OF SUPERVISORS  
375 CEDARCREST DRIVE  
DUNCANSVILLE, PA 16635**

**MINUTES OF THE MONTHLY MEETING OF APRIL 12, 2016**

Chairman Richard Lasek called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were Chairman Lasek and Supervisors Palmer Brown and Edward Silvetti, Secretary/Treasurer Betty Robertson, Chief of Police Roger White, Building Code and Ordinance Enforcement Officer Donald Ott, Acting Road Foreman Denver Dick, Teddie Kreitz, representing Keller Engineers, and Solicitor Chris Jancula.

Due to perceived conflict between the Primary Election date (04/26/16) and the April Public Work Session date (04/26/16), Chairman Lasek announced that the April Work Session would not be held.

It was announced that an Executive Session had been held on April 12, 2016, for the purpose of discussing a legal issue and also a personnel issue.

Chairman Lasek announced: "Public comment is both welcome and invited. Any persons wishing to speak on an agenda item or during the public comment period will be limited to five minutes per person." Attendees were asked to silence their cell phones.

Supervisor Silvetti made a motion to approve the minutes of the Monthly Business Meeting of March 08, 2016. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Payroll and payroll liabilities for the month of March totaled \$49,524.14. General Fund disbursements for the month of March totaled \$27,373.38. Capital Reserve disbursements totaled \$3,395.00. Local Services Tax disbursements totaled \$1,652.00. Supervisor Brown made a motion to approve total disbursements in the amount of \$81,944.52. Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote.

Chairman Lasek made a motion to approve the Treasury Balance for March 2016 as \$858,193.25. Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote.

Chairman Lasek made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for March 2016 as \$143,353.12. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Bids were opened for the **2016 Road Paving Project**:

1. Grannas Bros. Stone & Asphalt Co., Inc. \$119,282.54.
2. Glenn O. Hawbaker, Inc. \$148,687.80.
3. New Enterprise Stone & Lime Co., Inc. \$141,447.65.

Supervisor Brown made a motion to approve the contract award to **Grannas Bros. Stone & Asphalt Co., Inc.** in the amount of **\$119,282.54**. Solicitor Jancula reviewed the documents, noting that it appeared that all bidding requirements had been met. Supervisor Silveti seconded the motion. The motion passed with a unanimous vote.

The proposed **Outdoor Furnace Ordinance No. 2016-01** has been properly advertised and is now ready for adoption. Supervisor Brown made a motion to adopt the Outdoor Furnace Ordinance No. 2016-01. Supervisor Silveti seconded the motion. Currently there are eight known outdoor furnaces in the Township; six are permitted and two non-permitted. The motion to adopt Ordinance No 2016-01 passed with a unanimous vote.

The **Pleasant View Phase 6 Subdivision** plan was briefly discussed. The Developer Agreement has not yet been finalized for consideration of adoption. Mr. Holtzinger indicated that he is satisfied with the effort being made to complete a final draft Developer's Agreement. The Supervisors are hopeful to have a Developer's Agreement and plan in place for consideration at May's Regular Monthly Meeting. In the interim, more discussion and clarification is necessary in relation to the current draft agreement.

Supervisor Silveti made a motion to **table** the **Pleasant View Phase 6 Subdivision** plan. Supervisor Brown seconded the motion. The motion to table the plan passed with a unanimous vote. The current municipal review period will end May 24, 2016.

The **revised Stuckey Car Display Lot plan** was discussed. Ben Piper visited the site, confirming that the Stuckey site and plan are in compliance. Following recording of the plan, the Surety Bond will be eligible for release.

Supervisor Silveti made a motion to **approve** the **Stuckey Car Display Lot As-built plan**. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to **approve** the revised **Stuckey Car Display Lot plan**. Supervisor Silveti seconded the motion. The motion passed with a unanimous vote.

Supervisor Silveti made a motion to **approve** the release of the **Stuckey Surety Bond**. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

**Terri Monahan**, District 6 **Cub Scout Program** Director, asked the Supervisors to consider granting permission to the Cub Scouts to use the **Fort Fetter Park** for a 3-day event in July. Supervisor Brown made a motion to approve use of the Fort Fetter Park by the Cub Scouts, pending receipt of proof of insurance and also a Hold Harmless Agreement being in place. Chairman Lasek seconded the motion. Supervisor Silveti asked that the insurance coverage be reviewed prior to a formal commitment. The motion to conditionally approve use of the Fort Fetter Park passed with a unanimous vote.

A brief discussion indicating that Ben Piper is satisfied and recommends approval of the **Boyd and Ruby Shaw Subdivision** plan, took place. The plan is submitted as a Non-build plan.

Supervisor Silveti made a motion to **approve the Shaw Non-build Waiver**. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Silveti made a motion to **approve the Shaw Subdivision plan**. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Two quotes were received for appraisal of the Municipal Lien held parcel(s) in **Pleasant View Phase II**. Stoltz Real Estate proposal \$300.00 and Howard Hanna proposal \$1,000.00. The Supervisors agreed that no action would be taken at this time.

Supervisor Silveti moved to approve **Resolution No. 2016-04** appointing Betty Robertson as the Township's Designated Agent relating to **Winter Storm Jonas** filings. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Lasek made a motion to assign **Betty Robertson** as the person responsible for completing and filing all of the **Winter Storm Jonas** related forms; DAP, etc. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Silveti made a motion to approve the **Addendum** to the contract for a mobile device application as quoted from **Headline Marketing and Communication**, the Township's Website design and hosting provider. Supervisor Brown seconded the motion. The Addendum will cost **\$296.00** annually, this in addition to the base contract charges of \$3,099.00. The motion passed with a unanimous vote.

The **CDBG/Greendown Acres Sewage Collection System Project** is progressing well. The contractor, **Dave Roman Excavating, Inc.** has submitted his second Application for Payment in the amount of \$239,152.07. This reflects an approximate 72% completion of the contract.

Supervisor Brown made a motion to **approve the second payment submission** request in the amount of **\$239,152.07**. Supervisor Silveti seconded the motion. The motion passed with a unanimous vote.

Supervisor Silveti commented on the progress of the Blair County **MS-4 Group**, consisting of ten municipalities, with forming a special-purpose COG (Council of Governments). The cost to participate is based on a formula including miles of stream, impervious surface area and population; Blair Township's portion (6%) would amount to \$5,868.00 annually. The purpose of the group is to efficiently fulfill the municipality-based, mandated responsibilities as required by the Commonwealth for compliance with MS-4 permitting.

In an effort to save money and improve service the Township has switched its telephone **Land Line Service** provider from **Verizon** to **Atlantic Broadband**. . The cost of telephone service is expected to be half of the current Verizon charges. Chairman Lasek made a motion to approve the **2015 Annual DCED Audit** as prepared by Young, Oaks & Brown. Supervisor Silveti seconded the motion. The audit report was favorable. In line with an audit recommendation, the Supervisors need to implement a better fixed asset component. The motion to approve the 2015 Annual Audit passed with a unanimous vote.

**Other Business:**

Chairman Lasek called for anyone not on the agenda that wished to speak.

Supervisor Silvetti stated that reports are that **Dr. M. Dowlut** intends to open a drug treatment facility at the vacated Blair Chalet on Reservoir Road in Blair Township. The township has been given no range of inclusion or formal submission as to the intended plan. So far, most reports are hearsay. Attorney Jancula noted that the Pyramid healthcare facility in Allegheny Township, stating that a lot of time and money was spent in an attempt not to allow the establishment, but it proved to be impossible for Allegheny Township to prevent this facility's opening. The vacated building does include a private sewage system, which DEP has the ability to reactivate by receipt of a request to do so by the owner. Teddie Kreitz noted that Land Development requirements would need to be met, as well as Department of Health requirements.

**Teddie Kreitz** commented on the **MS-4 design competition** that was held at the U.S. Hotel. Three projects were chosen and offered to go on to the next stage. The projects, one in Blair Township at the Municipal Building property, are tentatively scheduled for completion by the end of September.

No news has been received in reference to the DEP Grant application known as the **Hillside View Drive Pond Retrofit**.

Teddie Kreitz requested the Supervisors approve issuing a **Stormwater and Floodplain Letter of Consistency** to DEP on behalf of the **Frankstown Branch @ Wray Stream Restoration Project** and the **Halter Creek Habitat Improvement Project**. Supervisor Brown made a motion to approve the Letter of Consistency. Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote.

Supervisor Lasek announced the **vacancy** in Blair Township's Highway Department staff; the Road Foreman is on and is expected to remain on extended leave. If the Township intends to temporarily fill this position, Supervisor Silvetti suggested that in the interest of Equal Opportunity Employment, the Township should open the position of 'Temporary Road Foreman' and invite any current staff to apply before advertising this position to outside candidates. There is no Township policy addressing this situation. Supervisor Silvetti moved to **open up the position internally for Temporary Full Time Road Foreman**. Supervisor Brown seconded the motion. This action will allow any Township employee to apply for the Temporary Full Time Road Foreman position. The motion passed with a unanimous vote.

There being no further business, Supervisor Silvetti made a motion to adjourn. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

The meeting adjourned at 7:46 p.m.

Respectfully Submitted by:

Betty Robertson  
Secretary/Treasurer