

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF JULY 12, 2016

Chairman Richard Lasek called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were Chairman Lasek and Supervisors Palmer Brown and Edward Silveti, Secretary/Treasurer Betty Robertson, Police Chief Roger White, Building Code and Ordinance Enforcement Officer Donald Ott, Acting Road Foreman Denver Dick, Teddie Kreitz, representing Keller Engineers, and Acting Solicitor Chris Jancula.

The next Public Work Session date is Tuesday, July 26, 2016, at noon.

Chairman Lasek announced: "Public comment is both welcome and invited. Any persons wishing to speak on an agenda item or during the public comment period will be limited to five minutes per person." Attendees were asked to silence their cell phones.

Supervisor Brown made a motion to approve the minutes of the Monthly Business Meeting of June 14, 2016. Supervisor Silveti seconded the motion. The motion passed with a unanimous vote.

Supervisor Silveti made a motion to approve the minutes of the Work Session of June 20, 2016. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Payroll and payroll liabilities for the month of June totaled \$43,696.24. General Fund disbursements for the month of June totaled \$59,605.47. Local Services Tax disbursements totaled \$4,902.94. Capital Reserve disbursements totaled \$3,312.80. Supervisor Silveti made a motion to approve total disbursements in the amount of \$111,517.45. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Silveti made a motion to approve the Treasury Balance for June 2016 as \$1,005,295.97. Chairman Lasek seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for June 2016 as \$156,221.10. Supervisor Silveti seconded the motion. The motion passed with a unanimous vote.

Blair Township Police Chief Roger White introduced **Patrolman Nathan Hale**, presenting him with a certificate and a pin in appreciation for his efforts relating to the PA Aggressive Driving Enforcement and Education Program. Patrolman Hale expressed his appreciation. The Supervisors and Chief White thanked him for his service to Blair Township.

Supervisor Silveti stated that the Developer's Agreement for the **Pleasant View Phase 6 Subdivision** plan needs to be re-drafted. He noted that an informal discussion involving himself, Chris Jancula and Jeff Holtzinger was held prior to the meeting, and referenced as well conversation addressing Pleasant View Phase 6 at the Work Session of June 20th.

Acting Solicitor Jancula asked for clarification relating to the private driveways. Teddie Kreitz relayed Ben Piper's concerns with any potential for an incomplete roadway. Mr. Holtzinger commented that the private infrastructure is not a legal argument and if it were a valid concern, would be willing to meet with Ben Piper. He questioned whether Mr. Piper had visited the site. Teddie stated she wasn't sure he had, but that he is familiar with other Pleasant View development phases.

Mr. Holtzinger stated that it is up to the Supervisors to make a determination. Acting Solicitor Jancula stated it would be best to have the public improvements completed and approvals in place.

Mr. Holtzinger requested that the preliminary plan approval be granted, questioning the Township's authority to require surety on a private driveway. Supervisor Silveti questioned what would happen should one or more of the property owners not fulfill their part of the agreement. Supervisor Brown stated that the SALDO does not require surety for private driveways. Teddie Kreitz questioned the difference between escrow and surety and the actual cost for the driveway construction. She also noted that the Blair County Conservation District is unable to enforce stormwater management violations without DEP cooperation. , Mr. Holtzinger stated that the stormwater provisions for Phase 6 are already way over designed, originally meant to accommodate 58 lots, which have now been reduced to nine. Also, there are multiple easements that interfere with Phase 6, including a powerline and Sunoco easement, both of which create a stormwater buffer. He said there may be better, shorter driveway paths that he intends to have his surveyor consider.

Supervisor Silveti suggested that the Developers Agreement restrict the sale of lots pending finalization of construction as per the design agreement. Moreover, while individual property owners would be forced to cooperate with each other and abide by the restrictions and covenants, the Township would have no legal obligations or rights. Supervisor Brown recalled the Cedar Heights situation from years ago. In this regard it was commented upon that Supervisors at that time were 'bullied' to take over the roadway, this despite having had no responsibilities Acting Solicitor Jancula confirmed that he is to remove the reference to surety and private driveways from the Developers Agreement.

Pleasant View Phase 6 Subdivision Developers Agreement. There is currently no Agreement to act on.

Supervisor Silveti made a motion to **table** the **Pleasant View Phase 6 Subdivision** plan. Supervisor Brown seconded the motion. The motion to table the plan passed with a unanimous vote. The current municipal review period will end November 19, 2016.

The **D. C. Ventre Brothers Property Subdivision** plan was briefly discussed. Teddie Kreitz commented that it is not complicated or complex. Stan Kimberly, P.L.S. is in the process of addressing engineering review comments. Chairman Lasek made a motion to **table** the D. C.

Ventre Brothers Property Subdivision plan. Supervisor Brown seconded the motion. The motion to table passed with a unanimous vote.

Dick Furmanchik, with the assistance of Supervisor Silveti, is in the process of preparing an **RFP** covering two **CDBG-funded components**. This RFP will cover the engineering and bidding work with reference to the Greendown Acres Paving Repair and also an Architect to address the A.D.A. improvements at the Municipal Building. Supervisor Silveti stated two of the three streets at the Greendown Acres Mobile Home Park require repairs, both somewhat damaged during the CDBG-funded Sewer line upgrades. Also, the second component will include ADA upgrades to the restrooms, front entrance, etc. Once the bidding stage is complete, quotes will be solicited for security improvements to the Municipal Building so this work can be done at the same time. Supervisor Silveti made a motion to **release the RFP for advertisement**. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

The Blair Township **MS-4 Raingarden Project** is out for bid. The bids are due to be received by the Township no later than 3:00 p.m. on July 25, 2016. This project is sponsored by the Alliance for the Bay. In a related matter, a meeting is scheduled for Thursday to discuss possible Penn Vest Grants available for use with MS-4 projects.

Supervisor Silveti made a motion to **approve** the annual **Commercial Alarm Article of Agreement** between **Blair Township** and the **County of Blair Emergency Services** unit. Chairman Lasek seconded the motion. The annual fee for the service is **\$300.00**. The motion passed with a unanimous vote.

Teddie Kreitz confirmed that Keller Engineers is scheduled to review **T-588, Mill Road** and **T-375, Monastery Road** for appropriate weight limits. No other roadways were chosen at this time for review.

Supervisor Brown made a motion to **approve Resolution No. 2016-07** in cooperation with PA DOT requirements for the proposed **Rutter's Farm** facility. Supervisor Silveti seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to **approve** having the Chairman sign the **TE-160 Form** allowing changes to the signal permit plan for the Plank Road/Patchway Road & Jennifer Road intersection. Supervisor Silveti seconded the motion. This revision to the permit is necessary due to the Rutter's Farm project. Supervisor Brown stated the plan revisions will upgrade and coordinate the signal pattern. The motion passed with a unanimous vote.

Chairman Lasek made a motion to **approve correction** to the **June 2016 Treasurer's Report**. Supervisor Brown seconded the motion. Betty explained that the LST Disbursements totaling \$2,752.00 were documented on the report but not deducted from the balance. The motion passed with a unanimous vote.

Chairman Lasek called for **Other Business**.

Supervisor Silveti stated for the record that **DEP** has begun its review of the Sunoco **Mariner East 2** project, noting Public meetings to discuss the project are advertised in the Altoona Mirror and also were outlined in recent email communication.

The **Cable Franchise Agreement** is expiring in August of 2017. The Township, in the past, has not negotiated the Agreement. There are negotiable items that may benefit the Municipality.

Tim McGaw confirmed that the **Sales Agreement** between the Township and the Authority regarding the **Greendown Acres Mobile Home Park Sewerline** is signed and is in the process of being recorded.

Teresa Patterson; Client Services Manager, **Headline Marketing and Communication** addressed the assembly, commenting that the website is moving along well. She is very pleased with the content and the actual creative design of the site. Supervisor Silveti commented on his initial review of the upcoming website, noting that he is very pleased with the site, as are the Township employees that participated in the review. He feels it will be very useful, including the function of allowing residents to enter their email addresses for notification relating to specific subject matter and basic communication between the Township officials and citizens. He is pleased and anticipates the site going live the latter part of August. He feels it will possibly be the best municipal website in the County. Teresa Patterson was commended for the work she's done on behalf of the Township website.

The Altoona Mirror has reported that **Dave Andrews**, Andrews and Beard Law Firm, is retiring. He has represented Blair Township in negotiations with the Police Collective Bargaining Agreement and with other Human Resource issues.

Supervisor Silveti stated that he was approached by a Township employee requesting **health care/employer paid benefits** be extended past the 12 week FMLA policy period. The extension request was to cover the period of 35 weeks, the maximum time allowance of Township's Disability benefits. Chairman Lasek and Supervisor Brown had no comment. Chairman Lasek asked if this conversation didn't fall under the guidelines of an Executive Session. Supervisor Silveti stated it was technically a policy change request and wasn't for any one specific employee. Chairman Lasek declined comment without knowing the effect of the specific cost. Betty is to advise the Supervisors of the cost, noting that due to the ACA policy, each employee premium is different.

Supervisor Silveti asked if there is any intension to address filling the **Temporary Road Foreman** position. Chairman Lasek called for an Executive Session to discuss personnel issues, asking anyone **not on the Agenda** to address the Supervisors at this time, i.e., prior to the executive session.

Tim McGaw presented the Supervisors with the **2015 DCED Report** and **Annual Audit** for the **Blair Township Water and Sewer Authority**.

Acting Solicitor Jancula commented on the **Complaint in Equity** filed June 27th on behalf of Blair Township for the property located at **2198 Reservoir Road**. The owners expressed no objection to the complaint. Once finalized by the Blair County court system, the property is to

be razed using CDBG funds. All fees associated with filing of the complaint are eligible costs for CDBG reimbursement.

Chairman Lasek called for an **Executive Session** to discuss personnel matters. The public meeting temporarily adjourned at 7:45 p.m., reconvening at 8:03 p.m.

Chairman Lasek announced that the Supervisors will be scheduling job interviews to fill the **Temporary Road Foreman** position.

Chairman Lasek once again called for anyone not on the agenda that wished to speak.

There being no further business, Supervisor Brown made a motion to adjourn. Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote.

The meeting adjourned at 8:05 p.m.

Respectfully Submitted by:

Betty Robertson
Secretary/Treasurer