

**BLAIR TOWNSHIP SUPERVISORS
AGENDA-MONTHLY BUSINESS MEETING**

TUESDAY, SEPTEMBER 13, 2016

FLAG SALUTE

SUPERVISORS PRESENT:

Richard J. Lasek _____
Palmer Brown _____
Edward M. Silveti _____

OTHER OFFICIALS:

SECRETARY/TREASURER: B. Robertson _____
POLICE DEPT. Represented By: _____
BUILDING CODE & ORDINANCE ENFORCEMENT OFFICER: D. Ott _____
HIGHWAY DEPARTMENT: J. Reed _____
ENGINEERING LIAISON: T. Kreitz _____
ATTORNEY: Chris Jancula _____

Announcement: The next public Supervisors **Work Session** is scheduled for **Noon** on **September 20, 2016**.

Announcement: The **FY 2016 CDBG Grant 1st Public Hearing** was held at **6:30** p.m. on this evening at the Municipal Office.

Announcement: Public Comment is both welcome and invited. Any person wishing to speak on an agenda item or during the public comment period will be limited to five (5) minutes per person.

**All cell phones are to be silenced during the meeting.

MINUTES OF THE **MONTHLY MEETING** OF AUGUST 09, 2016.

Additions or Corrections: _____

MOTION TO APPROVE AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

MINUTES OF THE **WORK SESSION** OF AUGUST 23, 2016.

Additions or Corrections: _____

MOTION TO APPROVE AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

Payroll and payroll liabilities for the month of August	\$ 42,356.78
Disbursements for the month of August: General Fund	\$ 29,624.35
: Local Services Tax	\$ 2,815.83
MOTION TO APPROVE GRAND TOTAL DISBURSEMENTS OF:	\$ 74,796.96

MOTION TO ACCEPT: _____ SECONDED: _____ VOTE: _____

TREASURY: END OF AUGUST TOTAL (ALL FUNDS) \$ 1,044,650.09

MOTION TO ACCEPT: _____ SECONDED: _____ VOTE: _____

TREASURY: END OF AUGUST "SPECIFIC SERVICE INVESTMENT ACCOUNT FUND" \$ 170,202.35

MOTION TO ACCEPT: _____ SECONDED: _____ VOTE: _____

01. Discuss the **Pleasant View Phase 6 Land Development** plan, as presented by Jeff Holtzinger of DPPS. The current municipal review period will end November 19, 2016. Signed plans were received from Mr. Holtzinger on Monday, September 12, 2016.

Developers Agreement:

MOTION: _____ SECONDED: _____ VOTE: _____

Shared Driveway Agreements:

MOTION: _____ SECONDED: _____ VOTE: _____

Pleasant View Phase 6 Land Development plan:

MOTION: _____ SECONDED: _____ VOTE: _____

02. Acting Solicitor Jancula has prepared and advertised **Ordinance No. 2016-03** Imposing **Weight Restrictions** on the following **Township Roads; Brooks Boulevard, Catfish Road, Forsht Drive, Mill Road and Monastery Road.**

Ordinance No. 2016-03:

MOTION: _____ SECONDED: _____ VOTE: _____

03. Status of Review and Rating for **RFP** submissions for engineering service covering two **CDBG-funded** components:

(1) **Greendown Acres Sewage Collection System** project-related minor street paving repair work;

4) Submitted: **EADS**
Elklake Services
Keller Engineers
Stiffler, McGraw

MOTION:_____SECONDED:_____VOTE:_____

(2) **ADA** related **improvements** to the **Municipal Building**.

2) Submitted: **EADS**
Stiffler, McGraw

MOTION:_____SECONDED:_____VOTE:_____

04. Update: **CDBG** funded Demolition project, **2198 Reservoir Road**. **Earthmovers, Inc.** was awarded the contract, but has yet to submit the completed **Demolition Permit to PMCA**.

05. Update: **CDBG FY 2016** status. The 1st Public Hearing was held at 6:30 this evening. The Township will select the projects to be funded at the Regular Monthly Meeting of October 11th at 7:00 p.m.

06. Update: **MS-4 Rain Garden Project**.

Keller Engineers have presented Construction Drawings outlining specifics for the Infiltration Trench and the Riparian Buffer to be constructed by Blair Township employees at the Municipal Building. The out of pocket cost to complete this section of the project is approximately **\$8,588.14**

MOTION:_____SECONDED:_____VOTE:_____

07. **Resolution No. 2016-08**. Authorizing a grant Application submission to DCED under the Pennsylvania Municipal Assistance Program. This is necessary in order for the Blair County Conservation District to proceed on behalf of the Intermunicipal Stormwater Committee. If granted, funds would help pay for shared services of the MS-4 Coordinator to work with the ISC.

Resolution No. 2016-08:

MOTION:_____SECONDED:_____VOTE:_____

08. **MS-4 Storm Sewer System Mapping.** The Township met with Michael Emery, GIS Specialist, of **PA Rural Water Association**. There is a \$1,000 initial fee for non-members. The actual mapping is charged at \$100 per hour with approximately 15 items being mapped an hour. Travel and out of pocket expenses are also invoiced.

PA Rural Water Association Membership:

MOTION: _____ SECONDED: _____ VOTE: _____

PA Rural Water Association, Storm Sewer System Mapping:

MOTION: _____ SECONDED: _____ VOTE: _____

09. Retired Blair Township Chief of Police, **Randy Lingenfelter** has agreed to accept the **Appointment** as **Municipal Emergency Management Coordinator** for Blair Township, replacing retired LEMC Tom Robison. Two forms are required prior to officially taking the position: 1) Request for Appointment, once completed then approved by EMA. 2) Criminal Record Check

Appointment of LEMC, Randy Lingenfelter:

MOTION: _____ SECONDED: _____ VOTE: _____

10. Update: **Municipal Services Mutual Aid Agreement** continues to be on hold pending changes from neighboring municipalities.

11. Department Heads were given written notice on September 1st to provide **2017 Budget** requests to the Supervisor in Charge of their Department or the Secretary on or before October 3rd.

12. FMLA Return to Work Policy

MOTION: _____ SECONDED: _____ VOTE: _____

13. Keller Engineers have been asked by **Ralph Albarano** to prepare either a four lot subdivision or, more likely, a condominium plan for his Blair Township property on Catfish Ridge between State Route 36 and the Hamerview development. Keller Engineers did a boundary survey of the property for Mr. Albarano and is requesting that the **review be deferred** to an alternate firm.

Defer Review to Stiffler, McGraw:

MOTION: _____ SECONDED: _____ VOTE: _____

14. The **2017 Minimum Municipal Obligation** (MMO) worksheets for both the Police and Non-uniformed employee's retirement plans are prepared. The worksheets are an annual requirement of the Pennsylvania Municipal Retirement System, the Township employees' retirement benefit provider. A portion of each obligation is supported with state money through Act 205 any balance remaining is funded through General Fund monies.

The **2017** obligation for the **Police MMO** is **\$36,999**.

The **2017** obligation for the **Non-Uniformed** Employees is **\$40,887**.

MOTION: _____ SECONDED: _____ VOTE: _____

Other Business:

Anyone **not on the Agenda** wishing to address the Supervisors may do so at this time. Please stand and state your name clearly.

Adjournment

MOTION: _____ SECONDED: _____ VOTE: _____

The meeting adjourned at: _____
