

**BLAIR TOWNSHIP SUPERVISORS
AGENDA-MONTHLY BUSINESS MEETING**

TUESDAY, NOVEMBER 11, 2016

FLAG SALUTE

SUPERVISORS PRESENT:

Richard J. Lasek _____
Palmer Brown _____
Edward M. Silveti _____

OTHER OFFICIALS:

SECRETARY/TREASURER: B. Robertson _____
POLICE DEPT. Represented By: _____
BUILDING CODE & ORDINANCE ENFORCEMENT OFFICER: D. Ott _____
HIGHWAY DEPARTMENT: J. Reed _____
ENGINEERING LIAISON. Represented By: _____
SOLICITOR: Chris Jancula _____

Announcement: Special Meeting was held at 6:00 p.m. this evening to discuss the Atlantic Broadband Cable Franchise Renewal Agreement. The Special Meeting was advertised as per Second Class Township Code on Saturday, November 5th, 2016.

Announcement: The next public Supervisors **Work Session** is scheduled for **Noon on November 22, 2016.** Reschedule (?)

Public Comment is both welcome and invited. Any person wishing to speak on an agenda item or during the public comment period will be limited to five (5) minutes per person.

**All cell phones are to be silenced during the meeting.

MINUTES OF THE **MONTHLY MEETING** OF OCTOBER 11, 2016.

Additions or Corrections: _____

MOTION TO APPROVE AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

Payroll and payroll liabilities for the month of October	\$ 40,182.44
Disbursements for the month of October: General Fund:	\$ 161,424.15
Liquid Fuels	\$ 123,617.22
Local Services Tax	\$ 1,652.00
MOTION TO APPROVE GRAND TOTAL DISBURSEMENTS OF:	\$ 326,875.81

**Disbursements included: 2016 Road Paving Project, 2016 PMRS MMO's, 2016 Foreign Fire checks, along with customary monthly expenses.

MOTION TO ACCEPT: _____ SECONDED: _____ VOTE: _____

TREASURY: END OF OCTOBER TOTAL (ALL FUNDS) \$ 855,824.53

MOTION TO ACCEPT: _____ SECONDED: _____ VOTE: _____

TREASURY: END OF OCTOBER "SPECIFIC SERVICE INVESTMENT ACCOUNT FUND" \$ 177,598.00

MOTION TO ACCEPT: _____ SECONDED: _____ VOTE: _____

01. **Trina Illig, FY 2016 CDBG-Grant Administrator** has prepared the following Agreements for execution:

- 1) **Cooperation Agreement** by and between the County of Blair and the Township of Blair for the FY 2016 CDBG Program Administration

MOTION: _____ SECONDED: _____ VOTE: _____

- 2) **Resolution No. 2016-09** Authorizing the County of Blair to make application and administer the FY 2016 CDBG Grant Funds on behalf of Blair Township.

MOTION: _____ SECONDED: _____ VOTE: _____

- 3) **FY 2016 CDBG General Application.**
Housing Rehab \$71,317 Administration (18%) \$15,654

MOTION: _____ SECONDED: _____ VOTE: _____

02. Position Opening for **Full Time Highway Department Crew Member.**

This position was advertised and interviews were conducted. A candidate is now recommended for hire.

MOTION: _____ SECONDED: _____ VOTE: _____

03. Update: No further information has been received regarding **Sunoco's Road Bonding Agreements for Monastery and Mill Roads.**

04. Update: **CDBG** funded Demolition project, **2198 Reservoir Road Property Demolition. Earthmovers, Inc.,** the contractor, has completed this work.

05. Update: **Blair Chalet Development.** The owner has withdrawn the 14-unit apartment plan.

06. Update: Status of **Requests for Proposals;** Legal Services, Engineering Services and Auditing Services.

Responses to the RFPs have been received and evaluations are underway.

07. Update: **Municipal Services Mutual Aid Agreement.**

MOTION: _____ SECONDED: _____ VOTE: _____

08. **Dennis Wiseman's** request for **Re-Appointment** to the **Blair Township Water & Sewer Authority** is outstanding. His current term expires December 31, 2105. Re-Appointment of Mr. Wiseman or appointment of a new Authority member will be for a five-year term.

MOTION: _____ SECONDED: _____ VOTE: _____

09. **Computer Maintenance Contract Renewal** between **A.J. Delorme** and **Blair Township Municipal Office** and **Blair Township Police Department.** There are no cost increases or service changes from the previous year.

Renewal Period: 12/01/16-12/01/17.

Municipal Office (monthly) \$135 plus \$25 for offsite backup.

Police Department (monthly) \$125 plus \$25 for offsite backup.

MOTION: _____ SECONDED: _____ VOTE: _____

10. The **Blair County Planning Commission** is requesting an annual (2017) Local Share Contribution in the amount of **\$1,617.84**. As per the 2010 Census 4,494 population at 36¢ per capita.

MOTION: _____ SECONDED: _____ VOTE: _____

11. **Personnel-related items.**

Job Descriptions
Wage/Salary Schedules

12. **2017 Draft Budgets** are prepared and were presented to the Board of Supervisors prior to this meeting for individual review and consideration.

General Fund Scenario #1 or Scenario #2: _____
Secretary's preference is Scenario #2.

Advertise for Public Inspection: General Fund Budget (1 or 2), Liquid Fuels Budget, Capital Reserve Budget, Local Services Tax Budget and Act 32 Account Budget.

MOTION: _____ SECONDED: _____ VOTE: _____

Other Business:

Anyone **not on the Agenda** wishing to address the Supervisors may do so at this time. Please stand and state your name clearly.

Adjournment

MOTION: _____ SECONDED: _____ VOTE: _____

The meeting adjourned at: _____
