

**BLAIR TOWNSHIP BOARD OF SUPERVISORS  
375 CEDARCREST DRIVE  
DUNCANSVILLE, PA 16635**

**MINUTES OF THE MONTHLY MEETING OF DECEMBER 13, 2016**

Chairman Richard Lasek called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were Chairman Lasek and Supervisors Palmer Brown and Edward Silvetti, Secretary/Treasurer Betty Robertson, Sergeant Roger Peacock, Building Code and Ordinance Enforcement Officer Donald Ott, Road Foreman John Reed, Teddie Kreitz, representing Keller Engineers, and Solicitor Chris Jancula.

The next Supervisors' Public Work Session is being held at noon on December 27, 2016.

Chairman Lasek announced: "Public comment is both welcome and invited. Any persons wishing to speak on an agenda item or during the public comment period will be limited to five minutes per person." Attendees were asked to silence their cell phones.

Supervisor Silvetti made a motion to approve the minutes of the Work Session of October 25, 2016. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to approve the minutes of the Special Meeting of November 15, 2016 (Cable Franchise Meeting). Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to approve the minutes of the Monthly Business Meeting of November 15, 2016. Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote.

Payroll and payroll liabilities for the month of November totaled \$41,996.62. General Fund disbursements for the month of November totaled \$39,872.42. Local Services Tax disbursements totaled \$2,152.00. Supervisor Silvetti made a motion to approve total disbursements in the amount of \$84,021.04. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Lasek made a motion to approve the Treasury Balance for November 2016 as \$889,415.28. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Lasek made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for November 2016 as \$185,169.31. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Silvetti made a motion to **table** the **Burk Property Line Relocation** as submitted by Todd Beiswenger of Young and Associates; receipt of written variance requests and the review and approval of the Blair County Planning and the Blair Township Planning Commissions are

pending. Chairman Lasek seconded the motion. The motion to table passed with a unanimous vote. The municipal review period will end on February 13, 2017.

Chairman Lasek made a motion to retroactively **hire Michael Nazaruk** to fill the full time vacant Road Crew member position. Supervisor Brown seconded the motion. Mr. Nazaruk's effective hire date is December 06, 2016. The starting salary is \$12.00 per hour and includes the benefit package afforded all full time employees. Road Foreman John Reed stated that Mr. Nazaruk is working out well. The motion to **approve hiring Michael Nazaruk**, effective December 06<sup>th</sup>, 2016, passed with a unanimous vote.

Supervisor Brown made a motion to approve the Stephen Yingling Variance. Supervisor Silveti seconded the motion. Solicitor Jancula stated that the variance is in order and that the notarized signatures are in place. The motion to **approve the Stephen Yingling Variance** passed with a unanimous vote.

Chairman Lasek announced that a long-serving Authority member, **Dennis Wiseman** has submitted a **request to be re-appointed** for a 5-year term to the **Blair Township Water & Sewer Authority**. Supervisor Silveti commented that, following a notice printed on the reverse side of the Per Capita tax bill, Dr. Robin Cadwallader, Ph.D. had submitted a Talent Bank Application requesting to serve on the Authority. Supervisor Brown recommended and made a motion to **appoint Dr. Robin Cadwallader** to the 5-year term, noting he felt it may be time for "new blood". Supervisor Silveti seconded the motion. Tim McGaw, when asked, stated that Mr. Wiseman has served on the BTWSA Board since 1969, his current term set to expire at 12/31/2016. The motion to appoint Dr. Robin Cadwallader to the Blair Township Water and Sewer Authority Board passed with a unanimous vote. The Supervisors agreed to send Mr. Wiseman a letter of appreciation for his years of service on the BTW&SA Board.

**Resolution No. 2016-09** to establish the 2017 Millage Tax Levy for Blair Township, was discussed. Chairman Lasek and Supervisor Silveti commented and agreed that the millage rate as computed by the County as Real Estate Tax Revenue neutral is acceptable, noting the Township's significant budget carryovers into 2017. Supervisor Brown disagreed, suggesting that the Township should increase the millage while the opportunity is presented, noting there are budgeted expenses that the extra tax revenue would help to support. Chairman Lasek commented that it is a very small difference, as the Board had previously discussed and stated at the November Work Session. Supervisor Silveti commented that the recent change in staffing alone presents a \$25,000 savings in the upcoming fiscal year. Chairman Lasek and Supervisor Silveti agreed that, based on the millage rate of .559, the Township would remain in good fiscal shape. Chairman Lasek made a motion to **approve Resolution No. 2016-09** accepting the **Millage Rate of 0.559 Mills**. Supervisor Silveti seconded the motion. The motion passed with a unanimous vote.

**Resolution No. 2016-10**, appropriating specific estimated expenditures and revenue as outlined in the **2017 Budget(s)**. Supervisor Brown made a motion to approve Resolution No. 2016-10 accepting the General Fund, Liquid Fuels, Capital Reserve, Local Services Tax and Act 32 Account Budgets as presented. Supervisor Silveti seconded the motion. Supervisor Silveti commented that money is set aside in the Capital Reserve Account to begin the updated Comprehensive Plan process. He noted that if interest isn't shown by Township citizens to actively serve as a steering group, that he would have no interest in pursuing the Comprehensive

Plan update process. The motion to **approve Resolution No. 2016-10** passed with a unanimous vote.

Supervisor Brown made a motion to **approve Resolution No. 2016-11**, clarifying issues that pertain to **snow removal** and **property damage**. Supervisor Silveti seconded the motion. This Resolution replaces any and all previous Resolutions pertaining to snow issues. The motion passed with a unanimous vote.

Supervisor Brown commented that Sunoco's permits remain on hold at the DEP level. There is no update regarding Sunoco's request for **permission to exceed weight restrictions on Mill Road and Monastery Road**.

The **Municipal Services Mutual Aid Agreement** remains on hold as certain other municipalities' legal counsel continue to tweak the draft agreement.

Supervisor Silveti commented that the **CDBG-funded ADA Improvements** to the Blair Township Municipal Building will be advertised for bid within the next week. The due date for responses is January 03, 2017 by 3:00 p.m. The bids will be open at the public meeting of January 3<sup>rd</sup> at 7:00 p.m. He noted that this prior year's CDBG funding must be expended by March of 2017.

Supervisor Silveti made a **motion to advertise** the following information:

The **Annual Organization Meeting** will be held **Tuesday, January 3<sup>rd</sup> at 6:30 p.m.** with the **January Regular Monthly Business Meeting** immediately afterward at **7:00 p.m.** The February Business Meeting will resume the regular schedule of the **second Tuesday** of each month at **7:00 p.m.**

The **Elected Auditors Annual Organization Meeting** is to be held on **Wednesday, January 4<sup>th</sup>, 2017**. The Township will advertise its intent to appoint a **CPA firm** to perform the annual **DCED Audit** for the fiscal year ending 12/31/2016, rather than having this performed by the Elected Auditors.

The **Blair Township Planning Commission** will hold their **January Meeting on the 9<sup>th</sup> at 7:00 p.m.** There will be a meeting time change from 7:30 P.M., and which will remain in effect during 2017. The February Commission Meeting will resume the regular schedule, as necessary, the first Monday of each month. Supervisor Brown seconded the motion. The motion to advertise passed with a unanimous vote.

Chairman Lasek called for **Other Business**.

Supervisor Silveti addressed PA State Representative **Judy Ward**, commenting on a recent PCN three-part program regarding the State Budget. He noted that there seems to be bi-partisan interest with reference to State budget pension changes, what with a 70 Billion shortfall. Representative Ward stated that all of the options are really hard and that John McGinnis' schedule of payments would be extremely painful. She noted that she has been slammed with emails from PSEA. Chairman Lasek noted his dissatisfaction that more of the state budget goes toward the pensions than actually going towards benefiting the students. Following a lengthy discussion, Representative Ward personally thanked the Supervisors and staff for the time and talents that they put toward the betterment of the community. The Supervisors likewise thanked

her for taking time from her busy schedule to attend the Township meeting. She noted that she represents 22 municipalities and does her best to visit them throughout the year.

Supervisor Brown commented that he recently received information regarding the Rutter project, but hadn't had ample time to review and would update the Supervisors at the January Monthly Business Meeting.

Chairman Lasek called for anyone not on the agenda that wished to speak.

There being no further business, Supervisor Brown made a motion to adjourn. Supervisor Silvetti seconded the motion. The motion passed with a unanimous vote.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted by:

Betty Robertson  
Secretary/Treasurer