

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF FEBRUARY 13, 2018

Chairman Edward Silvetti called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were: Chairman Silvetti and Supervisors Palmer Brown and Paul Amigh II; Secretary/Treasurer Betty Robertson; Police Chief Roger White; Building Code and Ordinance Enforcement Officer Donald Ott; Road Foreman John Reed; Chris Dutrow, PE of Stiffler, McGraw & Associates; and Solicitor Michael Routch.

Chairman Silvetti announced: "Public comment is both welcomed and invited. Any persons wishing to speak on an agenda item or during the public comment period will be limited to five minutes per person." Attendees were also asked to silence their cell phones.

Supervisor Brown made a motion to approve the minutes of the Annual Organization Meeting of January 02, 2018. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to approve the minutes of the Monthly Business Meeting of January 02, 2018. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Disbursements for the month of January: Payroll and payroll liabilities totaled \$70,636.53; General Fund disbursements for the month of January totaled \$37,983.65; Local Services Tax disbursements totaled \$3,548.00 (Mistakenly transposed as \$3,458.00); Capital Reserve disbursements totaled \$4,125.30; and Act 32 2012 disbursements totaled \$50,000.00. Supervisor Brown made a motion to approve total disbursements in the amount of \$166,293.48 (mistakenly presented on the agenda as \$166,203.48 (due to transposed numbers)). Supervisor Amigh seconded the motion. The motion to approve the total disbursements in the amount of \$166,293.48 passed with a unanimous vote. It was noted that the \$50,000.00 transfer from the Act 32 Account into the Capital Reserve Account satisfies the 2018 Budget allocation.

Supervisor Brown made a motion to approve the Treasury Balance for January 2018 as \$801,443.57. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for January 2018 as \$68,517.59. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

It was noted that the Pleasant View Phase 6 Municipal Lien has been satisfied. A check from the developer, Jeff Holtzinger, in the amount of \$15,833.77 received for this purpose was deposited

into the Capital Reserve Account. Chairman Silvetti commented that this amount is from the proceeds of the sale of Lot #1, and is not included in one of the two Shared Driveway Agreements in Pleasant View Phase 6.

Chairman Silvetti announced that anyone wishing to address the Supervisors may do so now. No public comment was offered.

Chairman Silvetti proceeded with the agenda.

Chris Dutrow reported on the **Holliday Towne Center Subdivision, 221 Glimcher Drive**, as submitted by Jonathon Pendleton of M.D.M, LLC. The purpose of the subdivision plan is to strike a property line along the common wall between Martins and the adjoining strip mall property.

A Waiver request relative to § 404.B.2 of the SALDO requires **contour lines** be shown on the plan. Due to the non-building issue, the engineer takes no exception to the Supervisors granting approval to the waiver request. **A Waiver request to § 405.A.4 & 508.C**; setback requirements cannot be met due to the existing structures; the engineer takes no exception to the Supervisors granting approval to the waiver request. Supervisor Amigh made a motion to approve both waiver requests. Supervisor Brown seconded the motion. The motion to **approve the contour line waiver** and the **setback waiver** request passed with a unanimous vote.

Chris Dutrow explained that the only remaining non-administrative comment from the review letter of January 12th is Item #4. A reciprocal easement is needed for coordinated maintenance or use of utilities, storm water drainage facilities, parking and access. The crossover easements need to be addressed. Supervisor Amigh made a motion to table the Holliday Towne Center Subdivision pending the developer addressing the outstanding comments noted on Stiffler and McGraw's report of January 12, 2018. Supervisor Brown seconded the motion. The motion to **table the Holliday Towne Center Subdivision** passed with a unanimous vote. The municipal review period will end April 08, 2018.

The **Buckeye Partners, L.P., Duncansville Station**; represented by Shawn Roberts and Christopher Mills and Rachael Shetka of Barr Engineering, was discussed. Planning Commission reviews, both County and Township, were received. A revised plan addressing the Engineer's comments was received by the Township on January 22nd, as well as the required Stormwater Management and E & S Plan.

Chris Dutrow reviewed the three administrative items notated on his review letter dated 02/13/18, confirming with Supervisor Brown that he is satisfied with the 'field meeting' requirement. He noted that the Stormwater Plan is executed by Buckeye and that he had recently reviewed the Operation and Maintenance Agreement. The developer noted their desire to begin construction in March 2018.

Supervisor Brown made a motion to grant Conditional Preliminary Approval, pending the Supervisors' execution, of the Buckeye Partners, L.P., Duncansville Station. Supervisor Amigh seconded the motion. The motion to **approve Conditional Preliminary Approval**, pending the

Supervisor's execution, of the **Buckeye Partners, L.P., Duncansville Station** passed with a unanimous vote.

Supervisor Brown made a **motion to participate** in **Costars DGS Statewide Contract for Sodium Chloride** (Road Salt) for the **August 2018-July 2019 Season**. Supervisor Amigh seconded the motion. The commitment is for **200 Tons**. The motion passed with a unanimous vote.

Blair Township' **Solicitor Michael Rouch** announced that he is leaving the McQuaide Blasko law firm effective February 26, 2018. Solicitor Rouch is joining the law firm of Quatrini Rafferty, this move allowing him to focus on litigation practice. He commented that he is honored, and wishes to continue, serving as the Blair Township Solicitor. Should the Supervisors decide to retain Solicitor Rouch, the firm of Quatrini Rafferty has agreed to the terms of the current retainer agreement. The Supervisors were reminded of the appointment of Michael Rouch as Township Solicitor that was made on January 2nd, 2018. Chairman Silvetti made a motion to retain Michael Rouch as Township Solicitor. Solicitor Rouch intervened noting that it is ethical and effective to name the law firm as well. Chairman Silvetti clarified the motion to retain Michael Rouch as Solicitor and approving the transfer of Blair Township files from the law office of McQuaide Blasko to Quatrini Rafferty's Altoona office. Supervisor Brown seconded the motion. The motion to **retain Michael Rouch of Quatrini Rafferty** as Blair Township's Solicitor and to **authorize the release of files** from McQuaide Blasko to Quatrini Rafferty **passed** with a unanimous vote.

Supervisor Brown made a motion to approve Resolution No. 2018-04, Schedule of Fees. Supervisor Amigh seconded the motion. The Resolution supersedes Resolution No. 2018-03 and includes the Residential Remodeling and Commercial Remodeling fee schedules. The motion to **approve Resolution No. 2018-04 Fee Schedule** passed with a unanimous vote.

Chairman Silvetti announced that **General Code** has submitted a final draft **Codification** for review. Following review by the Supervisors and specific parties involved, it was determined that only minor changes were necessary. In this regard, in Chapter 375-5, the word experimental has been replaced with the word experiential. Chairman Silvetti commended General Code's efficiency, noting he felt they did a very good job locating contradictions, duplications and vague language. It was determined that the District Magistrate should receive a copy of the Codification following the adoption, so an additional hard copy of the new Code will be ordered. Chairman Silvetti stated that he spoke with the Website Developer, Headline Marketing. They will work to draw attention on the Township's website homepage to the new Code once placed on the website. Also, pursuing an announcement on the HASD Per Capita notice will be sought. This could serve to provide notice on the Township's new Codification, as well as Stormwater information. The Supervisors agreed that it is important for the Township to maintain an on-going contractual relationship with General Code to maintain an up-to-date in the future Codification. Chairman Silvetti made a motion to authorize General Code to proceed to final publication of the Codification. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Other Business:

The **Chimney Rocks** property was discussed. Solicitor Rutch commented that the issue with the property is the restrictions that are placed in the deed by the Borough of Hollidaysburg. It was reaffirmed, once again, that the Borough will not consider amending the deed restrictions. Supervisor Brown mentioned the opposing property, owned and developed by the Blair County Conservation District, commenting the Conservation District may be interested in purchasing or receiving the portion of the Chimney Rocks land owned by Blair Township. Supervisor Brown agreed to seek interest from the BCCD. Solicitor Rutch confirmed that, due to liability issues, 'No Trespassing' signs are to be posted. John Reed was instructed to have the real estate sign removed from the parcel.

Chairman Silveti mentioned the **DCNR Recreation and Conservation Grant Program**, suggesting the Township-owned **Fort Fetter** property be considered with respect to applying for the grant. Supervisor Brown had initially suggested working with Stephen Parks on a concept plan for the Fort Fetter property. He explained that the Township initially purchased the land, using a DCNR Grant, from a developer that intended to construct an apartment building. He suggested getting resident input prior making any plan decisions. Chairman Silveti confirmed with Chris Dutrow that Stiffler and McGraw employs a Landscape Architect, Chris Foster. Supervisor Brown stated that he would contact Chris Foster.

Chairman Silveti commented on an email from **John Frederick**, Executive Director of the **IRC** Council of Governments. Mr. Frederick is suggesting a multi-municipal approach to applying for a Recycling Program Grant offered by DEP. The grant is available through April 7th and could fund 90% of the cost of construction and containers for municipality sponsored recycling drop-offs. The conversation confirmed that the forming of another COG is not desirable, but the email does deserve a response from the Township. Supervisor Brown noted that Blair Township does in fact make in-kind contributions to the IRC, i.e., mowing grass, plowing snow, etc. It was agreed that comprehensive (multi-municipal) effort needs to be established. John Reed commented on a Cubic Yard and Weight of Material Report which is to be completed for the Duncansville Facility Recycling and Compost site. The wording is questionable with reference to the non-residential entities.

The **2018 F550 Highway Department truck** is ordered. The order was placed through Stuckey Ford and Walsh Equipment using Costars pricing. The 2018 budgeted expenditure was \$86,000 and final cost is \$84,568.00. John Reed was commended for negotiating the purchase order.

Supervisor Amigh made a motion to adjourn. Supervisor Brown seconded the motion. The motion to adjourn passed with a unanimous vote.

The meeting adjourned at 8:00 p.m.

Respectfully Submitted by:

Betty Robertson
Secretary