

BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635

MINUTES OF THE MONTHLY MEETING OF JULY 10, 2018

Chairman Edward Silveti called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were: Chairman Silveti and Supervisors Palmer Brown and Paul Amigh II; Secretary/Treasurer Betty Robertson; Police Sergeant Roger Peacock; Building Code and Ordinance Enforcement Officer Donald Ott; Road Foreman John Reed; Chris Dutrow, PE of Stiffler, McGraw & Associates; and Solicitor Michael Rouch.

Chairman Silveti announced: "Public comment is both welcomed and invited. Any persons wishing to speak on an agenda item or during the public comment period may be limited to five minutes per person." Attendees were also asked to silence their cell phones.

Chairman Silveti announced that the **County of Blair Department of Emergency Services** has issued a **Flood Event Press Release**. Residents and businesses of Blair Township and surrounding municipalities affected by the July 2nd flash flooding are encouraged to attend a scheduled Public Workshop. The workshop will be conducted by Blair County and PEMA to report any damages related to the flash flooding. State and Federal Funds are *not* available. The possibility of securing a low interest SBA loan may exist. Volunteer organizations willing to assist in restoring property and homes are also encouraged to attend.

Workshop Information: Duncansville Community Center, 315 14th Street, Duncansville.
Monday, July 16th, 2018 between the hours of 10 a.m. and 6 p.m.
Questions can be directed to: Blair County EMA @ (814) 940-5905.

Supervisor Brown made a motion to approve the minutes of the Monthly Business Meeting of June 12, 2018. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Disbursements for the month of June: Payroll totaled \$47,874.54; General Fund disbursements and payroll liabilities for the month of June totaled \$397,654.77, including a transfer of \$300,000 into the Capital Reserve Fund; Liquid Fuels disbursements of \$1,300.51 and Local Services Tax disbursements of \$2,769.74. Supervisor Amigh made a motion to approve total disbursements in the amount of \$449,599.56. Supervisor Brown seconded the motion. The motion to approve the total disbursements in the amount of \$449,599.56 passed with a unanimous vote.

Supervisor Brown made a motion to approve the Treasury Balance for June 2018 as \$1,074,506.65. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to approve the “Specific Service Investment Account Funds” Treasury Balance for June 2018 as \$98,014.93. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti announced that anyone wishing to address the Supervisors may now do so. No public comment being offered, Chairman Silveti proceeded with the agenda.

Bids were opened for the Township’s **Edgewood Stormwater BMP Project**. Gordon L. Delozier, Inc. bid was \$108,808.68, and Ligonier Construction Company bid was \$173,194.00. Supervisor Amigh made a motion to **accept** the low bid in the amount of **\$108,808.68** as submitted by **Gordon L. Delozier**, pending the Engineer’s and Solicitor’s review of the bid’s compliance with bid documents and requirements. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chris Dutrow provided an update on the **O’Reilly Auto Parts Subdivision**, as submitted by David K. Hines of Control Point Associates, Inc.

The required **DEP Sewage Facility Planning Module packet for O’Reilly Auto Parts** was received on July 5th. The Transmittal Letter and Township Resolution No. 2018-06 are prepared and to be included with the Module before forwarding to DEP. Supervisor Amigh made a motion to execute Resolution No. 2018-06 and the Transmittal Letter for submission to DEP. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to **table** the **O’Reilly Auto Parts Subdivision** plan, pending DEP review and approval . Supervisor Amigh seconded the motion. The **municipal review** period will **end** on **09/15/2018**. The motion to **table** the **O’Reilly Auto Parts Subdivision** plan passed with a unanimous vote.

The **Snare Office Building Land Development Plan**, represented by the owner, Anthony Snare, the engineer, Ben Piper and the contractor, Joe Crossman was discussed in detail.

Chris Dutrow commented that items 4 through 7 of the review letter of July 2nd were addressed and reaffirmed that the water approval letter was received. Solicitor Rutch was asked to give a legal opinion about the setback issue. He commented that in his opinion a waiver request was not required, noting that the developer has the right to design the site and that, in his opinion, the Land Development Ordinance is not specific enough in this regard.

Chairman Silveti stated that, in his opinion, some of the Township Ordinances do not allow for flexibility, noting the example of a property line adjoining a blacktopped parking lot. The sidewalk placement, as recommended by the Blair County Planning Commission was discussed. Supervisor Brown stated that although he is in favor of sidewalks, in this case he felt the sidewalk was unnecessary as it would lead to nowhere, i.e., would not connect to any adjacent sidewalk. Supervisor Amigh stated that he felt the purpose of sidewalks was to join new developments together but is not relevant in this case.

Joe Crossman asked that the Township assign the Code Officer the duty of contacting the Alliance Church to remove a sign that is in the Township Right of Way, and on the Snare property. The sign also includes an active electric meter. Officer Ott agreed to contact the church, if appropriate.

Chairman Silveti made a motion to conditionally approve the Snare Land Development Plan, contingent on all the engineering comments being addressed from the July 2nd letter. Supervisor Amigh seconded the motion. The motion to conditionally approve the Snare Office Building Land Development Plan passed with a unanimous vote.

David Butterbaugh, Jr. of P.J. Lehman presented the **Monahan Lot Merger Plan**. He commented this is a simple plan with the intent of merging three adjoining lots together.

A waiver to the contour lines is requesting, noting there is no construction activity planned for the site. Supervisor Brown made a motion to approve the waiver to §403. B.2 Contour Lines. Supervisor Amigh seconded the motion. The motion to **approve the waiver to §403. B.2** passed with a unanimous vote.

Supervisor Amigh made a motion to approve the Monahan Lot Merger Plan. Supervisor Brown seconded the motion. The motion to **approve the Monahan Lot Merger Plan** passed with a unanimous vote.

David Butterbaugh, Jr. of P.J. Lehman presented the **Hammer & Jackson Lot Line Adjustment Plan**. He commented this is being done to 'clean-up' lot lines. Verbiage was added to the plan requiring an HOP prior to any future sale or development of the larger lot. Dave confirmed that the sight distance is consistent with the 35 MPH limit on Reservoir Road.

A waiver to the contour lines is requested, noting there is no construction activity planned for the site. Supervisor Brown made a motion to approve the waiver to §403. B.2 Contour Lines. Supervisor Amigh seconded the motion. The motion to **approve the waiver to §403. B.2** passed with a unanimous vote.

A waiver to §403, the plan scale, is requested, noting the plan is drawn 1-inch equals 80-feet, the engineer takes no exception to the waiver request. Supervisor Amigh made a motion to approve the waiver to §403. Supervisor Brown seconded the motion. The motion to **approve the waiver to §403** passed with a unanimous vote.

Supervisor Amigh made a motion to approve the **Hammer & Jackson Lot Line Adjustment Plan**. Supervisor Brown seconded the motion. The motion to **approve the Hammer & Jackson Lot Line Adjustment Plan** passed with a unanimous vote.

The **James and Lori Benner Lot Merger Plan** as presented by David Butterbaugh of P.J. Lehman was discussed. The deeds of conveyance for the portion of Railroad Street (alley) and Second Avenue, as recorded by Attorney Cohen, must be noted on the plan. This is residential property and has no impact. Solicitor Rouch commented that it is not the Township's obligation to determine adversity among the adjoining property owners. Sewage planning is necessary due to the placement of a mobile home on the property. A capacity letter from Freedom Township is in place.

Chairman Silveti made a motion to approve the **James and Lori Benner Lot Merger Plan contingent** on the engineering comments outlined in the **July 9th letter** being satisfied. Supervisor Brown seconded the motion. The motion passed with a unanimous vote, but was later rescinded.

The **James and Lori Benner Lot Merger Plan** related **Module Exemption Certificate has not been** not received to date. Contingent on receipt, Supervisor Amigh made a motion to execute the DEP Planning Module Exemption Certificate. Supervisor Brown seconded the motion. The motion to execute the document passed with a unanimous vote.

David Butterbaugh outlined several other items on the plan, noting that Officer Ott has been very beneficial and cooperative with the Benner situation. Mr. Ott noted as well that Mr. Benner has been cooperative with his requests.

It was noted that there is a revision to be drawn on the plan to compensate for an existing pool which appears to be a structure encroachment. Following this finding the Supervisors determined it best to rescind the approval motion. Chairman Silveti made a motion to **rescind the motion to approve the James and Lori Benner Lot Merger Plan**. Supervisor Brown seconded the motion. The motion to **rescind the approval of the James and Lori Benner Lot Merger Plan passed** with a unanimous vote.

Chairman Silveti made a motion to table the **James and Lori Benner Lot Merger Plan**. Supervisor Brown seconded the motion. The motion to **table passed** with a unanimous vote.

Paul Barton, a property owner in Pleasant View Phase II, addressed the Supervisors. He reminded them of a signed petition submitted to the Supervisors two years ago, requesting the placement of the sidewalks on the South-side of Teds Way. He noted that he is a 14-year resident and that one of the selling features of the Pleasant View Development was the sidewalks. Recently, a billboard at the cul-de-sac on Teds Way indicates that two lots were sold, he questioned why the proceeds of those two lots couldn't be used for sidewalk construction and why Mr. Holtzinger was allowed to renege on his commitment. Solicitor Rouch commented that the Township could try to compel Mr. Holtzinger to take responsibility. Chairman Silveti will contact the contractor that placed the sidewalk on the North-side of Teds Way for a rough estimate of the cost to install the South-side. The Township will review the plan as recorded at the County to verify that the sidewalks are on the recorded plan. Mr. Barton is to be updated via email.

Supervisor **Paul R. Amigh II** has agreed to accept the vacant **Local Emergency Management Coordinator** Appointment for Blair Township. Chairman Silveti made a motion to appoint Paul Amigh II as LEMC for Blair Township. Supervisor Brown seconded the motion. Supervisor Amigh abstained from voting due to a conflict of interest. The motion to appoint **Paul R. Amigh II as Local Emergency Management Coordinator** for Blair Township passed with two yes votes. Supervisors Silveti and Brown thanked and congratulated him on the appointment.

Supervisor Brown made a motion to adopt **Ordinance No. 2018-02, the EMA Mutual Aid Agreement**. Chairman Silveti seconded the motion. The Ordinance will be added to the Codification under the Non-Code Ordinance Section. Chairman Silveti will provide General Code with the information. The motion to **adopt Ordinance No. 2018-02 passed** with a unanimous vote.

Chairman Silveti made a motion to approve the **Letter of Support** as requested by the Blair County Conservation District in cooperation with the Intermunicipal Stormwater Committee (ISC) to enhance green infrastructure along Brush Run upstream from the Lakemont Reservoir. The Letter will be made part of a DEP Growing Greener Grant Application. Supervisor Brown seconded the motion. The motion to **approve the Growing Greener Letter of Support** passed with a unanimous vote.

Supervisor Brown made a motion to approve the Headline Marketing & Communications proposal for Website Hosting for one-year in the amount of \$1,796.00. Supervisor Amigh seconded the motion. The motion to **approve renewal with Headline Marketing and Communications** passed with a unanimous vote.

Supervisor Brown made a motion to approve the **PA DOT 2018-2019 Municipal Winter Services Agreement**. Supervisor Amigh seconded the motion. The Agreement includes a 4% increase for a total payment of \$2,363.62. This is for winter maintenance of Newry Lane effective 10/15/18 – 04/30/19. The motion to **accept the PA DOT Agreement** passed with a unanimous vote.

At the Treasurer's request, Chairman Silveti made a motion to approve the **transfer** of **\$3,064.23** to the General Fund, Highway Department Vehicle Maintenance Account from the Local Services Tax Account. Supervisor Amigh seconded the motion. This will bring the 2018 General Fund Budget into balance. The motion to **transfer \$3,064.23** from the LST Account into the General Fund Account passed with a unanimous vote.

Other Business:

A **Special Meeting** to discuss the **Floodplain Ordinance No. 2018-03** is advertised and scheduled for Thursday, July 12th at 7:00 p.m.

The probable extension of the **Intergovernmental Stormwater Committee** was discussed. A Resolution must be passed which would include the outlined provisions of a new ISC agreement. A five-year renewal term was suggested. Participation in the ISC would be a non-code Ordinance.

Blair Township does not have the capacity to do the **2020 US Census (LUCA)** reporting. The Blair County Planning Commission had scheduled, but then canceled without rescheduling a meeting concerning the Census. GIS capabilities are needed, and confidentiality is an issue, as well as cost. Chairman Silveti will advise the Census Bureau in this regard.

Lacey Vandevander, a Blair Township administrative support staff member, submitted her resignation, providing a two-week notice, effective July 20, 2018
. A future discussion will determine a revised job description.

Supervisor Brown stated that the **Newry Bridge** project is underway, with road closure planned from July 15th through July 29th, 2018. A detour is established. Completion of the project is scheduled for September.

There being no further business, Supervisor Amigh made a motion to adjourn. Supervisor Brown seconded the motion. The motion to adjourn passed with a unanimous vote.

The meeting adjourned at 8:13 p.m.

Respectfully Submitted by:

Betty Robertson
Secretary