

**BLAIR TOWNSHIP BOARD OF SUPERVISORS  
375 CEDARCREST DRIVE  
DUNCANSVILLE, PA 16635**

**MINUTES OF THE MONTHLY MEETING OF DECEMBER 11, 2018**

Chairman Edward Silveti called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were: Chairman Silveti, Supervisor Palmer Brown and, via conference call, Supervisor Paul Amigh, II; Secretary/Treasurer, Betty Robertson; Patrol Officer, Nathan Hale; Building Code and Ordinance Enforcement Officer, Donald Ott; Highway Foreman, John Reed; Chris Dutrow, PE of Stiffler, McGraw & Associates; and Solicitor Michael Rouch. Chairman Silveti, prior to the meeting, confirmed with Scott Coburn, PSATS General Counsel, that Supervisor Amigh could participate via telephone conference call.

Chairman Silveti announced: "Public comment is both welcomed and invited. Any persons wishing to speak on an agenda item or during the public comment period may be limited to five minutes per person." Attendees were also asked to silence their cell phones.

Chairman Silveti announced that the 2019 Annual Organization Meeting and the January Regular Monthly Business Meeting will be held on Monday, January 7<sup>th</sup>, 2019 at 6:30 p.m. and 7:00 p.m., respectively.

Supervisor Brown made a motion to approve the minutes of the Monthly Business Meeting of November 13, 2018. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Disbursements for the month of November were reviewed. Secretary-Treasurer Robertson presented as follows: Payroll totaled \$47,419.65; General Fund disbursements and payroll liabilities for the month of November totaled \$69,382.32; and Local Services Tax disbursements of \$1,652.00. Supervisor Brown made a motion to approve total disbursements in the amount of \$118,453.97. Supervisor Amigh seconded the motion. The motion to approve the total disbursements in the amount of \$118,453.97 passed with a unanimous vote.

Chairman Silveti made a motion to approve the Treasury Balance for November 2018 as \$958,044.70. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for November 2018 as \$125,118.29. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti then announced that anyone wishing to address the Board of Supervisors could do so at this time. No public comment was offered.

Chairman Silveti presented and made a motion to approve the **Stiffler McGraw Street Stormwater Drainage Study Proposal** at the cost listed of **\$6,500.00**. He addressed Penn Farm residents in attendance that were affected by the 2018 summer rain events. The Proposal is independent of the Township's general consulting engineering contract. The study area will involve the Penn Farm Pennington Drive cul-de-sac, the Edgewood Drive area behind this cul-de-sac, Robin and Meadow Lanes, Forsht to Lowry Drives to the outflow and a small section off Wade Lane. The study will look at construction and conveyance and is not intended to address individual lot issues outside of the Township's ROW. Individual homeowners may be offered suggestions for improving their individual rain event situations. Supervisor Brown seconded the motion to accept the Study Proposal. Supervisor Amigh confirmed that he had received and reviewed the document and is in favor of approving the proposal. The motion to **approve** the **Study Proposal** passed with a unanimous vote.

Chairman Silveti made a motion to **approve Resolution No. 2018-11**, extending Blair Township's participation in the **new five-year Agreement** as a member municipality of the **Intergovernmental Stormwater Committee (ISC)**. There are no changes to this Agreement from that presented and reviewed at the previous meeting. Blair Township's Municipal Percentage Allocation is 6.022% of total costs shown. The Supervisors agreed to equalize the payments over the 5-year period, accepting Exhibit 3, with and including the quarterly payment option. Chairman Silveti intends to address the required Security/Letter of Credit Agreement requirement at the ISC Meeting scheduled for December 20<sup>th</sup>, noting the 2019 initial quarterly payment would exceed the required 2019 Security amount. Supervisor Brown seconded the motion. The motion to **approve Resolution No. 2018-11** passed with a unanimous vote.

The **O'Reilly Auto Parts Subdivision**, as submitted by David K. Hines of Control Point Associates, Inc., has proposed a 95-day time extension, pending conveyance of property being recorded. Supervisor Brown made a motion to approve the 95-day time extension. Supervisor Amigh seconded the motion. The motion to **approve the review period extension** passed with a unanimous vote.

Supervisor Brown made a motion to **table** the **O'Reilly Auto Parts Subdivision Plan**. Supervisor Amigh seconded the motion. The motion to **table** the **O'Reilly Auto Parts Subdivision Plan** **passed** with a unanimous vote. The municipal review period will end on March 19, 2019.

Supervisor Brown made a motion to table the O'Reilly Preliminary Land Development plan, noting that the land development plan cannot be approved until the subdivision is approved. Chairman Silveti seconded the motion. The motion to **table the O'Reilly Preliminary Land Development Plan** passed with a unanimous vote. The municipal review period will end on February 15, 2019.

The **Barneywood Subdivision**, as submitted by Andy Ebersole of Keller Engineers has proposed a 95-day time extension. DEP recently approved the Component 3 Planning Module, and the engineer is in the process of incorporating the approval and finalizing the subdivision packet. Supervisor Brown made a motion to approve the 95-day time extension. Supervisor

Amigh seconded the motion. The motion to **approve the review period extension** passed with a unanimous vote.

Supervisor Brown made a motion to **table the Barneywood Subdivision Plan**. Supervisor Amigh seconded the motion. The motion to **table the Barneywood Subdivision Plan** passed with a unanimous vote. The municipal review period will end on March 11, 2019.

The **Carpenters Building Addition Land Development Plan**, represented by Ben Piper of Keller Engineers was discussed. The required provision for financial security in the amount of **\$187,399.85** remains outstanding.

Solicitor Rouch has prepared the **Permanent Easement for Parking and Right of Way Use Agreement**. The Agreement was reviewed, and its format accepted by the Supervisors. Supervisor Brown made a motion to approve the Permanent Easement Agreement. The Agreement is to be signed by the property owners and recorded by the Solicitor. Supervisor Amigh seconded the motion. The motion approving the substance and format of the **Carpenters Building Permanent Easement Agreement** passed with a unanimous vote.

Chris Dutrow commented that the **Stormwater Management Ordinance** requires submission of an **Operation and Maintenance Agreement**. Solicitor Rouch will draft the Agreement for the **Carpenter's Building Addition Land Development Plan** in accordance with the stormwater provisions outlined in the Stormwater Ordinance.

Supervisor Brown made a motion to **approve the Carpenter's Building Addition Land Development Plan pending receipt of Financial Security** in the amount of **\$187,399.85** and the **signed Stormwater Operation and Maintenance Agreement**. Supervisor Amigh seconded the motion. The motion to conditionally approve the plan passed with a unanimous vote.

Chris Dutrow expressed his concerns regarding the **PA DOT-requested Drainage Highway Occupancy Permit** for the **Snare Land Development**. The permit, as requested by PA DOT, assigns long-term responsibility on for the **Snare storm water** drainage on North Juniata Street. Solicitor Rouch prepared an Agreement which would subrogate this responsibility and instead hold the property owner responsible. Chris noted that if the permit methodology has changed, PA DOT should be responsible to discuss it during the planning stages. Ben Piper commented that he would need to submit an entirely different stormwater plan with new calculations, questioning what PA DOT's repercussions might result if doing nothing were done. He asked that Chris Dutrow provide a letter of consistency stating that any alternative calculations methodology would yield the same stormwater results. Chris stated he would rather understand on what grounds this permitting requirement is being made. Chris Dutrow will follow up with PA DOT.

Following a lengthy discussion, Chairman Silveti made a motion to **table the Township/Snare Agreement** and the **Drainage HOP** application pending Chris Dutrow contacting PA DOT and ascertaining the issues involved. It was noted that the Township has yet to be contacted directly by PA DOT regarding the permit issue. Supervisor Brown seconded the motion. Chairman Silveti noted that the \$2,000 Snare's SW Fund check was retrieved along with the Agreement by the developer but remains due and payable to the Township's Stormwater account, as per the Stormwater Ordinance. The motion to **table the Drainage Highway Occupancy Permit** passed with a unanimous vote.

The **Gloria Dell Subdivision**, as prepared by Rick Steele, P.L.S., was discussed. The plan is to separate a lot on which is a residence, from the residual lot, with no other construction being planned. Waiver requests were then discussed.

Supervisor Brown made a motion to approve the plan scale waiver as presented. Chairman Silveti seconded the motion. The motion to **approve the Dell plan scale** passed with a unanimous vote. Chairman Silveti made a motion to approve the contour line waiver request, as no construction is planned. Supervisor Brown seconded the motion. The motion to **waive the Dell contour lines** being shown on the plan passed with a unanimous vote.

Supervisor Brown made a motion to approve the Public Road Frontage requirement, pending execution of a Shared Driveway and Maintenance Agreement. Supervisor Amigh seconded the motion. The motion to **waive the Dell Public Road Frontage requirement**, conditional on a Shared Driveway and Maintenance Agreement, passed with a unanimous vote.

Chairman Silveti made a motion to have Solicitor Rutch prepare the **Dell Shared Driveway and Maintenance Agreement**. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to table the Gloria Dell Subdivision plan. Supervisor Brown seconded the motion. The motion to **table the Dell Subdivision** passed with a unanimous vote. The municipal review period will end on March 11, 2019.

Chairman Silveti made a motion to **approve Resolution No. 2018-12, Adopting the 2019 Township Budget(s)** and narratives, as presented, and further noting that the budgets were advertised as required by the Second Class Township Code. The estimated expenditures and ending balances were presented:

General Fund	2019 Est. Exp. \$1,390,754	Est. End. Bal. \$ 42,462
Liquid Fuels	2019 Est. Exp. \$ 215,748	Est. End. Bal. \$ 64,500
Capital Reserve	2019 Est. Exp. \$ 121,380	Est. End. Bal. \$370,381
Local Services Tax	2019 Est. Exp. \$ 120,363	Est. End. Bal. \$162,321
Act 32 2012	2019 Est. Exp. \$ 78,000	Est. End. Bal. \$ 61,060
Stormwater Maint.	2019 Est. Exp. \$ 90,499	Est. End. Bal. \$ 12,003

Supervisor Brown seconded the motion. The motion to **approve Resolution No. 2018-12 Adopting the 2019 Budgets** passed with a unanimous vote.

Supervisor Brown made a motion to approve Resolution No. 2018-13, Reappointing PMCA as the Township's Third Party UCC Inspection Agency. Supervisor Amigh seconded the motion. The motion to **approve Resolution No. 2018-13, Reappointing PMCA** passed with a unanimous vote.

Chairman Silveti announced that the newest member of the **Blair Township Planning Commission** has resigned. He commented on the difficulty with attracting volunteers within the Township. Chairman Silveti stated that the Township Planning Commission really has no power and is simply a Commission used to make recommendations to the Board of Supervisors. He also noted that, as per the MPC, there is no requirement to have a Municipal Planning Commission. Chairman Silveti stated that all plans receive a thorough review from the Blair County Planning Commission as well as the review conducted by Stiffler McGraw. He suggested holding off on the reappointment of the Commission for 2019. Supervisor Brown disagreed and asked that he be appointed to the Blair Township Planning Commission. Chairman Silveti made a motion to **appoint Palmer Brown** to fill the vacancy on the Blair Township

Planning Commission. Supervisor Amigh seconded the motion. The motion to **appoint Palmer Brown** to the **Blair Township Planning Commission passed** with two yes votes. Supervisor Brown abstaining due to a conflict of interest.

Chairman Silvetti made a motion to approve Advertising the 2019 Board of Supervisors Meeting Schedule. Meetings will continue to be held the second Tuesday of each month at 7:00 p.m. Supervisor Brown seconded the motion. The motion to **advertise the 2019 Supervisors Meeting Schedule** passed with a unanimous vote.

Chairman Silvetti made a motion to approve Advertising to appoint a CPA firm in place of the Elected Auditors for the 2018 Audit. Supervisor Amigh seconded the motion. Chairman Silvetti is planning to contact PSATS legal counsel for an opinion regarding the removal of the requirement for Elected Auditors. The motion to **advertise the Appointment of a CPA Firm** to prepare the **2018 Audit** passed with a unanimous vote.

**Other Business:**

Solicitor Rouch announced that **Ordinance No. 2018-04 Deleting the Current Local Limit Monthly Average Mass for Industrial Discharge**, was advertised and is ready for adoption. Chairman Silvetti made a motion to adopt Ordinance No. 2018-04, deleting current local limits and imposing new and revised ones. Supervisor Brown seconded the motion. The motion to **adopt Ordinance No. 2018-04** passed with a unanimous vote. Chairman Silvetti will follow up with General Code.

Chairman Silvetti commented that **DEP** has scheduled the **final inspection** of the **Edgewood Stormwater Detention Pond Retrofit Project** for Friday, **December 14<sup>th</sup> at 10:00 a.m.** The DEP grant-required **Public Event** is being scheduled for Spring as a school project with involving a HASD High School. Biology class field trip

There being no further business, Chairman Silvetti made a motion to adjourn. Supervisor Brown seconded the motion. The motion to adjourn passed with a unanimous vote.

The meeting adjourned at 8:10 p.m.

Respectfully Submitted by:

Betty Robertson  
Secretary