

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF JANUARY 07, 2019

Chairman Edward Silvetti called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were: Chairman Silvetti, Supervisor Palmer Brown and, via conference call, Supervisor Paul Amigh, II; Secretary/Treasurer, Betty Robertson; Patrol Officer, Benjamin Shanholtz; Building Code and Ordinance Enforcement Officer, Donald Ott; Highway Foreman, John Reed; Chris Dutrow, PE of Stiffler, McGraw & Associates; and Solicitor Michael Rouch.

Chairman Silvetti announced: "Public comment is both welcomed and invited. Any persons wishing to speak on an agenda item or during the public comment period may be limited to five minutes per person." Attendees were also asked to silence their cell phones.

Chairman Silvetti announced that the 2019 Annual Organization Meeting was at 6:30 p.m. this evening.

Supervisor Brown made a motion to approve the minutes of the Monthly Business Meeting of December 11, 2018. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Disbursements for the month of December were reviewed. Secretary-Treasurer Robertson presented as follows: Payroll totaled \$30,025.56; General Fund disbursements and payroll liabilities for the month of December totaled \$105,894.57; Liquid Fuels disbursements were \$8,220.72; and Local Services Tax disbursements, \$4,336.07. Chairman Silvetti made a motion to approve total disbursements in the amount of \$148,476.92. Supervisor Brown seconded the motion. The motion to approve the total disbursements in the amount of \$148,476.92 passed with a unanimous vote.

Supervisor Brown made a motion to approve the Treasury Balance for December 2018 as \$882,309.11. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for December 2018 as \$129,068.00. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti then announced that anyone wishing to address the Board of Supervisors could do so at this time. **Donald and Lisa Aungst** of 634 Harvest View, as listed further on the agenda, addressed the Supervisors at this time.

Mrs. Aungst commented that she has many **code related issues** that she wishes to address: parking, animals, trash and speed enforcement.

She commented that the drainage ditch outside of their apartment is always full of **garbage** and questioned who is responsible for removing the garbage from the ditch. She noted that there is also garbage that is in the cemetery against the perimeter fence. She stated that she walks and does not like seeing the garbage. Chairman Silveti commented that every homeowner is required to contract with a garbage hauler. He mentioned the severe winds lately as contributing to this issue, further commenting that at times garbage can be carried off, even by birds, creating articles here and there that require manual pickup.

Mrs. Aungst then proceeded to comment on a **parking violation** at 632 Harvest View Lane. She noted that a Burchfield employee parks his tow truck in the Township Right of Way and it is left to idle. Officer Shanholtz will talk with Chief White. This will be addressed by the Blair Township Police Department, as it is a violation of the Township parking ordinance, as well as a State law violation in allowing the diesel engine to idle.

Mrs. Aungst then commented on a small black **dog running at large**. She noted that the dog lives at 638 Harvest View. She proceeded to comment on an additional dog but did not have a name or proper address. Officer Ott explained the relevant code enforcement process to Mrs. Aungst. She will follow up with Officer Ott and provide the necessary information. Following receipt of the information, Officer Ott will address any ordinance violations with the dog owner.

Mrs. Aungst stated that **speeding** is an issue between the hours of 4:00 p.m.-6:30 p.m. Chairman Silveti noted that the problem could be resolved more easily if the Township Police were authorized under Commonwealth law to use the same enforcement tools as the State Police. He noted that modern radar would constitute a huge public safety benefit to the Department.

Supervisor Brown made a motion to approve **Resolution No. 2019-01** authorizing the disposition of General Office fiscal records from 2012, as outlined on the Resolution and set forth by the Municipal Records Manual. Supervisor Amigh seconded the motion. The motion to adopt Resolution No. 2019-01 passed with a unanimous vote.

Supervisor Brown made a motion to approve **Resolution No. 2019-02** authorizing the disposition of Police Department records from 2013, as outlined on the Resolution and set forth by the Municipal Records Manual. Supervisor Amigh seconded the motion. The motion to adopt Resolution No. 2019-02 passed with a unanimous vote.

No new information was received for the O'Reilly Auto Parts Subdivision Plan. Supervisor Brown made a motion to **table** the **O'Reilly Auto Parts Subdivision Plan**. Supervisor Amigh seconded the motion. The motion to **table** the O'Reilly Auto Parts Subdivision Plan **passed** with a unanimous vote. The municipal review period will end on March 19, 2019.

Supervisor Brown made a motion to table the O'Reilly Preliminary Land Development plan, noting that the land development plan cannot be approved until the subdivision is approved. Supervisor Amigh seconded the motion. The motion to **table** the **O'Reilly Preliminary Land**

Development Plan passed with a unanimous vote. The municipal review period will end on February 15, 2019.

No new information was received for the Barneywood Subdivision Plan. Supervisor Brown made a motion to **table** the **Barneywood Subdivision Plan**. Supervisor Amigh seconded the motion. The motion to **table** the **Barneywood Subdivision Plan** passed with a unanimous vote. The municipal review period will end on March 11, 2019.

At the December 2018 Supervisors Meeting the **Carpenter's Building Addition Land Development Plan was approved pending receipt of Financial Security** in the amount of **\$187,399.85** and the **signed Stormwater Operation and Maintenance Agreement**. The financial security remains outstanding. Minor adjustments, relative to payment are to be added to the Operations and Maintenance Agreement. Solicitor Rouch will amend the agreement and forward to Ben Piper for his client's review and signature.

Supervisor Brown made a motion to **table signing** the **Carpenter's Building Addition Land Development Plan** pending receipt of the Financial Security and the Stormwater Operation and Maintenance Agreement. Supervisor Amigh seconded the motion. The motion to table signing passed with a unanimous vote.

The **Anthony Snare stormwater HOP** issue has been resolved. The HOP was determined as not required by PA DOT. Chris Dutrow confirmed that the request was unfounded as the stormwater does not tie into the PA DOT drainage system.

Mr. Snare is requesting a reduction, due to construction progress, in the amount of the financial security held by the Township. Chairman Silvetti stated that currently the Snare project has \$144,367.85 in escrow. Mr. Snare is requesting \$34,293.60 be released. Greg Geishauser of Stiffler McGraw confirmed in writing that the request is in order. Supervisor Brown made a motion to approve a **reduction in the amount of \$34, 293.60**. Supervisor Amigh seconded the motion. The motion to **approve** the **financial security reduction** held on the Snare project passed with a unanimous vote. The remaining **financial security balance will be \$110,074.25**.

The "church sign" at the corner of Jefferson and North Juniata Streets on Snare property was briefly addressed. As he owns the property, the Supervisors agreed that Mr. Snare must be the party to inform the church that he wants the sign removed. Blair Township will not intervene on behalf of Snare.

The **Gloria Dell Subdivision**, as prepared by Rick Steele, P.L.S., was discussed. All outstanding items have been addressed. Solicitor Rouch prepared the Shared Driveway and Maintenance Agreement. The Agreement is signed and notarized for recording with the plan.

Supervisor Brown made a motion to approve the Gloria Dell Subdivision plan. Supervisor Amigh seconded the motion. The motion to **approve** the **Dell Subdivision** passed with a unanimous vote.

The **Stoehr Lot Merge Plan** as prepared by Andrew Ebersole of Keller Engineers was discussed. Solicitor Rouch suggested that the developer be required to have their Attorney draw up a Quit Claim Deed. The Supervisors Agreed. To date, the Blair County Planning Commission review has not been received. Waivers are requested as follows.

Supervisor Brown made a motion to approve the request to waive **§350-22. B (2) Contour Lines**, noting this is a non-build plan. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to approve the request to waive **§350.36. B Building Setback Requirement**, noting there is an existing building encroachment. He also clarified that no new construction could take place unless it would follow current setback requirements. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to table the Stoehr Lot Merge Plan. Supervisor Amigh seconded the motion. The motion to **table the Stoehr plan** passed with a unanimous vote. The municipal review period will end on April 07, 2019.

The **Ventre Brothers Subdivision Plan**, as prepared by Stan Kimberly was discussed. Chris Dutrow gave an overall summary, noting that the Blair County Planning Commission review is outstanding and that the Blair Township Planning Commission tabled the plan. Waivers are requested.

Chairman Silvetti made a motion to approve the request to **waive §350.22, plan scale**. Supervisor Brown seconded the motion. The motion to **approve the plan scale** as presented passed with a unanimous vote.

Chairman Silvetti made a motion to approve the request to **waive §350.22. B (2) Contour Lines**, noting that no construction is planned. Supervisor Brown seconded the motion. The motion to approve waiving the Contour Lines being shown on the plan passed with a unanimous vote.

Solicitor Rouch commented that consistent with the recommendations of the Township's Engineer, the **Developer should prepare deeds** for each of the subdivided parcels after subdivision approval, even if the parcels are not going to be sold in the near future by the Developer. This ensures that the County assigns tax parcel numbers immediately to each subdivided parcel (or the new enlarged parcel, as the case may be) and reduces the chances of title and real estate tax problems down the road.

Supervisor Brown made a motion to table the Ventre Brothers Subdivision Plan. Supervisor Amigh seconded the motion. The motion to **table the Ventre Brothers Subdivision Plan** passed with a unanimous vote. The municipal review period will end on April 07, 2019.

Supervisor Brown made a motion to accept the bid in the amount of \$13,556.02 for the 2001 Ford F-550 Dump Truck. Supervisor Amigh seconded the motion. The bidding process was handled through Municibid. The motion to **approve the sale of the 2001 Ford F-550 Dump Truck** in the amount of **\$13,556.02** passed with a unanimous vote.

Supervisor Brown made a motion to pass Resolution No. 2019-03; Schedule of Fees. Supervisor Amigh seconded the motion. The motion to **approve Resolution No. 2019-03** with the attached **fee schedule** passed with a unanimous vote.

Other Business:

Blair Township will not be attending the **2019 PSATS Convention**, accordingly, no Voting Delegate was appointed.

Chairman Silvetti commented that he had spoken with Gary Wisor of Stiffler McGraw in advance of the Upper Penn Farms Street Stormwater Drainage Study being initiated. With study items clarified, it is expected to take about six months to complete the work.

Chairman Silvetti stated that First National Bank was contacted for options to satisfy the **Intergovernmental Stormwater Committee (ISC)** financial security obligation.

Chairman Silvetti, John Reed and Kevin Guyer of Guyer Brothers, met at the Wally **Tomassetti** sinkhole site on Brentwood Drive. Guyer Brothers will provide a quote, to the Township, for the cost to re-sleeve the culvert pipe. Currently, the Highway Department has placed plywood covers over the separated pipe sections as a temporary safety measure.

The Supervisors agreed that the Secretary and the Road Foreman could advertise to **bid stone**.

Supervisor Brown commented on the importance of a **Township Planning Commission**. In a memo directed to the Supervisors and BTPC, he suggested paying members at a rate of \$25 or \$50 per meeting they attend. He also elaborated that elected officials serving in that capacity could not, by law, be compensated. Chairman Silvetti suggested this be addressed at the February meeting, Supervisor Brown agreed.

There being no further business, Chairman Silvetti made a motion to adjourn. Supervisor Brown seconded the motion. The motion to adjourn passed with a unanimous vote.

The meeting adjourned at 8:00 p.m.

Respectfully Submitted by:

Betty Robertson
Secretary