

**BLAIR TOWNSHIP SUPERVISORS  
375 CEDARCREST DRIVE  
DUNCANSVILLE, PA 16635**

**MINUTES OF THE ORGANIZATION MEETING OF JANUARY 07, 2019**

Supervisor Edward Silvetti called the meeting to order at 6:30 p.m. Other Township personnel present were Supervisor Palmer Brown and, via conference call, Supervisor Paul Amigh II; Secretary/Treasurer, Betty Robertson; Patrol Officer, Benjamin Shanholtz; Road Foreman, John Reed; Building Code and Ordinance Enforcement Officer, Donald Ott; Township Engineer, Chris Dutrow and Township Solicitor, Michael Routch.

Supervisor Silvetti led the assembly in the salute to the flag.

Supervisor Brown made a motion to appoint Edward Silvetti as Chairman of the Board of Supervisors. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint Palmer Brown as Vice-Chairman. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Brown made a motion to appoint Edward Silvetti as the Supervisor in charge of the Municipal Office. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint Palmer Brown as the Supervisor in charge of the Highway Department. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Brown made a motion to appoint Supervisor Amigh in charge of the Police Department. Chairman Silvetti seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint Palmer Brown as the Road Master. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to retain Betty Robertson as Secretary. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to retain Betty Robertson as Treasurer. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to retain John Reed as Road Foreman. Chairman Silvetti seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to retain Louis J. Legory, Michael C. Nazaruk and David Smith as Blair Township Road Crew staff and Dorothy Grabosky as part time custodian of the municipal office. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain Roger A. White as Chief of Police. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to retain Roger C. Peacock, Jr. as Sergeant in the Blair Township Police Department. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain Nathan R. Hale, Benjamin M. Shanholtz and James R. Brantner as full time BTPD Patrol Officers. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to retain Donald R. Ott as full time Blair Township Building Code and Ordinance Enforcement Officer. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to retain Louis Legory as Blair Township Emergency Management Coordinator. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to retain First National Bank as the Township's Bank Depository for the following accounts: General Fund, Liquid Fuels, Capital Reserve, Local Services Tax, Development Bond Account (s), Stormwater Management, Traffic Impact Fee and Act 32 2012 Account. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to appoint Stiffler McGraw Engineers as the Township Engineer. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to appoint Michael Routch as Township Solicitor. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to reappoint The Blair County Sanitation Administration, Luke Helsel, as the Township Sewage Enforcement Office. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to reappoint Paul Amigh II, as the Supervisor Representative to the Blair County Sanitation Administration. Supervisor Brown seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to appoint Palmer Brown as the Supervisor Representative to the Altoona Blair County Development Corp. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to appoint Palmer Brown as Supervisor representative to the Blair County Planning Commission's Government Advisory Committee. Chairman Silveti seconded the motion. The motion passed with two yes votes.

Supervisor Brown made a motion to reaffirm and advertise Blair Township's monthly supervisors' business meeting location of 375 Cedarcrest Drive, Duncansville. Meetings will be held at 7:00 p.m. on the second Tuesday of each month. Office hours remain as Monday through Friday 8:00 a.m. until 4:00 p.m. The office will be closed on approved Holidays. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to approve the Act 511 taxes as follows:

- |                             |                     |
|-----------------------------|---------------------|
| 1. Per Capita Tax           | \$ 5.00 per year    |
| 2. Real Estate Transfer Tax | 1 Percent           |
| 3. Earned Income Tax*       | ½ of 1 Percent      |
| 4. Local Services Tax**     | as \$52.00 per year |

\*3. Act 32 Collector-Blair County Tax Collection Bureau

\*\*4. Per Ordinance No. 2013-01, effective 01/01/13, the LST Collector is the Blair County Tax Collection Bureau.

Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to reaffirm the 2019 Millage Rate of 0.559 Mills, as adopted through Resolution No. 2016-09. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to reaffirm the Policy that draft meeting minutes will be furnished to the Supervisors prior to subsequent meetings and approved or corrected at the Regular Meetings. Also, it was affirmed that, consistent with IRS directive, 58 cents per mile, effective 01/01/19, will be paid to employees for their use of personal vehicles while on Township business. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to set the Treasurer's Bond amount at \$1,000,000.00. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to approve renewal of the Municipal Office's Blanket Bond at \$50,000.00 per USDA requirement. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to retain Pennsylvania Municipal Code Alliance (PMCA) as Third-Party Building Code Inspector/Official. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to reappoint the following Blair Township Planning Commission members, Ted Ventre, Dodie Amigh, Tim Shaw, Brandon Carson, and newly-appointed member, Palmer Brown. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to reaffirm Resolution No. 2000-107 to maintain consistency with the process Blair Township has followed in handling the payment of invoices from vendors. Supervisor Brown seconded the motion. The Township will pay vendor invoices twice monthly. The motion passed with a unanimous vote.

Chairman Silveti made a motion to retain the appointment of Ted L. Ventre to the Blair Township Supervisors' Vacancy Board. Supervisor Amigh seconded the motion. A vacancy on the Board of Supervisors would necessitate the need for the Vacancy Board to convene. The motion passed with a unanimous vote.

Chairman Silveti made a motion to affirm the reappointment of Rob Roberts as Blair Township's Primary Voting Delegate to the Act 32 EIT Tax Collection Committee and the Township Secretary as the Secondary Voting Delegate. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to approve the Blair Township Police Department's participation in the Aggressive Driving/BUPA Program. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to reaffirm Resolution No. 2006-16, implementing the National Incident Management System (N.I.M.S.). Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to reaffirm implementation and participation in the MS/4 ISC (Intermunicipal Stormwater Committee) program. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to appoint Chairman Silveti as Blair Township representative to Intermunicipal Stormwater Committee. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to reappoint Palmer Brown as representative to the Blair Region Code Administration Committee/UCC Board of Appeals. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to appoint Ritchey, Ritchey & Koontz, out of Bedford, PA, to complete the 2018 D.C.E.D. annual audit. Supervisor Brown seconded the motion. Ritchey,

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Ritchey & Koontz will perform the audit in lieu of the elected auditors. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to appoint Betty Robertson as the Right-to-Know Officer. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Brown made a motion to adjourn the 2019 Organization Meeting. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

The meeting adjourned at 6:48 p.m.

Respectfully Submitted by:

Betty Robertson  
Secretary/Treasurer