

**BLAIR TOWNSHIP SUPERVISORS**

**AGENDA-MONTHLY BUSINESS MEETING**

**TUESDAY, NOVEMBER 12, 2019**

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FLAG SALUTE

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**SUPERVISORS PRESENT:**

Edward M. Silvetti \_\_\_\_\_  
Palmer Brown \_\_\_\_\_  
Paul R. Amigh II: \_\_\_\_\_

**OTHER OFFICIALS:**

SECRETARY/TREASURER: B. Robertson \_\_\_\_\_  
POLICE DEPT. Represented By: Sergeant Peacock  
BUILDING CODE & ORDINANCE ENFORCEMENT OFFICER: D. Ott \_\_\_\_\_  
HIGHWAY DEPARTMENT: J. Reed \_\_\_\_\_  
ENGINEERING Represented By: Chris Dutrow/Eric Banks, Stiffler McGraw &  
Associates \_\_\_\_\_  
SOLICITOR: Michael Rouch, Esq. \_\_\_\_\_

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Public Comment is both welcome and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

**All cell phones are to be silenced during the meeting.**

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**ANNOUNCEMENT:**

The Blair Township Planning Commission December 2019 meeting will be held on Monday, December 9<sup>th</sup> rather than the first Monday as previously scheduled.

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MINUTES OF THE **MONTHLY BUSINESS MEETING** OF OCTOBER 08, 2019.

Additions or Corrections: \_\_\_\_\_

**MOTION TO ADOPT MINUTES AS PRESENTED OR CORRECTED:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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Payroll for the month of October	\$ 28,762.08
Disbursements & Payroll Liabilities for the month of October	\$ 155,229.24
Local Services Tax	\$ 1,652.00
<b>GRAND TOTAL DISBURSEMENTS:</b>	<b>\$ 185,643.32</b>

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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TREASURY: END OF OCTOBER TOTAL (ALL FUNDS) \$ 981,526.23

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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TREASURY: END OF OCTOBER

SPECIFIC SERVICE INVESTMENT ACCOUNT FUND \$ 118,032.30

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**PUBLIC COMMENT PERIOD:** Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. For the record, it is requested each speaker stand and clearly state his/her name for the record.

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**01. Rothrauff Subdivision Plan,** as prepared by Todd Beiswenger of Young & Associates. The PA DEP approval of the Sewage Facility Planning Module is received. Stiffler McGraw review comments of September 5<sup>th</sup> need to be addressed. The municipal review period will end on November 16, 2019.

**Rothrauff Subdivision Plan.** Action on the Plan:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**02. O'Reilly Auto Parts Final Land Development Plan,** as prepared by Greg Hillard of Bollard Engineering, Inc. The municipal review period will end on January 11, 2020. A Security Bond in the amount of \$295,459.62 to cover the Probable Cost Estimate has been received. The O & M Agreement remains outstanding as well as the Stormwater Maintenance fee.

**O'Reilly Auto Parts Final Land Development Plan.** Action on the Plan:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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03. No new information has been received on the **J119-Frankstown Communications Tower Preliminary Land Development Plan**, as prepared by Alberto Diaz of GPD Group. The municipal review period will end on November 16, 2019, prior to the December meeting.

**J119-Frankstown Communications Tower Preliminary Land Development Plan.**

**Action on the Plan:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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04. **Peterson Accounting Group** proposed new building addition, as represented by **Adam Long of Keller Engineers.** **The municipal review period will on February 15, 2020.**

**Action on the plan:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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05. **Blair Township Highway Department:** Recognizing that Blair Township is not competitive in recruitment and retention of employees for its highway Department, revised job descriptions and wage scale are open for discussion and/or action.

**Revised Job Descriptions**

**Revised Wage Scale**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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06. **Highway Crew Member,** Offer of Employment to Todd Lynn.

**Action on Offer:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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07. **Fort Fetter Community Park Master Plan Contract.** Stephen Parks and Associates was approved by the Blair Township board of Supervisors in September as the architect to prepare this park's design. The contract/agreement, if approved, will cover the proposed work.

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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08. **S & A/ Harvest Glen Streets Dedication.** Per the Developer's Agreement and review and approval of required infrastructure, dedication to and acceptance by Blair Township is requested by S&A Homes.

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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09. **Trina Illig**, Grants Coordinator, Community Development Block Grant, Blair County Department. of Social Services, will review the **2019 CDBG Grant Cooperative Agreement** between the County of Blair and the Township of Blair.

Action on 2019 CDBG Cooperative Agreement:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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10. **Blair Township Ambulance Service.** The map, as presented, shows the Duncansville EMS and HALAS 911 dispatch areas as were in place prior to the adoption of the August AMED/Blair Township Agreement. If approved, this will be provided to Blair County for immediate adoption/implementation and will remain in place until changed by future action of the Blair Township Board of Supervisors.

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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11. **Computer Maintenance/IT Agreement Renewal** between **A. J. Delorme** and Blair Township Municipal Office and Blair Township Police Department. There are no cost increases or service changes proposed from the current year.

Municipal Office Monthly \$135.00 plus \$25.00 for offsite backup.

Police Department \$125.00 plus \$25.00 for offsite backup.

**Action on Agreement(s):**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**12. Township of Blair Employees' 2020 Health Insurance Coverage Options**

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**13. Township of Blair 2020 Draft Budget(s)** are prepared and presented for Board of Supervisors consideration and public inspection/review.

**Advertise for Public Inspection:**

- General Fund Budget**
- Liquid Fuels Budget**
- Capital Reserve Budget,**
- Local Services Tax Budget**
- Act 32 Budget**
- Stormwater Maintenance Budget**

**Action to Advertise:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**14. Other Business and Informational Items:**

Brentwood/Peachdale Lanes Stormwater Culvert Pipe

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**Adjournment**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

The meeting adjourned at: \_\_\_\_\_.

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