BLAIR TOWNSHIP SUPERVISORS
AGENDA-MONTHLY BUSINESS MEETING
TUESDAY, NOVEMBER 12, 2019

FLAG SALUTE

SUPERVISORS PRESENT:
Edward M. Silvetti
Palmer Brown
Paul R. Amigh II

OTHER OFFICIALS:
SECRETARY/TREASURER: B. Robertson
POLICE DEPT. Represented By: Sergeant Peacock
BUILDING CODE & ORDINANCE ENFORCEMENT OFFICER: D. Ott
HIGHWAY DEPARTMENT: J. Reed
ENGINEERING Represented By: Chris Dutrow/Eric Banks, Stifler McGraw & Associates
SOLICITOR: Michael Routch, Esq.

Public Comment is both welcome and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania’s Right-To-Know provisions and Sunshine Act.

All cell phones are to be silenced during the meeting.

ANNOUNCEMENT:
The Blair Township Planning Commission December 2019 meeting will be held on Monday, December 9th rather than the first Monday as previously scheduled.

MINUTES OF THE MONTHLY BUSINESS MEETING OF OCTOBER 08, 2019.
Additions or Corrections: ____________________________________________________________

MOTION TO ADOPT MINUTES AS PRESENTED OR CORRECTED:
MOTION: _____ SECONDED: _____ VOTE: _____
Payroll for the month of October $ 28,762.08
Disbursements & Payroll Liabilities for the month of October $ 155,229.24
Local Services Tax $ 1,652.00

GRAND TOTAL DISBURSEMENTS: $ 185,643.32

MOTION: _____SECONDED: _____VOTE: _____

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TREASURY: END OF OCTOBER TOTAL (ALL FUNDS) $ 981,526.23

MOTION: _____SECONDED: _____VOTE: _____

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TREASURY: END OF OCTOBER

SPECIFIC SERVICE INVESTMENT ACCOUNT FUND $ 118,032.30

MOTION: _____SECONDED: _____VOTE: _____

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PUBLIC COMMENT PERIOD: Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. For the record, it is requested each speaker stand and clearly state his/her name for the record.

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01. **Rothrauff Subdivision Plan**, as prepared by Todd Beiswenger of Young & Associates. The PA DEP approval of the Sewage Facility Planning Module is received. Stiffler McGraw review comments of September 5th need to be addressed. The municipal review period will end on November 16, 2019.

**Rothrauff Subdivision Plan.** Action on the Plan:

MOTION: _____SECONDED: _____VOTE: _____

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02. **O’Reilly Auto Parts Final Land Development Plan**, as prepared by Greg Hillard of Bollard Engineering, Inc. The municipal review period will end on January 11, 2020. A Security Bond in the amount of $295,459.62 to cover the Probable Cost Estimate has been received. The O & M Agreement remains outstanding as well as the Stormwater Maintenance fee.
O’Reilly Auto Parts Final Land Development Plan. Action on the Plan:

MOTION: _____SECONDED: _____VOTE: _____

03. No new information has been received on the J119-Frankstown Communications Tower Preliminary Land Development Plan, as prepared by Alberto Diaz of GPD Group. The municipal review period will end on November 16, 2019, prior to the December meeting.

J119-Frankstown Communications Tower Preliminary Land Development Plan.

Action on the Plan:

MOTION: _____SECONDED: _____VOTE: _____

04. Peterson Accounting Group proposed new building addition, as represented by Adam Long of Keller Engineers. The municipal review period will on February 15, 2020.

Action on the plan:

MOTION: _____SECONDED: _____VOTE: _____

05. Blair Township Highway Department: Recognizing that Blair Township is not competitive in recruitment and retention of employees for its highway Department, revised job descriptions and wage scale are open for discussion and/or action.

Revised Job Descriptions

Revised Wage Scale

MOTION: _____SECONDED: _____VOTE: _____

06. Highway Crew Member, Offer of Employment to Todd Lynn.

Action on Offer:

MOTION: _____SECONDED: _____VOTE: _____
07. **Fort Fetter Community Park Master Plan Contract.** Stephen Parks and Associates was approved by the Blair Township board of Supervisors in September as the architect to prepare this park’s design. The contract/agreement, if approved, will cover the proposed work.

MOTION: _____SECONDED: _____VOTE: _____

08. **S & A/ Harvest Glen Streets Dedication.** Per the Developer’s Agreement and review and approval of required infrastructure, dedication to and acceptance by Blair Township is requested by S&A Homes.

MOTION: _____SECONDED: _____VOTE: _____

09. **Trina Illig**, Grants Coordinator, Community Development Block Grant, Blair County Department of Social Services, will review the **2019 CDBG Grant Cooperative Agreement** between the County of Blair and the Township of Blair.

Action on 2019 CDBG Cooperative Agreement:

MOTION: _____SECONDED: _____VOTE: _____

10. **Blair Township Ambulance Service.** The map, as presented, shows the Duncansville EMS and HALAS 911 dispatch areas as were in place prior to the adoption of the August AMED/Blair Township Agreement. If approved, this will be provided to Blair County for immediate adoption/implementation and will remain in place until changed by future action of the Blair Township Board of Supervisors.

MOTION: _____SECONDED: _____VOTE: _____

11. **Computer Maintenance/IT Agreement Renewal** between **A. J. Delerme** and Blair Township Municipal Office and Blair Township Police Department. There are no cost increases or service changes proposed from the current year.

Municipal Office Monthly $135.00 plus $25.00 for offsite backup.

Police Department $125.00 plus $25.00 for offsite backup.

**Action on Agreement(s):**

MOTION: _____SECONDED: _____VOTE: _____
12. Township of Blair Employees’ 2020 Health Insurance Coverage Options

13. Township of Blair 2020 Draft Budget(s) are prepared and presented for Board of Supervisors consideration and public inspection/review.

Advertise for Public Inspection:

General Fund Budget
Liquid Fuels Budget
Capital Reserve Budget,
Local Services Tax Budget
Act 32 Budget
Stormwater Maintenance Budget

Action to Advertise:

MOTION: _____ SECONDED: _____ VOTE: _____

14. Other Business and Informational Items:

   Brentwood/Peachdale Lanes Stormwater Culvert Pipe

Adjournment

MOTION: _____ SECONDED: _____ VOTE: _____

The meeting adjourned at: ________________.