

**BLAIR TOWNSHIP SUPERVISORS  
375 CEDARCREST DRIVE  
DUNCANSVILLE, PA 16635**

**MINUTES OF THE ORGANIZATION MEETING  
OF THE BLAIR TOWNSHIP BOARD OF SUPERVISORS  
JANUARY 06, 2020**

Supervisor Edward Silvetti called the meeting to order at 6:30 p.m. Other Township personnel present were Supervisor Paul Amigh II; Secretary/Treasurer, Betty Robertson; Chief of Police, Roger White; Road Foreman, John Reed; Building Code and Ordinance Enforcement Officer, Donald Ott; Township Engineer, Eric Banks and Township Solicitor, Michael Rouch.

Supervisor Silvetti led the assembly in the salute to the flag.

In accordance with Section 407 of the Second-Class Township Code, Supervisor Silvetti announced the Declaration of a Vacancy on the Board of Supervisors as the result of the candidate elected in 2019 failing to assume this office.

Supervisor Amigh made a motion to appoint Edward Silvetti as Chairman of the Board of Supervisors. Supervisor Silvetti seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint Paul Amigh as Vice-Chairman. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint himself, Edward Silvetti, as the Supervisor in charge of the Municipal Office. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint himself, Edward Silvetti, as the Supervisor in charge of the Highway Department. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint Supervisor Amigh in charge of the Police Department. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint himself, Edward Silvetti, as the Road Master. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to retain Betty Robertson as Secretary. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to retain Betty Robertson as Treasurer. Chairman Silvetti seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to retain John Reed as Road Foreman. Chairman Silveti seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti made a motion to retain Louis J. Legory, David Smith, and Todd Lynn as Blair Township Road Crew staff and Dorothy Grabosky as part time custodian of the municipal office. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to retain Roger A. White as Chief of Police. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to retain Roger C. Peacock, Jr., as Sergeant in the Blair Township Police Department. Chairman Silveti seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to retain Nathan R. Hale, James R. Brantner, and Matthew T. Fleck as full time BTPD Patrol Officers. Chairman Silveti seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to retain Donald R. Ott as full time Blair Township Building Code and Ordinance Enforcement Officer. Chairman Silveti seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to retain David Zeek as Blair Township Emergency Management Coordinator. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to retain First National Bank as the Township's Bank Depository for the following accounts: General Fund, Liquid Fuels, Capital Reserve, Local Services Tax, Development Bond Account (s), Stormwater Management, Traffic Impact Fee and Act 32 2012 Account. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to appoint Stiffler McGraw Engineers as the Township Consulting Engineer. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to retain Michael Rutch on a monthly retainer basis as Township Solicitor. Supervisor Amigh seconded the motion. Solicitor Rutch thanked the Supervisors and staff for their support, noting it has been a pleasure to serve the Township. Due to his law practice and demands, he has resigned as Township Solicitor, agreeing to continue this appointment on a month-to-month basis until a permanent Solicitor is chosen. The motion to retain Michael Rutch on a month-to-month retainer basis passed with two yes votes.

Chairman Silvetti made a motion to reappoint The Blair County Sanitation Administration, Luke Helsel, as the Township Sewage Enforcement Office. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to reappoint Paul Amigh, II, as the Supervisor Representative to the Blair County Sanitation Administration. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint himself, Edward Silvetti, as the Supervisor Representative to the Altoona Blair County Development Corp. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to appoint Paul Amigh, II, as Supervisor representative to the Blair County Planning Commission's Government Advisory Committee. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Chairman Silvetti made a motion to reaffirm Blair Township's monthly supervisors' business meeting location of 375 Cedarcrest Drive, Duncansville. Meetings will be held at 7:00 p.m. on the second Tuesday of each month. Office hours remain as Monday through Friday 8:00 a.m. until 4:00 p.m. The office will be closed on approved Holidays. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to approve the Act 511 taxes as follows:

- |                             |                     |
|-----------------------------|---------------------|
| 1. Per Capita Tax           | \$ 5.00 per year    |
| 2. Real Estate Transfer Tax | 1 Percent           |
| 3. Earned Income Tax*       | ½ of 1 Percent      |
| 4. Local Services Tax**     | as \$52.00 per year |

\*3. Act 32 Collector-Blair County Tax Collection Bureau

\*\*4. Per Ordinance No. 2013-01, effective 01/01/13, the LST Collector is the Blair County Tax Collection Bureau.

Chairman Silvetti seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to reaffirm the 2020 Millage Rate of 0.559 Mills, as adopted through Resolution No. 2016-09. Chairman Silvetti seconded the motion. The motion passed with two yes votes. Chairman Silvetti noted that it is basically inevitable that the millage rate will be increased in 2021 due increasing expenses and the prior commitment to hire a Township Manager.

Supervisor Amigh made a motion to reaffirm the Policy that draft meeting minutes will be furnished to the Supervisors prior to subsequent meetings and approved or corrected at the Regular Meetings. Also, it was affirmed that, consistent with I.R.S. directive, 57.5 cents per mile, or the rate established by the I.R.S., whichever is less, effective 01/01/20, will be paid to employees for their use of personal vehicles while on Township business. Chairman Silvetti seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to set the Treasurer's Bond amount at \$1,000,000.00. Chairman Silveti seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to approve renewal of the Municipal Office's Blanket Bond at \$50,000.00 per U.S.D.A. requirement. Supervisor Amigh seconded the motion. The U.S.D.A. finances the Township Garage. The motion passed with two yes votes.

Supervisor Amigh made a motion to retain Pennsylvania Municipal Code Alliance (PMCA) as Third-Party Building Code Inspector/Official. Chairman Silveti seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to reappoint the following Blair Township Planning Commission members, Ted Ventre, Dodie Amigh, Tim Shaw, Brandon Carson, and Palmer Brown. Supervisor Amigh abstained from decree, noting the B.T.P.C. now receives a stipend and his wife is a member. Supervisor Amigh seconded the motion to reappoint Ted Ventre, Tim Shaw, Brandon Carson and Palmer Brown. The motion passed with two yes votes. The motion to reappoint Dodie Amigh to the Blair Township Planning Commission passed with Chairman Silveti's yes vote.

Chairman Silveti made a motion to reaffirm Resolution No. 2000-107 to maintain consistency with the process Blair Township has followed in handling the payment of invoices from vendors. Supervisor Amigh seconded the motion. The Township will pay vendor invoices twice monthly. The motion passed with two yes votes.

Chairman Silveti made a motion to appoint Eric Prendergast to the Blair Township Vacancy Board. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to appointment Betty Robertson as Blair Township's Primary Voting Delegate to the Act 32 EIT Tax Collection Committee. Chairman Silveti seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to approve the Blair Township Police Department's participation in the Aggressive Driving/BUPA Program. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to reaffirm Resolution No. 2006-16, implementing the National Incident Management System (N.I.M.S.). Chairman Silveti seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to reaffirm implementation and participation in the MS/4 ISC (Intermunicipal Stormwater Committee) program, appointing Edward Silveti as representative for Blair Township to the ISC. Chairman Silveti seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to appoint himself, Paul R. Amigh, II, as representative to the Blair Region Code Administration Committee/UCC Board of Appeals. Chairman Silveti seconded the motion. The motion passed with two yes votes.

Chairman Silveti made a motion to appoint Ritchey, Ritchey & Koontz, out of Bedford, PA, to complete the 2019 D.C.E.D. annual audit. Supervisor Amigh seconded the motion. Ritchey, Ritchey & Koontz will perform the audit in lieu of the elected auditors. The motion passed with two yes votes.

Chairman Silveti made a motion to reappoint Betty Robertson as the Right-to-Know Officer. Supervisor Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Amigh made a motion to adjourn the 2020 Organization Meeting. Chairman Silveti seconded the motion. The motion passed with two yes votes.

The meeting adjourned at 6:56 p.m.

Respectfully Submitted by:

Betty Robertson  
Secretary/Treasurer