

**BLAIR TOWNSHIP BOARD OF SUPERVISORS  
375 CEDARCREST DRIVE  
DUNCANSVILLE, PA 16635**

**MINUTES OF THE MONTHLY MEETING OF MARCH 10, 2020**

Chairman Edward Silvetti called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were the following: Chairman Edward Silvetti; Supervisor Paul Amigh II; Supervisor Robin Cadwallader; Secretary/Treasurer Betty Robertson; BTPD, Chief Roger White; Building Code and Ordinance Enforcement Officer, Donald Ott; Road Foreman, John Reed; PE, of Stiffler, McGraw & Associates, Eric Banks; and Solicitor Patrick Fanelli.

Chairman Silvetti announced: "Public comment is both welcomed and invited in accordance with Township of Blair Policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and the Sunshine Act." Attendees were asked to silence their cell phones.

Chairman Silvetti announced: An Executive Session to discuss Collective Bargaining Agreement issues with the Township's Police Officers bargaining unit will be held immediately following the adjournment of tonight's business meeting.

Supervisor Cadwallader made a motion to approve the minutes of the Monthly Business Meeting of February 11, 2020. Supervisor Amigh seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to approve the minutes of the Special Business Meeting of January 29, 2020. Chairman Silvetti seconded the motion. The motion passed with a unanimous vote.

Disbursements for the month of February were reviewed. Secretary-Treasurer Robertson presented as follows: Payroll totaled \$31,730.88; General Fund disbursements and payroll liabilities for the month of February totaled \$51,253.25; Liquid Fuels \$6,183.32; Capital Reserve Fund \$6,680.86; Local Services Tax \$12,371.85; and Act 32 of 2012 \$50,000.00, the budgeted 2020 transfer to the Capital Reserve Account.

Supervisor Amigh made a motion to approve total February disbursements in the amount of \$158,220.16. Supervisor Cadwallader seconded the motion. The motion to approve the total February disbursements in the amount of \$158,220.16 passed with a unanimous vote.

Supervisor Amigh made a motion to approve the Treasury Balance for February 2020 as \$947,702.93. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to approve the “Specific Service Investment Account Funds” Treasury Balance for February 2020 as \$408,128.28. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti then announced that anyone wishing to address the Board of Supervisors on general Township issues may do so at this time. It was asked that comments related to any specific agenda item be deferred until that point in the meeting. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five minutes per Township resident or other individuals in attendance. Finally, it was requested that each speaker stand and clearly state his/her name for the record.

**Dennis Saylor** of 657 Orchard Drive addressed the Supervisors. Mr. Saylor is unhappy with the placement of a vinyl fence in a neighbor’s front yard. He questioned whether the Township has a fence ordinance. Building Code and Ordinance Officer Ott stated that there are no regulations addressing placement of fences that are under six feet in height, noting also that there are no setback requirements for fencing. As required under the Uniform Construction Code, fences that are over six feet high do require permitting by the Township’s Third-Party Inspection Agency, P.M.C.A. It is suggested, but not required, that fences not be placed in the Township Right of Way. In this regard, the Township is not responsible for material loss incurred in the Township Right of Way, for example during snow plowing. Mr. Saylor stated that the fence is used to allow two small dogs free access to the front yard. He stated that the dogs are small and yappy. Officer Ott said he would address this with the property owners. Officer Ott said that the Township would not have information on any Deed Restrictions that may prohibit this fencing. Chairman Silveti noted that the Township would review this issue and report back to Mr. Saylor.

The **O’Reilly Final Land Development Plan**, as prepared by Greg Hillard of Bollard Engineering, was discussed. All items, except for the storm sewer connection easement, are in place. A draft storm sewer connection easement is in the process of being reviewed by O’Reilly. Supervisor Cadwallader questioned the proximity of the planned development in reference to the river. The engineer confirmed that the development is not located within the floodplain and that DEP approval was secured.

Supervisor Amigh made a motion to table the O’Reilly Final Land Development Plan. The motion to **table the O’Reilly Final Land Development Plan** was seconded by Supervisor Cadwallader and passed with a unanimous vote. The municipal review period will end on April 15, 2020.

The **Peterson Accounting Group proposed New Building Addition Plan**, as prepared by Adam Long of Keller Engineers, was discussed. Eric Banks confirmed that the engineering comments have been satisfied.

Supervisor Amigh made a motion to **approve the Peterson Accounting Group proposed New Building Addition Plan**. Supervisor Cadwallader seconded the motion. The Peterson Accounting Group New Building Addition Plan passed with a unanimous vote.

The **Barneywood Land Development Plan**, as prepared by Adam Long of Keller Engineers, was discussed. The Stormwater Management and Maintenance Agreement, including the required \$2,000 fee were received. Eric Banks commented that the engineering review comments have been satisfied.

Supervisor Amigh made a motion to approve the Barneywood Stormwater Management and Maintenance Agreement. Supervisor Cadwallader seconded the motion. The motion to **approve the Barneywood Land Development Stormwater Management and Maintenance Agreement** passed with a unanimous vote.

Supervisor Amigh made a motion to approve the Barneywood Land Development Plan. Supervisor Cadwallader seconded the motion. The motion to **approve the Barneywood Land Development Plan** passed with a unanimous vote.

The **S & A Homes / Harvest Glen Street Dedication** was discussed. The Deed of Dedication, as well as confirmation of the accuracy of the legal description as outlined in this Agreement, is currently being reviewed. Following discussion, it was agreed that Chairman Silveti would communicate with S & A for clarification regarding a list of specific items in the Developer's Agreement that would never be the Township's responsibility but are included in the proposed Deed of Dedication. As a result, the Deed of Dedication needs to be re-drafted to include only those items directly related to the assumption by the Township of the two streets as further described in the original Developer's Agreement. Stiffler McGraw is the engineer for S & A Homes. Supervisor Amigh made a motion to table the S & A Homes/ Harvest Glen Development Street Dedication. Supervisor Cadwallader seconded the motion. The motion to **table the S & A Homes / Harvest Glen Street Dedication** passed with a unanimous vote.

Chairman Silveti presented and reviewed spreadsheets outlining the imposition of a **Stormwater Impact Fee** for Blair Township. All scenarios included fees sufficient to cover MS4 and identified stormwater infrastructure improvements intended to mitigate future stormwater flooding.

The **estimated cost** for the Upper Penn Farms stormwater improvements, as previously presented by Gary Wisor of Stiffler McGraw, is **\$1,129,000**. Additionally, **\$90,000** represents Blair Township's annual I.S.C. obligation, with the total calculated into each parcel's fee assessment. In summary, each parcel's assessment is the total of a flat \$35 per parcel for MS4 costs, plus a secondary fee based on each parcel's impervious surface.

The three spreadsheet possibilities represent the following options: no grants; a \$500,000 grant; and a \$250,000 grant. The remaining construction costs would be covered by a USDA/RUS loan of 1% for 20 years.

Questions were posed as to the ability to legally collect the Stormwater Impact Fee. Different ideas were suggested, one included the creation of a separate Township Water Department. Increased millage rates were discussed as well.

Supervisor Amigh questioned Solicitor Fanelli as to whether the Township should be held responsible for the infrastructure improvements. Solicitor Fanelli replied that it becomes a political issue, noting that, legally, private property owners are responsible for improvements to their personal property. In this regard, a lengthy discussion ensued regarding how Blair Township has in prior years dealt with SW infrastructure repairs and maintenance. It was noted that Blair Township has generally addressed such problems as they have occurred.

The Supervisors agreed to request a **proposal** from Gary Wisor to make **application for a grant** on behalf of the Township to aid in the infrastructure improvement process.

The **Fort Fetter Park Design Agreement** between the Township and Stephen Parks and Associates (SPA) was briefly discussed. **Amendment No. 1** is being requested to authorize SPA to subcontract the Topography Survey, made necessary to comply with the grant contract requirement to retain stormwater on site, as a reimbursable expense. The park design, as explained, is a passive park intended for leisure enjoyment by the residents in the surrounding Fort Fetter neighborhood. The Amendment would add no increase to the contract cost. Supervisor Amigh made a motion to approve the Amended Agreement. Supervisor Cadwallader abstained, noting that she did not have time to read the Agreement. Chairman Silvetti seconded the motion. The motion to **approve Amendment #1** to the **Fort Fetter Park Design Agreement** passed with two yes votes.

A quotation received from Doing Better Business (DBB) for replacement of the Municipal Office copier was discussed. The new lease agreement would save the Township money, as the old copier is antiquated and requires increasingly higher annual maintenance charges. Supervisor Amigh made a motion to **approve the annual lease agreement** in the amount of **\$1,822.56** as prepared by **D.B.B.** Supervisor Cadwallader seconded the motion. The motion to approve the Lease Agreement quotation for the Ricoh IM C200 Copier passed with a unanimous vote.

#### **Other Business and Informational Items:**

Chairman Silvetti called for further business. There being none, Supervisor Amigh made a motion to adjourn the meeting. Supervisor Cadwallader seconded the motion. The motion to adjourn passed with a unanimous vote. The meeting adjourned at 7:49 P.M.

Respectfully Submitted by:

Betty Robertson  
Secretary