

**BLAIR TOWNSHIP SUPERVISORS**

**AGENDA-MONTHLY BUSINESS MEETING  
and  
ANNUAL BUDGET PREPARATION MEETING**

**7:00 P.M., TUESDAY, OCTOBER 13, 2020**

**Pandemic-related meeting restrictions remain in place for this meeting. EVERY MEETING ATTENDEE MUST WEAR A FACE MASK OR FACE COVERING. Within the ability to accommodate social distancing, very limited face-to-face attendance is allowed. Otherwise, telephone conferencing is available to any party wishing to participate in this evening's meeting by: (1) Dialing 1-800-201-5203. (2) When prompted, entering #816995. (3) Announcing one's name.**

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FLAG SALUTE

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SUPERVISORS PRESENT:

Edward M. Silvetti \_\_\_\_\_  
Paul R. Amigh II: \_\_\_\_\_  
Robin L. Cadwallader: \_\_\_\_\_

OTHER OFFICIALS:

SECRETARY/TREASURER: B. Robertson \_\_\_\_\_  
POLICE DEPT. Represented By: R. White \_\_\_\_\_  
BUILDING CODE & ORDINANCE ENFORCEMENT OFFICER: D. Ott \_\_\_\_\_  
HIGHWAY DEPARTMENT: J. Reed \_\_\_\_\_  
ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates \_\_\_\_\_  
SOLICITOR: Patrick Fanelli, Esq. \_\_\_\_\_

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Announcement: Due to the Blair Township Municipal Building being used as a General Election Polling Place on November 3<sup>rd</sup>, and what with Covid-19 protocols, the **Municipal Business Office** will be **closed** from **Tuesday 11/3/20 through Thursday 11/5/20 at 1:00 P.M.** To ensure the safety of staff and residents alike, Service Master has been scheduled to sanitize the General Office at 8:00 a.m. on Thursday, November 6<sup>th</sup> prior to the Municipal Office reopening.

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Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

**All cell phones are to be silenced during the meeting.**

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MINUTES OF THE **MONTHLY BUSINESS MEETING** OF September 08, 2020.

Additions or Corrections: \_\_\_\_\_

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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Payroll for the month of September	\$ 32,252.28
Disbursements & Payroll Liabilities for the month of September	\$ 54,636.98
Liquid Fuels	\$ 3,392.81
Capital Reserve	\$ 2,958.00
Local Services Tax	\$ 2,571.96
 GRAND TOTAL DISBURSEMENTS:	 \$ 95,812.03

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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TREASURY: END OF SEPTEMBER TOTAL (ALL FUNDS) \$ 1,301,731.58

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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TREASURY: END OF SEPTEMBER

SPECIFIC SERVICE INVESTMENT ACCOUNT FUND \$ 195,521.98

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**PUBLIC COMMENT PERIOD:** Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

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**01. O'Reilly Auto Parts Final Land Development Plan**, as prepared by Greg Hillard of Bollard Engineering, Inc. The current Municipal Review period will end October 22, 2020.

All easements, including the long-anticipated storm sewer connection easement, are secured.

**O'Reilly Auto Parts Final Land Development Plan.** Action on the Plan:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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02. **Mezzy Court Subdivision** as prepared by **Todd Beiswenger** of Young Engineers & Surveyors. No new information was received from the developer. The Blair County Planning Commission review was received, and the Blair Township Planning Commission tabled the plan pending comments in the April 10<sup>th</sup> Stiffler McGraw review letter being addressed. The municipal review period will end October 21, 2020.

**Mezzy Court Subdivision.** Action on Plan:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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03. **NAC Drive to Innovation Drive**

Proposed street name-change and associated costs. Update

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04. **Harvest Glen (Streets) Deed of Dedication  
Financial Security (Section 350.66 (D)).** Update

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05. Distribution of the **2020 Firemen's Relief Funds (FRF).**

The amount received for distribution is **\$28,062.23**. In previous years these funds were divided equally among the four VFCs serving Blair Township: Duncansville, Freedom, Geeseytown and Phoenix. If this distribution formula is continued, each VFC would receive \$7,015.55. The FRF must be distributed within 60 days of receipt (9/22/20), i.e., no later than 11/28/20.

**2020 Fireman's Relief Funds Distribution:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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06. Payment of the **Pension Minimum Municipal Obligation for 2020.** Pension Relief Funds in the amount of **\$68,933.66** were received from the Commonwealth on September 29th. The total amount due to PMRS is **\$82,637.00** for the current year: (1) Police, \$30,518.00; and (2) Non-Uniform, \$52,119.00. The Commonwealth portion must be deposited in the Pension Fund no later than 30 days following receipt as noted above (09/29/20). Accordingly, the deposit due date is 10/30/20.

Action on Payment: **PMRS \$82,637.00**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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07. Due to the Blair Township Municipal Building being used as a General Election Polling Place on November 3<sup>rd</sup>, and what with Covid-19 protocols, the **Municipal Business Office** will be **closed** from **Tuesday 11/3/20 through Thursday 11/5/20 at 1:00 P.M.** To ensure the safety of staff and residents alike, Service Master has been scheduled to sanitize the General Office at 8:00 a.m. on Thursday, November 6<sup>th</sup> prior to the Municipal Office reopening.

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08. Due to current COVID-19 restrictions, it is necessary for the Township to have an approved **Electronic Access Licensing Agreement (EALA)** and **dotGrant Resolution** in place in order to file the **MS-965 Form** and receive **Liquid Fuels funds** through the **PA dotGrants E-filing System**. Hard copy submissions are no longer accepted.

Action on **EALA Agreement**:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

Action on **dotGrants Resolution No. 2020-08**:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**09. 2021 Annual Budget Preparation**

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**10. Informational Items**

**\*Security at Blair Township Polling Sites**

**\*Auditor General Pension Audit.** Due to an **overage** in the Commonwealth pension deposit in 2019, Blair Township was instructed to return **\$ 6,681.48** to the **Department of the Auditor General**. However, following the most recent AG Audit, it was determined that the overage amount (\$6,681.48) will be returned to Blair Township. The Township is then responsible to invest it in its Pensions, with the recommendation being that these returned funds go to the least funded account (the Non-Uniform account).

**\*Pleasant View LTAP Traffic Study**

**\*Police Collective Bargaining Agreement, Annual Wage Update**

**2021 2.00 (2.5) \_\_\_\_\_ %**

**2022 2.75 (2.5) \_\_\_\_\_ %**

**2023 2.75 (2.5) \_\_\_\_\_ %**

**\*Request by Lowell Kirk for Reappointment to BTW&SA Board**

**\*Holliday Cemetery – Walnut Tree**

**\*Trick or Treat Designated Date: Thursday, October 29<sup>th</sup> 6:00 P.M.-8:00 P.M.**

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**11. Other Business**

**\*Holliday Cemetery – Walnut Tree**

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**\*Trina Illig, County of Blair**

**CDBG-CV Cooperative Agreement**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

**Resolution No. 2020-09 CDBG-CV**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

**CDBG FY 2020 Cooperative Agreement**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

**Resolution No. 2020-10 CDBG FY2020**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

**General Application Certification**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**EIG Holliday Tax Appeal**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**Adjournment**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

The meeting adjourned at: \_\_\_\_\_.

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