

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

**MINUTES OF THE ORGANIZATION MEETING
OF THE BLAIR TOWNSHIP BOARD OF SUPERVISORS
JANUARY 04, 2021**

Supervisor Edward Silvetti called the meeting to order at 6:30 p.m. Other Township Supervisors, staff and related personnel present were Supervisor Paul Amigh II; Supervisor Robin Cadwallader, Ph.D.; Secretary/Treasurer, Betty Robertson; Chief of Police, Roger White; Road Foreman, John Reed; Building Code and Ordinance Enforcement Officer, Donald Ott; and Township Engineer, Eric Banks.

Other attendees at the Organization Meeting included Dodie Amigh and Ted Ventre.

Supervisor Silvetti led the assembly in the salute to the flag.

Supervisor Amigh made a motion to appoint Edward Silvetti as Chairman of the Board of Supervisors. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to appoint Paul Amigh as Vice-Chairman. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to appoint Edward Silvetti as the Supervisor in charge of the Municipal Office. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to appoint Robin Cadwallader as the Supervisor in charge of the Highway Department. Chairman Silvetti seconded the motion, outlining the duties involved, noting also that the Highway Foreman, John Reed does an excellent job with the Highway Department. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to appoint Supervisor Amigh in charge of the Police Department. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to appoint John Reed as the Road Master. Supervisor Amigh seconded the motion. The Road Master position, defined in the PA Second Class Township Code, is to report to the Supervisor in charge of the Highway Department. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to retain Betty Robertson as Secretary. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to retain Betty Robertson as Treasurer. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain John Reed as Road Foreman. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain Louis J. Legory, David Smith, and Todd Lynn as Blair Township Road Crew staff and Dorothy Grabosky as part time custodian of the municipal office. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain Roger A. White as Chief of Police. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain Roger C. Peacock, Jr., as Sergeant in the Blair Township Police Department. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain Nathan R. Hale, James R. Brantner, and Matthew T. Fleck as full time BTPD Patrol Officers. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain Donald R. Ott as full time Blair Township Building Code and Ordinance Enforcement Officer. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti announced that due to the recent death of David Zeek, the position of Blair Township Emergency Management Coordinator is currently unfilled. Supervisor Amigh made a motion to table the appointment. Supervisor Cadwallader seconded the motion. Chairman Silvetti commented that he has communicated with Chuck Stitt, LEMC for Frankstown Township as a possible candidate, as well as Jim Gehret, Hollidaysburg Borough Manager, seeking possible collaboration. The motion to table the appointment passed with a unanimous vote.

Supervisor Amigh made a motion to retain First National Bank as the Township's Bank Depository for the following accounts: General Fund, Liquid Fuels, Capital Reserve, Local Services Tax, Development Bond Account (s), Stormwater Management, Traffic Impact Fee and Act 32 2012 Account. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to retain Stiffler-McGraw Engineers as the Township Consulting Engineer, commenting that they are doing an outstanding job. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain Patrick Fanelli as Township Solicitor. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to reappoint The Blair County Sanitation Administration, Luke Helsel, as the Township Sewage Enforcement Office. Chairman Silvetti seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to reappoint Paul Amigh, II, as the Supervisor Representative to the Blair County Sanitation Administration. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to appoint Edward Silvetti, as the Supervisor Representative to the Altoona Blair County Development Corp. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to appoint Paul Amigh, II, as Supervisor representative to the Blair County Planning Commission's Government Advisory Committee. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh made a motion to reaffirm Blair Township's monthly supervisors' business meeting location of 375 Cedarcrest Drive, Duncansville. Meetings will be held at 7:00 p.m. on the second Tuesday of each month. Office hours remain as Monday through Friday 8:00 a.m. until 4:00 p.m. The office will be closed on approved Holidays. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to approve the Act 511 taxes as follows:

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|-----------------------------|---------------------|
| 1. Per Capita Tax | \$ 5.00 per year |
| 2. Real Estate Transfer Tax | 1 Percent |
| 3. Earned Income Tax* | ½ of 1 Percent |
| 4. Local Services Tax** | as \$52.00 per year |

*3. Act 32 Collector-Blair County Tax Collection Bureau

**4. Per Ordinance No. 2013-01, effective 01/01/13, the LST Collector is the Blair County Tax Collection Bureau.

Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to reaffirm the 2021 Millage Rate of 0.559 Mills, as adopted through Resolution No. 2016-09. Chairman Silvetti seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to reaffirm the Policy that draft meeting minutes will be furnished to the Supervisors prior to subsequent meetings and approved or corrected at the Regular Meetings. Also, it was affirmed that, consistent with IRS directive, 56 cents per mile, or

the rate established by the *IRS.*, whichever is less, effective 01/01/21, will be paid to employees for their use of personal vehicles while on Township business. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to set the Treasurer's Bond amount at \$1,000,000.00. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to approve renewal of the Municipal Office's Blanket Bond at \$50,000.00 per U.S.D.A. requirement. Supervisor Cadwallader seconded the motion. It was noted that the U.S.D.A. financed the Township Garage. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to retain Pennsylvania Municipal Code Alliance (PMCA) as Third-Party Building Code Inspector/Official. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to reappoint the following Blair Township Planning Commission members, Ted Ventre, Dodie Amigh, Tim Shaw, and Brandon Carson. Supervisor Cadwallader seconded the motion. Chairman Silvetti noted that the Township pays the County annually to review plans on the Townships behalf. Dodie Amigh commented that during times of Supervisor disagreements, the BTPC has served an important function. The motion to reappoint the named BTPC members passed with a unanimous vote.

Supervisor Amigh made a motion to reaffirm Resolution No. 2000-107 to maintain consistency with the process Blair Township has followed in handling the payment of invoices from vendors. Supervisor Cadwallader seconded the motion. The Township will pay vendor invoices twice monthly. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to reappoint Eric Prendergast to the Blair Township Vacancy Board. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to reappointment Betty Robertson as Blair Township's Primary Voting Delegate to the Act 32 EIT Tax Collection Committee. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to approve the Blair Township Police Department's participation in the Aggressive Driving/BUPA Program. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to reaffirm Resolution No. 2006-16, implementing the National Incident Management System (N.I.M.S.). Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to reaffirm implementation and participation in the MS4 ISC (Intermunicipal Stormwater Committee) program, appointing Edward Silvetti as representative

for Blair Township to the ISC. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Chairman Silvetti made a motion to appoint Paul R. Amigh, II, as representative to the Blair Region Code Administration Committee/UCC Board of Appeals. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to appoint Ritchey, Ritchey & Koontz, to complete the 2020 DCED annual audit. Supervisor Cadwallader seconded the motion. Ritchey, Ritchey & Koontz will perform the audit in lieu of the elected auditors. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to reappoint Betty Robertson as the Right-to-Know Officer. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

Supervisor Amigh made a motion to adjourn the 2021 Organization Meeting. Supervisor Cadwallader seconded the motion. The motion passed with a unanimous vote.

The meeting adjourned at 6:57 p.m.

Respectfully Submitted by:

Betty Robertson
Secretary/Treasurer