

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF NOVEMBER 15, 2022

Chairman Paul Amigh II called the meeting to order at 6:00 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, II; Supervisor Brad Germaux; Secretary/Treasurer, Betty Robertson; Police Chief, Roger White; Road Foreman, John Reed; Office Assistant, Kami Bilek; and representing Stiffler McGraw, Eric Banks. Supervisor Lou Lusk and Solicitor Pat Fanelli were absent.

Visitors: Ken Szala, representing P. Joseph Lehman.

Public comment is welcome and invited in accordance with the Township policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and the Sunshine Act.

Supervisor Brad Germaux made a motion to approve the minutes of the Monthly Business Meeting of October 11, 2022. Chairman Paul Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Germaux made a motion to approve the minutes of the **Special Business Meeting** of November 10, 2022. Chairman Amigh seconded the motion. The motion passed with two yes votes.

Disbursements for the month of October: Payroll \$34,898.87; General Fund disbursements and payroll liabilities \$175,837.58; Liquid Fuels \$164.00; Local Services Tax, \$5,747.69; and Stormwater Management Fund, \$22,499.74.

Supervisor Germaux made a motion to approve the total October disbursements in the amount of \$239,147.88. Chairman Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Germaux made a motion to approve the Treasury Balance for October 2022 of 1,754,578.41. Chairman Amigh seconded the motion. The motion passed with two yes votes.

Supervisor Germaux made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for October 2022 of \$130,107.90. Chairman Amigh seconded the motion. The motion passed with two yes votes.

Chairman Amigh invited public comment. There was no public comment at this time.

Etta Albright was on the agenda to discuss Governance, public health, well-being, and safety; However, she did not attend due to inclement weather. Informational packets were previously distributed to the Supervisors.

No new information was received for the **Mezzy Court Subdivision Plan** as prepared by Todd Beiswenger on behalf of John Castle.

Supervisor Germaux made a motion to table the **Mezzy Court Subdivision plan**. Chairman Amigh seconded the motion. The motion to **table** the **Mezzy Court Subdivision plan** passed with two yes votes. The municipal review period will end 02/16/23.

Hummingbird Daycare Facility Land Development Plan, as prepared by Elizabeth Heggi of P. Joseph Lehman was reviewed. The proposed daycare and office facility is located on Patchway Road. Solicitor Fanelli is preparing a Developer's Agreement. Ken Szala inquired as to whether the owner of the Daycare Facility is able to sign the Developer's Agreement. Eric Banks indicated that the owner of the property at the time of the signing would be required to sign the agreement. If ownership changes, an update should be provided to the Township Office. Eric Banks reported that he had received revised plans. which met all the technical requirements recommended. They are still waiting for administrative action on the notes.

Supervisor Germaux made a motion to conditionally approve the **Hummingbird Daycare Facility Land Development plan** contingent upon receipt of the signed Developer's Agreement, Administrative Actions on notes from letter dated October 31, 2022, and receipt of outstanding review fees. Chairman Amigh seconded the motion. The motion to conditionally approve passed with two yes votes.

Eric Banks, reported on the **McKibbin Enterprises, LLC Lot Merger plan** as prepared by Andrew Ebersole of Keller Engineers. The property is located at East View Street (TR605). He stated all comments had been addressed. Eric indicated that he is waiting for attorney clarification, proof of ownership of the unused portion of the road, and minor information. He suggested following the recommendation of the Blair Township Planning Commission to conditionally approve the plan.

Supervisor Germaux made a motion to conditionally approve the **McKibbin Enterprises, LLC Lot Merger plan** pending receipt of all requested notes, proof of ownership, and payment of any outstanding review fees. Chairman Amigh seconded the motion. The motion to conditionally approve the McKibbin Enterprises, LLC Lot Merger plan passed with two yes votes.

Eric Banks reported on the **Lanier Lot Merger** as prepared by Andrew Ebersole of Keller Engineers. The property is located on Pond Street. The owner wishes to combine two adjoining tax parcels into one parcel. Eric reported that one parcel has a shed and a pavilion, while the other parcel holds a shed. He stated that the plan meets all requirements set forth in the Stiffler McGraw Letter dated October 31, 2022.

Supervisor Germaux made a motion to conditionally approve the **Lanier Lot Merger plan** pending receipt of the signed ownership certification and payment of any outstanding review

fees. Chairman Amigh seconded the motion. The motion to conditionally approve the Lanier Lot Merger passed with two yes votes.

Trina Illig, County of Blair Grants CDBG Coordinator did not attend the meeting due to inclement weather. She had provided information regarding a **2018 Grant Reallocation**. Trina is looking for authorization to revise the Community Development Block Grant budget and approve submission to the Commonwealth of Pennsylvania, Department of Community & Economic Development. FY2018 County of Blair (Contract #C000071558) reduces existing activity for administrative costs from \$16,781 to \$6,781 for a total reduction of \$10,000. Subsequently, it increases existing activity for Housing Rehabilitation from \$76,448 (including delivery costs) to \$86,448 (including delivery costs) for a total of \$10,000.

Supervisor Germaux made a motion to **approve authorization for FY2018 County of Blair (Contract #C000071558) changes** in the amount of \$10,000. Chairman Amigh seconded the motion. The motion passed with two yes votes.

Eric Banks reported on **Ordinance No 2022-03** Amending the existing Stormwater Management Ordinances as discussed at the October 11, 2022 Supervisor's monthly meeting. A draft ordinance was previously provided to the Supervisors by Solicitor Pat Fanelli. The Ordinance was advertised and exhibited for public review.

Supervisor Germaux made a motion to **approve Ordinance No. 2022-03**. Chairman Amigh seconded the motion. The motion to approve the **Stormwater Management Ordinance No 2022-03** passed with two yes votes.

The **FY 2022 Annual Audit** was discussed. Per Pennsylvania Second Class Township Code, it is required to advertise to **appoint a CPA Firm** in place of the **Elected Auditor** for the annual audit.

Chairman Amigh made a motion to approve **advertising for CPA Firm**. Supervisor Germaux seconded the motion. The motion passed with two yes votes.

The **Computer Maintenance/IT Agreement Renewal** was discussed. It was requested the Township remain in contract with **A.J. Delerme** for the year 2023. It was reported that the cost of the contract between A.J. Delerme and the Blair Township Municipal office would be \$135 per month. The cost of the contract between A.J. Delerme and Blair Township Police department would be \$135 per month, plus \$25 per month for Metro Alert backup.

Supervisor Germaux made a motion to **approve the contract between A.J. Delerme and the Blair Township Municipal Office and Blair Township Police Department** for 2023. Chairman Amigh seconded the motion. The motion passed with two yes votes.

Eric Banks provided an update on the possible grant opportunities discussed in the October 11, 2022 Supervisor's meeting. Eric reported that he had attempted to schedule a meeting with Senator Judy Ward and Congressman Jim Gregory. He was unsuccessful at scheduling a meeting, but a representative from Senator Ward's office spoke with Eric regarding a joint

application for COVID-19 ARPA H2O PA WATER SUPPLY, SANITARY SEWER & STORMWATER PROJECTS Grant. It was the suggestion of Senator Ward's office that Blair Township enter into a joint project with the Hollidaysburg Borough and allow the ISC to pursue their own interests. Eric reported that Hollidaysburg Borough would complete and submit the application but suggested that Solicitor Pat Fanelli be involved in the process so that the Township's interests will be protected.

Supervisor Germaux made a motion to **approve the joint application for COVID-19 ARPA H2O PA WATER SUPPLY, SANITARY SEWER & STORMWATER PROJECTS.**

Chairman Amigh seconded the motion. The motion passed with two yes votes.

Eric reported that the Township costs would be above the threshold for **Grant #2, COVID-19 ARPA PA SMALL WATER & SEWER** grant, and therefore the Township would be unable to apply. No action was taken.

Mountain Home Community Property is being carried over for future discussion. Supervisor Germaux made a motion to **table** discussion on Mountain Home Community Property. Chairman Amigh seconded the motion. The motion was passed with two yes votes.

2023 Renewal of UPMC Gold EPO as prepared by Knepper Insurance Group was discussed. There is a 16% increase to the Township for 2023 insurance premiums, in order to closely match current health insurance coverage as required by the PD Collective Bargaining Agreement. There are also slight increases in insurance copays. The Township Secretary provided the information and stated that the Township will be able to maintain the increased cost during 2023.

Supervisor Germaux made a motion to **Renew the UPMC Gold EPO** for 2023. Chairman Amigh seconded the motion. The motion passed with two yes votes.

2023 Health Reimbursement Arrangement (HRA) through **Davevic Benefit Consultants**, replacing Prime Pay as HRA Providers was discussed. It was reported that Prime Pay no longer provides the specific services required for HRA. Knepper Insurance Group recommended Davevic Benefit Consultants. There is a slight difference in the monthly premium amount of \$7.00 per month.

Chairman Amigh made a motion to **approve the transition from Prime Pay to Davevic Benefit Consultants to manage the HRA**, effective 1/1/2023. Supervisor Germaux seconded the motion. The motion passed with two yes votes.

2023 Draft Budget Proposal for public inspection to begin Monday, November 21, 2023 was discussed. Chairman Amigh stated that the draft budget as presented at the November 10 Special Meeting is ready to be posted at the Township Municipal Office and on the Township's website. Additionally, Chairman Amigh instructed the Secretary to run a separate payroll for Premium Pay for full-time Township employees who worked during the COVID-19 pandemic in order to obtain exact numbers (payroll and employer portion of payroll taxes) to close out the 2022 Actual Budget and proceed with the 2023 Proposed Budget. Supervisor Germaux voiced his approval.

Chairman Amigh made a **motion to approve advertising the 2023 Draft Budgets** as presented **for Public Inspection**, in accordance with the Second-Class Township Code. Supervisor Germaux seconded the motion. The motion to advertise the 2023 Budget passed with 2 yes votes.

INFORMATIONAL ITEMS:

Harvest Glen Developer's Agreement. No new information presented.

Chairman Amigh called for other business and there was none.

Supervisor Germaux made a motion to adjourn the meeting. Chairman Amigh seconded the motion. The motion to adjourn passed with a unanimous vote.

The meeting was adjourned at 7:19 p.m.

Respectfully Submitted by

Betty Robertson

Secretary