

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

**MINUTES OF THE MONTHLY BUSINESS
& ANNUAL BUDGET ADOPTION MEETING OF DECEMBER 13, 2022**

Chairman Paul Amigh II called the meeting to order at 6:00 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, II; Supervisor Brad Germaux; Supervisor, Lou Lusk; Secretary/Treasurer, Betty Robertson; Police Chief, Roger White; Road Foreman, John Reed; Assistant Secretary/Treasurer, Kami Bilek; and representing Stiffler McGraw, Eric Banks.

Visitors: Brent Altmanshofer and Eric Schmitt, from local fire departments; Willy Martin from 213 Brooks Blvd, regarding Mountain Home Community Property; Tim McGaw, representing BTSWA; and Joe Crossman, representing Hollidaysburg Family Dental.

Public comment is welcome and invited in accordance with the Township policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and the Sunshine Act.

Supervisor Brad Germaux made a motion to approve the minutes of the Monthly Business Meeting of November 15, 2022. Supervisor Lusk seconded the motion. The motion to approve passed unanimously.

Disbursements for the month of September: Payroll \$50,472.12; General Fund disbursements and payroll liabilities \$117,790.22; Liquid Fuels \$1,995.41; Local Services Tax, \$12,279.89; and ARPA Transfer, \$23,683.00.

Supervisor Germaux made a motion to approve the total November disbursements in the amount of \$206,220.64. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to approve the Treasury Balance for November 2022 of \$1,761,426.47. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for November 2022 of \$145,784.81. Supervisor Lusk seconded the motion. The motion passed unanimously.

Chairman Amigh invited public comment. There was no public comment at this time.

MEZZY COURT SUBDIVISION PLAN as prepared by Todd Beiswenger on behalf of John Castle was discussed. A revised plan was received, but there was inadequate review time.

Supervisor Germaux made a motion to table the **Mezzy Court Subdivision plan**. Supervisor Lusk seconded the motion. The motion to **table the Mezzy Court Subdivision plan** passed unanimously. The municipal review period will end 02/16/23.

The Reid Variance Request information on the variance was not received in time to review prior to the Supervisor's meeting. No action was taken.

Appointment to the **Blair Township Planning Commission** was not discussed at this time. The appointment will be discussed at the Organizational Meeting on January 3, 2023

Appointment to the **Blair Township Water and Sewer Authority Board** was discussed. Supervisor Germaux made a motion to reappoint Mary Bolt to fill the vacancy on the board. Supervisor Lusk seconded the motion to reappoint Ms. Bolt. Chairman Amigh abstained from the vote, citing conflict of interest. The motion to **reappoint Mary Bolt to the BTWSA Board** passed with two (2) yes votes. Chairman Amigh abstained.

RESOLUTION NO. 2022-08, Appropriating Specific Estimated Expenditures, Revenues, and Ending Balances as outlined in the proposed **2023 Blair Township Budgets** was discussed. The Supervisors were provided with budget(s) and narrative(s) and reviewed prior to meeting.

Supervisor Germaux made a motion to approve Resolution No. 2022-08, appropriating specific expenditures, revenues, and ending balances as outlined in the proposed 2023 Blair Township Budgets. Supervisor Lusk seconded the motion. The Resolution is necessary and indicates passage and approval of the 2023 Budgets as prepared, advertised, and reviewed. The motion to **approve the 2023 Budgets** as reflected in **Resolution No. 2022-08** passed with a unanimous vote.

Chairman Amigh reviewed the **2023 Employee Healthcare Coverage Option**, which was previously agreed to by the Board of Supervisors affecting employees that are eligible for Medicare Part B coverage and Medicare Part C or another Medicare supplemental program. Affected employees are offered the option of withdrawing from the Township's group healthcare and related insurance coverages and having the cost for replacement coverages reimbursed by the Township. No official action was needed.

The **2023 General Fund Volunteer Fireman's Annual Donation** distribution was discussed. The Township budgeted \$20,000.00 to be distributed evenly among the four volunteer fire departments that serve Blair Township. Supervisor Germaux made a motion to approve the equal distribution of the 2023 Volunteer Firemen's General Fund Allocation between Duncansville, Freedom, Geeseytown, and Phoenix Volunteer Fire Companies. Supervisor Lusk seconded the motion. The motion to distribute the 2023 VFC's General Fund budget allocation evenly among the four local VFC's passed with a unanimous vote.

Eric Banks provided an update on the **COVID-19 ARPA H2O PA – Gaysport/Penn Farms Stormwater Improvement** grant application. Eric reported that everything is ready to go and that they are waiting on supporting letters from Senator Ward and Representative Jim Gregory as well as a Certificate of Ownership letter from Blair Township. Supervisor Germaux made a motion to provide the needed Certificate of Ownership letter. Supervisor Lusk seconded the motion. The motion to provide a **Certificate of Ownership** passed with a unanimous vote.

Supervisor Germaux made a motion to **approve** the **2023 Renewal of Short-and Long-Term Disability Policies** as provided through UNUM. Supervisor Lusk seconded the motion. The motion to approve the renewal passed unanimously.

Klesius and Sheedy, Inc. has submitted the first application for payment in the amount of **\$4,725.00** for **General Office HVAC contract #17-0001-194**. Supervisor Germaux made a motion to approve payment to Klesius and Sheedy, Inc. Supervisor Lusk seconded the motion. The motion passed unanimously.

The **2004 Ford F-550** as advertised through Municibid received a high bid of **\$13,350.00**. It was reported that the money from the sale of the Ford F-550 will be deposited into the Capital Reserve Fund. Supervisor Germaux made a motion to accept the bid of \$13,350.00. Supervisor Lusk seconded the motion. The motion **to accept the bid of \$13,350 for the sale of the Ford F-550** passed with a unanimous vote.

Both Bettwy Systems and Park Security Systems provided quotes to upgrade the fire alarm system in the General Office/Police Department. Quotes included costs for monitoring the system. Bettwy Systems provided the low bid of **\$2,339.00**, which **includes the \$385 for the first year's monitoring**). It was reported that ARPA funds are budgeted to cover the cost of the system installation and first year's monitoring.

Supervisor Germaux made a motion to **approve the purchase of the fire alarm system and monitoring through Bettwy Systems**. Supervisor Lusk seconded the motion. The motion to purchase the alarm system through Bettwy Systems was approved unanimously.

Dibert Electronics Security System provided a quote to install cameras and security system monitoring for the Township Garage. The quote provided was \$2,929.40 (installation and 12 months monitoring). It was reported that ARPA funds are budgeted to cover the cost of the installation and monitoring.

Supervisor Germaux made a motion to **approve the purchase and installation of security cameras and monitoring** for the Township Garage. Supervisor Lusk seconded the motion. The motion to approve passed with a unanimous vote.

Hollidaysburg Family Dental Temporary Parking Agreement was discussed. Joe Crossman reported that The Hollidaysburg Family Dental office, known as the Tooth Fairy Land Development plan, wishes to lease an area adjacent to their parcel owned by Travis and Katy McCabe, as a temporary parking area. Mr. Crossman indicated that the lease agreement between Hollidaysburg Family Dental and the McCabe's stipulates that the area should be

brought back to its original state after the lease is completed. Mr. Crossman is asking for a waiver of the stormwater ordinance and approval to construct a temporary shale parking lot. Eric noted that the dental plan has preliminary approval, and that the final approval could not be achieved without the parcel being restored to satisfaction. The parking lot is temporary and is being requested for use as employee parking while the new building is under construction.

Chairman Amigh made a motion to **approve the waiver of the stormwater agreement and approve a temporary lot to be constructed.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

The **Mountain Home Community Property** plan to turn over the property in Brooks Mills to Blair Township was discussed. Chairman Amigh stated that the residents in Brooks Mills have the required signatures needed to turn the property over to the township. Willy Martin, who resides at 213 Brooks Boulevard, has agreed to hire a surveyor at his expense to survey his property so that he may subdivide a portion of the Community Property to add to his existing property. Chairman Amigh stated that the subdivision plans must be submitted and approved prior to the Township taking ownership of the Community Property. Mr. Martin stated that he would likely begin the process the next day.

Chairman Amigh made a motion to **table the Mountain Home Community Property** plan. Supervisor Germaux seconded the motion. The motion to table the plan passed unanimously.

INFORMATIONAL ITEMS:

Harvest Glen Developer's Agreement. No new information presented.

Chairman Amigh reviewed a correction brought forth regarding the **2023 MMO**. The Township received a letter stating that due to a PMRS clerical error, the 2023 cost for the Police Pension Plan was slightly underestimated. No formal action was required.

Chairman Amigh called for other business and there was none.

Chairman Amigh adjourned to Executive Session at 6:30 p.m. to discuss a legal matter.

Following the Executive Session, Supervisor Germaux made a motion to adjourn the Monthly Business Meeting. Supervisor Lusk Seconded the motion. The motion to adjourn passed with a unanimous vote.

The meeting was adjourned at 6:56 p.m.

Respectfully Submitted by

Betty Robertson

Secretary