

**BLAIR TOWNSHIP SUPERVISORS  
AGENDA-MONTHLY BUSINESS MEETING  
6:00 P.M., TUESDAY, JULY 11, 2023**

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FLAG SALUTE

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SUPERVISORS PRESENT:

Paul R. Amigh, II: \_\_\_\_\_  
Bradley C. Germaux: \_\_\_\_\_  
Louis J. Lusk: \_\_\_\_\_

OTHER OFFICIALS:

SECRETARY/TREASURER: B. Robertson \_\_\_\_\_  
ASSISTANT SECRETARY/TREASURER: K. Bilek \_\_\_\_\_  
POLICE DEPT. Represented By: R. White \_\_\_\_\_  
HIGHWAY DEPARTMENT: J. Reed \_\_\_\_\_  
ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates \_\_\_\_\_  
SOLICITOR: Patrick Fanelli, Esq. \_\_\_\_\_

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ANNOUNCEMENT: The First **Public Hearing** to explain the **CDBG program** and receive public input was held at the Blair Township building at 5:30 p.m. this evening.

An Executive Session was held on June 11, 2023 to discuss a personnel issue.

Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

**All cell phones are to be silenced during the meeting.**

MINUTES OF THE **MONTHLY BUSINESS MEETING** of June 11, 2023.

Additions or Corrections: \_\_\_\_\_

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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Payroll for the month of June	\$ 36,353.34
Disbursements & Payroll Liabilities for the month of June	\$ 55,342.01
Liquid Fuels	\$ 4,376.30
Capital Reserve	\$ 1,340.00
Local Services Tax	\$ 3,114.62

GRAND TOTAL DISBURSEMENTS: \$ 100,526.27

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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TREASURY: END OF JUNE TOTAL (ALL FUNDS) \$ 2,007,310.77

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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TREASURY: END OF JUNE

SPECIFIC SERVICE INVESTMENT ACCOUNT FUND \$ 122,323.64

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**PUBLIC COMMENT PERIOD:** Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

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**01. Mountain Home Community Center** deed has been prepared and offered for dedication by the property owner. The Township would take the property as-is and would be responsible for associated costs.

Action on **Mountain Home Community Center** deed:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**02. Green Bean Coffee House & Headquarters** as prepared by Adam Long of Keller Engineering. The Land Development re-submission has not been received to date. PennDOT requested the developer add an additional crosswalk. Eric Banks has not received requested information from PennDOT to date. Pending that information, the Financial Security amount cannot be confirmed. The municipal review period will end on September 16, 2023.

Action on **Green Bean Coffee House & Headquarters Financial Security** based on Keller Engineers Opinion of Probable Cost.

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

Action on **Green Bean Coffee House & Headquarters Land Development** plan.

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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03. **Paul H. Snowberger, Jr. Non-Build Subdivision** as prepared by Martin Biesinger of Geotech, Inc. The subdivision is located along River Road. The revised plan showing ground contours or waiver has not been received to date. The Blair Township Planning Committee has recommended that the Supervisors Table the plan. The municipal review period will end on August 12, 2023.

Action on **Paul H. Snowberger, Jr. Non-Build Subdivision:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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04. **Curry Realty Two, LLC Subdivision** and request for planning waiver and Non-Building Declaration as prepared by Jay Ebersole of Keller Engineering. The property is located along the former Berwind-White Railroad/Watco property. The Blair Planning Commission has reviewed the plan and finds the proposal to be consistent with countywide planning efforts. There are outstanding comments of the Stiffler McGraw review letter of June 21, 2023.

The developer has requested a **Waiver** of Section 350-22 (plan scale) and Section 350-22B(2) (contours).

Action on **Request for Waiver of Section 350-22 (Scale of Plan)**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

Action on **Request for Waiver of Section 350-22B (2) (Contours)**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

Action on **Curry Realty Two, LLC Subdivision:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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05. The **Evelyn Henry Minor Subdivision** as prepared by Charles Colony, P.L.S. This property is located along Chimney Rocks Road. Stiffler McGraw submitted their review letter dated June 29, 2023. The Blair County Planning Commission has reviewed the plan and found it consistent with countywide planning efforts. The owners have signed the final subdivision plan.

Action on **Evelyn Henry Minor Subdivision:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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06. **Blair Township Police Department** has interviewed for the upcoming vacancy of Patrolman and requests approval to offer the position to Eric Calhoun upon the expected vacancy on July 22, 2023, and pending completion of pre-employment requirements.

Action on **Approval to offer employment** to Eric Calhoun upon vacancy.

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

07. Chief Roger White has submitted a written request to retain his service weapon and badge, pursuant to Section XI, Retirement (4) of the current Employee Agreement. Roger states in his request that he is aware of, and will be responsible for, any costs incurred to legally transfer the weapon.

Action on **Request to retain service weapon and badge** for the retiring Police Chief, Roger White:

**MOTION:** \_\_\_\_ **SECONDED:** \_\_\_\_ **VOTE:** \_\_\_\_

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08. The **Blair Township Secretary/Treasurer** position will become vacant after the retirement of Secretary/Treasurer Betty Robertson. The current Assistant Secretary/Treasurer, Kami Bilek was hired in May 2022 with the expectation that she will fill the vacant position after Betty's retirement, effective July 22, 2023. Due to State processing delays, Kami Bilek has not yet received her Notary commission. Betty has agreed to continue as the Township Notary until such time as Kami's commission and appointment is completed. Due to the nature of the Notary commission, Betty is not permitted to charge fees for Notary services; therefore, in exchange for her services the Township would continue to pay her cellphone bill until such time as her services are no longer required. Additionally, effective July 21, 2023 upon Betty's retirement, she will no longer be required to be covered under the Traveler's Casualty and Surety Company Bond/Policy. The bond covering Betty will be canceled, and the new Secretary/Treasurer will be required to carry that bond.

Action on **Approval to hire Kami Bilek as Township Secretary/Treasurer** upon vacancy.

**MOTION:** \_\_\_\_ **SECONDED:** \_\_\_\_ **VOTE:** \_\_\_\_

Action on **Retaining Betty Robertson as Township Notary** until her Notary services are no longer required.

**MOTION:** \_\_\_\_ **SECONDED:** \_\_\_\_ **VOTE:** \_\_\_\_

Action on **Continuing payment for Betty's cellphone** until her Notary services are no longer required.

**MOTION:** \_\_\_\_ **SECONDED:** \_\_\_\_ **VOTE:** \_\_\_\_

Action on **cancellation of Bond/Policy for Betty Robertson and approval to add Kami Bilek to new Bond/Policy:**

**MOTION:** \_\_\_\_ **SECONDED:** \_\_\_\_ **VOTE:** \_\_\_\_

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**Informational Items:**

- (1) **Brentwood Flood Mitigation Grant**

(2) **Local Share Statewide Grant (Mower)**

(3) **Tyler DeLeo light complaint**

(4) **Pleasantview Holding Ponds**

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**Other Business:**

Discussion: **Food Truck Ordinances**

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**Adjournment**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

The meeting adjourned at: \_\_\_\_\_ p.m.

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