

**BLAIR TOWNSHIP BOARD OF SUPERVISORS  
375 CEDARCREST DRIVE  
DUNCANSVILLE, PA 16635**

**MINUTES OF THE MONTHLY MEETING OF JANUARY 2, 2024**

Chairman Paul Amigh II called the meeting to order at 6:19 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, II; Supervisor Brad Germaux; Supervisor Lou Lusk; Secretary/Treasurer Kami Bilek; Police Chief Roger Peacock; Road Foreman John Reed; and representing Stiffler McGraw, Eric Banks. Solicitor Patrick Fanelli, Esq. was absent.

Visitor present was Jacob Wible.

ANNOUNCEMENT: The 2024 Annual Organizational Meeting was held at 6:00 p.m. this evening.

Public comment is welcome and invited in accordance with the Township policy and the Commonwealth of Pennsylvania's Right to Know provisions and Sunshine Act.

Supervisor Germaux made a motion to **approve the minutes of the Monthly Business Meeting of December 12, 2023** with no additions or corrections. Supervisor Lusk seconded the motion. The motion to approve passed with a unanimous vote.

Due to the Monthly Meeting being the first business day of the year, the bank statements were not available prior to the Monthly Meeting. All disbursements and account balances are preliminary and will be updated at the February Monthly Meeting. Preliminary disbursements for the month of December: Payroll \$31,620.71; General Fund disbursements and payroll liabilities \$81,349.13; Liquid Fuels \$483.00; and Local Services Tax, \$12,50.70.

Supervisor Germaux made a motion to **approve the preliminary December disbursements in the amount of \$125,803.70**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the Estimated Treasury Balance for December 2023 of \$1,649,729.16**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the estimated "Specific Service Investment Account Funds" Treasury Balance for December 2023 of \$126,132.62**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

**Chairman Amigh announced a Declaration of Vacancy.** In accordance with Pennsylvania's Second-class Township Code, Section 407, the Blair Township Board of Supervisors declared an opening on its Board of Supervisors. Supervisor Lusk was appointed to the two-year term of Blair Township Supervisor at the Annual Organizational Meeting held prior to the Regular Monthly Meeting of January 2, 2023.

**Chairman Amigh invited public comment** and there was none.

**Blair Township Police Department Renovation** proposals were received. Four requests for bids were sent out to local contractors via telephone for the BTPD renovation. Only one contractor prepared a proposal. Lawruk Builders submitted a proposal for **\$8,350.00** which is less than the estimated amount of \$13,500 provided by Stiffler McGraw. This will allow for approximately \$5,000 for incidental costs, including furniture, for the new PD office. Requests for bids for electrical work, including new door strikes and electronic locks with key fob entry were sent out.

**European Motor Cars** land development plan as prepared by Jeff Gunnet of Gunnet Engineers has been submitted. The proposed project is located on Chimney Rocks Road. The Blair Planning Commission has reviewed the plans and finds it to be consistent with countywide planning efforts. Eric Banks reported that no new information has been received. The municipal review period will expire February 17, 2024.

Supervisor Germaux made a motion to **table the European Motor Cars land development plan**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

**Resolution No. 2024-01** to approve authorizing the **disposition of General Office fiscal records from 2017** was presented, as outlined in the Resolution, and set forth by the Municipal Records Manual.

Supervisor Germaux made a motion to approve **Resolution No. 2024-01**. Supervisor Lusk seconded the motion. The motion passed unanimously.

**Resolution No. 2024-02** to approve authorizing the **disposition of Police Department records from 2018** was presented, as outlined in the Resolution, and set forth by the Municipal Records Manual.

Supervisor Germaux made a motion to **approve Resolution No. 2024-02**. Supervisor Lusk seconded the motion. The motion passed unanimously.

**PSATS 2024 Conference** to be held April 14-17, 2024. Supervisor Lusk showed interest in attending the annual conference again this year and once again declined Township-paid lodging. Supervisor Germaux made a motion to **designate Supervisor Lusk as the voting delegate to the PSATS 2024 Conference**. Chairman Amigh seconded the motion. The motion passed with a unanimous vote.

Under Informational Items, no new information has been received on Pleasantview Holding Ponds. **Tussey Mountain Landscape Land Development Plan** was discussed at this time, with Engineer Eric Banks stating that after review of the plan, it does not qualify as a land development plan and is therefore stormwater plan exempt, as the location of the building is already gravel. Eric reported that they will have to meet floodplain ordinance requirements and complete and sign a Variance Agreement due to encroachment on required setbacks. No formal action is required.

Under Other Business, Blair County Community Development Grant Coordinator Trina Illig called to request a Special Meeting for the Township Supervisors to meet and approve a Resolution approving Trina to submit the CDBG Competitive Grant application for the Blair Township Sanitary Sewer expansion project. Paul explained that the Blair Township Water & Sewer Authority received a grant of approximately 2.5 million dollars toward the Sanitary Sewer Expansion project on Reservoir Road in Blair Township. The project cost is estimated at over three million dollars. It was reported that the Competitive Grant will need to be submitted prior to the February Supervisor's meeting, which requires a special meeting. Once a date is set, the Trina will submit advertising for the special meeting. Advertising will be paid for with funds from the Blair County Community Grant Development Agency funds.

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Eric also reported that the H2O Grants were announced recently, as the State Budget has been passed. He stated that DCED has scheduled a meeting on January 16, 2024 to discuss the Flood Mitigation Grant that Blair Township had applied for, for the Peachdale Lane project. Eric stated that he will update the Board on the results of that meeting when they meet next. Chairman Amigh asked if Eric had heard anything regarding the grant application for the Highway Department Skid-Steer, and he stated that we will likely not hear anything for a couple months.

Chief Peacock stated that the open position for Blair Township Police Department Patrol Officer has been advertised and two applications have been picked up.

There being no additional other business, Supervisor Germaux made a motion to **adjourn the meeting of January 2, 2024**. Supervisor Lusk seconded the motion. The motion to adjourn passed with a unanimous vote. The meeting was adjourned at 6:32 p.m.

Respectfully Submitted by

Kami Bilek

Secretary