

**BLAIR TOWNSHIP SUPERVISORS
ORGANIZATION MEETING
TUESDAY, JANUARY 2, 2024
6:00 P.M.**

CALL TO ORDER

SUPERVISORS PRESENT:

Paul R. Amigh, II: _____

Bradley C. Germaux: _____

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek _____

POLICE DEPT. Represented By: R. Peacock _____

HIGHWAY DEPARTMENT: J. Reed _____

SALUTE TO THE FLAG

REORGANIZATION:

Announcement: Declaration of Vacancy

In accordance with Pennsylvania's Second Class Township Code, Section 407, the Blair Township Board of Supervisors hereby declares an opening on its Board of Supervisors.

ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

01. Chairman of the Board: _____

(Currently Paul Amigh II)

MOTION: _____ SECONDED: _____ VOTE: _____

02. Vice-Chairman

(Currently Bradley Germaux)

MOTION: _____ SECONDED: _____ VOTE: _____

03. Appointment of Blair Township Supervisor:

MOTION: _____ SECONDED: _____ VOTE: _____

04. Supervisor in Charge of the Municipal Office: _____

(Currently Paul Amigh)

MOTION: _____ SECONDED: _____ VOTE: _____

05. Supervisor in Charge of the Highway Department: _____

(Formerly Lou Lusk)

MOTION: _____ SECONDED: _____ VOTE: _____

06. Supervisor in Charge of the Police Department: _____

(Currently Brad Germaux)
MOTION: _____SECONDED: _____ VOTE: _____

07. Roadmaster: _____
(Currently John Reed)

MOTION: _____SECONDED: _____ VOTE: _____

08. Secretary: _____
(Currently Kami Bilek)

MOTION: _____SECONDED: _____ VOTE: _____

09. Treasurer: _____
(Currently Kami Bilek)

MOTION: _____SECONDED: _____ VOTE: _____

10. Township Clerk: _____
(Currently Jennifer Wendt)

MOTION: _____SECONDED: _____ VOTE: _____

11. Road Foreman: _____
(Currently John Reed)

MOTION: _____SECONDED: _____ VOTE: _____

12. Road Crew and Maintenance: _____

Full Time: _____
(Currently Lois J. Legory, David Smith, and Todd Lynn)

MOTION: _____SECONDED: _____ VOTE: _____

13. Chief of Police: _____
(Currently Roger C. Peacock, Jr.)

MOTION: _____SECONDED: _____ VOTE: _____

Sergeant: _____
(Currently James M. Brantner)

MOTION: _____SECONDED: _____ VOTE: _____

Full Time Patrol Officers: _____
(Currently Nathan R. Hale and Eric L. Calhoun)

MOTION: _____SECONDED: _____ VOTE: _____

14. Building Code & Ordinance Enforcement Agency: _____
(Currently Pennsylvania Municipal Code Alliance [PMCA])

MOTION: _____SECONDED: _____ VOTE: _____

15. Blair Township Emergency Management Coordinator: _____
(Formerly Lou Lusk)

MOTION: _____SECONDED: _____ VOTE: _____

16. Bank Depository: _____

General Fund Checking Account, Liquid Fuels Account, Capital Reserve Account, Local Services Tax Account, Developers Bond Accounts, Fire Insurance Escrow Account, Stormwater Management, Traffic Impact Fee Account, Act 32 2012 Account, and ARPA Fund Account.
(Currently First National Bank)

MOTION: _____SECONDED: _____ VOTE: _____

17. Township Consulting Engineer: _____
(Currently Stiffler, McGraw & Associates)

MOTION: _____SECONDED: _____ VOTE: _____

18. Township Solicitor: _____
(Currently Patrick Fanelli)

MOTION: _____SECONDED: _____ VOTE: _____

19. Reappoint the Blair County Sanitation Administration as the Township Sewage Enforcement Administration: _____
(Current Officer, Luke Helsel)

MOTION: _____SECONDED: _____ VOTE: _____

20. Supervisor Representative to the Blair County Sanitation Administration.
(Currently Paul Amigh)

MOTION: _____SECONDED: _____ VOTE: _____

21. *Supervisor* Representative to the Blair County Hazard Mitigation Committee:
(Formerly Lou Lusk)

Municipal Office Representative to the Blair County Hazard Mitigation Committee:
(Currently Kami Bilek)

MOTION: _____SECONDED: _____ VOTE: _____

22. Supervisor Representative to the Altoona Blair County Development Corp. (ABCD):
(Currently Brad Germaux)

MOTION: _____SECONDED: _____ VOTE: _____

23. Supervisor Representative to the Blair County Planning Commission’s Government Advisory Committee for 2024: _____
(Currently Paul Amigh)

MOTION: _____SECONDED: _____ VOTE: _____

24. Supervisor Representative to the Blair County Stormwater Management Committee:
(Formerly Lou Lusk)

MOTION: _____SECONDED: _____ VOTE: _____

25. Alternate Representative to the Blair County Stormwater Management Committee:
(Currently Kami Bilek)

26. Meeting Location:

375 Cedarcrest Drive, Duncansville, PA 16635
Time: 6:00 P.M. on the second Tuesday of each month.

All regularly scheduled meetings are shown on the attached listing.

Office hours are 8:00 a.m. through 4:00 p.m. Monday through Friday.

Office is closed on Holidays per attached listing.

MOTION: _____SECONDED: _____ VOTE: _____

27. Confirmation of Act 511 Taxes:

- a. Per Capita Tax \$5.00 per year
- b. Real Estate Transfer Tax 1 Percent
- c. Earned Income Tax* ½ of 1 Percent
- d. Local Service Tax** \$52.00 per year
- *c. Act 32 Earned Income Tax Collector-Blair County Tax Collection Bureau
- **d. Local Service Tax Collector-Blair County Tax Collection Bureau (1/1/13)

MOTION: _____SECONDED: _____ VOTE: _____

2024 Millage Rate set at 0.559 Mills: Resolution 2016-09

MOTION: _____SECONDED: _____ VOTE: _____

28. Other Policies Reaffirmed:

Minutes will be furnished to Supervisors before meetings and approved or corrected as present at the regular meetings.

The Federal mileage reimbursement amount of \$.67 per mile, effective 01/01/2024, or the rate established by the IRS, whichever is less, will be paid to Township employees for their use of personal vehicles while on Township business.

29. Supervisors to set amount of Treasurer’s Bond. Treasurer’s recommendation is that the Bond remain at \$500,000.00.

MOTION: _____SECONDED: _____ VOTE: _____

30. Reaffirm renewal of the Municipal Office's Blanket Bond. Treasurer's recommendation is that the bond be set at \$50,000.00. USDA requirement.

MOTION: _____SECONDED: _____ VOTE: _____

31. Appointment of the UCC Third Party Building Inspector/Official: _____
(Currently the Pennsylvania Municipal Code Alliance [PMCA]).

MOTION: _____SECONDED: _____ VOTE: _____

32. Appointment to the Blair Township Planning Commission: _____
(Currently Ted Ventre, Dodie Amigh, Tim Shaw, Chris Kreider, Theresa Gillie).

MOTION: _____SECONDED: _____ VOTE: _____

33. Reaffirming Resolution No. 2000-107, Blair Township payment policies of vendors' invoices, twice monthly on the 10th & 25th.

MOTION: _____SECONDED: _____ VOTE: _____

34. Blair Township Vacancy Board Appt. (Second Class Township Code, Section 407)
(Currently Eric Prendergast)

MOTION: _____SECONDED: _____ VOTE: _____

35. Appointment of Blair Township's Voting Delegate to the Act 32 EIT Tax Collection Committee.
(Currently Kami Bilek)

MOTION: _____SECONDED: _____ VOTE: _____

36. Affirm Blair Township Police Department participation in the Aggressive Driving/BUPA Program.

MOTION: _____SECONDED: _____ VOTE: _____

37. Reaffirm Resolution No. 2006-16, Implementing the National Incident Management System (N.I.M.S.)

MOTION: _____SECONDED: _____ VOTE: _____

38. Blair Township participation in the MS4 Intergovernmental Stormwater Committee (ISC). Blair Township Representative to the ISC:
(Formerly Lou Lusk)

MOTION: _____SECONDED: _____ VOTE: _____

39. Affirm the appointment of a CPA firm to complete the 2022 DCED annual audit:
(Currently Ritchey, Ritchey, and Koontz)

MOTION: _____SECONDED: _____ VOTE: _____

40. Right to Know Officer:
(Currently Kami Bilek)

MOTION: _____SECONDED: _____ VOTE: _____

41. Appointment of Blair Township Elected Auditor (6-year term): _____
(Currently Vacant – won by write-in Bert Altmanshofer)

MOTION: _____SECONDED: _____ VOTE: _____

Appointment of Blair Township Auditor (4-year term): _____
(Currently Vacant - won by write-in Bert Altmanshofer)

MOTION: _____SECONDED: _____ VOTE: _____

Appointment of Blair Township Auditor (2-year term): _____
(Currently Vacant)

MOTION: _____SECONDED: _____ VOTE: _____

Adjournment of the 2024 Organizational Meeting.

MOTION: _____SECONDED: _____ VOTE: _____

The meeting adjourned at _____
