

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE ORGANIZATIONAL MEETING OF JANUARY 2, 2024

Chairman Paul Amigh II called the meeting to order at 6:00 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, II; Supervisor Brad Germaux; Secretary/Treasurer, Kami Bilek; Police Chief, Roger Peacock; Road Foreman, John Reed; representing Stiffler McGraw, Eric Banks; and Township Solicitor, Patrick Fanelli.

Also present at the Organization Meeting was Louis Lusk, Bert Altmanshofer, and Jacob Wible.

Public comment is welcome and invited in accordance with the Township policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and the Sunshine Act.

Supervisor Germaux made a motion to retain Paul R. Amigh, II as Chairman of the Board of Supervisors. Supervisor Amigh seconded the motion. The motion passed with two (2) yes votes.

Chairman Amigh made a motion to retain Bradley Germaux as Vice-Chairperson. Supervisor Germaux seconded the motion. The motion passed with two (2) yes votes.

Chairman Amigh made a motion to appoint Louis Lusk as Blair Township Supervisor, two (2) year term. Supervisor Germaux seconded the motion. The motion passed with two (2) yes votes. Supervisor Lusk's Oath of Office was witnessed at this time.

Supervisor Germaux made a motion to retain Chairman Amigh as the Supervisor in charge of the Municipal Office. Supervisor Lusk seconded the motion. The motion passed unanimously.

Chairman Amigh made a motion to retain Louis Lusk as the Supervisor in charge of the Highway Department. Supervisor Germaux seconded the motion. The motion passed unanimously.

Chairman Amigh made a motion to retain Bradley Germaux as the Supervisor in charge of the Police Department. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain John Reed as Roadmaster. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Kami Bilek as Township Secretary. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Lusk made a motion to retain Kami Bilek as Township Treasurer. Supervisor Germaux seconded the motion. The motion passed unanimously.

Supervisor Lusk made a motion to retain Jennifer Wendt as Office Clerk. Supervisor Germaux seconded the motion. The motion passed unanimously.

Supervisor Lusk made a motion to retain John Reed as Road Foreman. Supervisor Germaux seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Louis J. Legory, David Smith, and Todd Lynn as full-time road crew and maintenance. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Roger C. Peacock, Jr. as Chief of Police. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain James M. Brantner as Sergeant. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Nathan Hale and Eric Calhoun as full-time patrol officers. Supervisor Lusk seconded the motion. The motion passed unanimously.

Chairman Amigh made a motion to retain Pennsylvania Municipal Code Alliance as Building Code & Ordinance Enforcement Agency. Supervisor Germaux seconded the motion. The motion passed unanimously.

Chairman Amigh made a motion to retain Louis Lusk as Blair Township Emergency Management Coordinator. Supervisor Germaux seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain First National Bank for the following township accounts: General Fund Checking Account, Liquid Fuels Account, Capital Reserve Account, Local Service Tax Account, Development Bond Accounts, Stormwater Management, Traffic Impact Fee Account, Act 32 2012 Account, and ARPA Fund Account. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Stiffler, McGraw, and Associates as the Township Consulting Engineer. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Patrick Fanelli as Township Solicitor. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to appoint Blair County Sanitation Administration as the Township Sewage Enforcement Administration. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Paul Amigh as the Supervisor Representative to the Blair County Sanitation Administration. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Louis Lusk as Supervisor Representative to the Blair County Hazard Mitigation Committee. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Kami Bilek as Municipal Office Representative to the Blair County Hazard Mitigation Committee. Supervisor Lusk seconded the motion. The motion passed unanimously.

Chairman Amigh made a motion to retain Brad Germaux as Supervisor Representative to the Altoona Blair County Development Corp. (ABCD). Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Paul Amigh as the Supervisor Representative to the Blair County Planning Commission's Government Advisory Committee for 2023. Supervisor Lusk seconded the motion. The motion passed unanimously.

Chairman Amigh made a motion to appoint Lou Lusk as Supervisor Representative to the Blair County Stormwater Management Committee. Supervisor Germaux seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Kami Bilek as Alternate Representative to the Blair County Stormwater Management Committee. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to approve the continuation of holding the monthly Supervisor's meetings at the Township office at 375 Cedarcrest Drive, Duncansville, PA 16635 on the second Tuesday of the month at 6:00 p.m. as indicated by the schedule provided. The motion includes maintaining the current office hours and Holiday Schedule as provided. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to confirm Act 511 Taxes with no changes from 2022. Per Capita Tax remains at \$5.00 per year, Real Estate Transfer Tax remains at 1 Percent, Earned Income Tax remains at ½ of 1 Percent, and Local Service Tax remains at \$52.00 per year. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to approve the 2024 Millage Rate of 0.559 Mills, as per Resolution 2016-09. Supervisor Lusk seconded the motion. The motion passed unanimously.

Additional policies were discussed and reaffirmed as follows: Minutes will be furnished to Supervisors before meetings and approved or corrected as presented at the regular meeting; The amount of \$.67 per mile, previously made effective 01/01/2024, or the rate established by the IRS, whichever is less, will be paid to Township employees for their use of personal vehicles while on Township business. No formal action was taken on the aforementioned policies.

Supervisor Germaux made a motion to set the amount of Treasurer's Bond at \$500,000 based on the recommendation of the Treasurer. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to renew the Municipal Office's Blanket Bond of \$50,000 based on the recommendation of the Treasurer and USDA Requirement. Supervisor Lusk seconded the motion. The motion passed unanimously.

Chairman Amigh made a motion to retain PA Municipal Code Alliance (PMCA) as the UCC Third Party Building Inspector/Official. Supervisor Germaux seconded the motion. The motion passed unanimously.

Supervisor Germaux made individual motions to retain each of the following to the Blair Township Planning Commission: Ted Ventre, Chris Kreider, Tim Shaw, and Theresa Gillie. Lou Lusk seconded each of the motions. Each motion passed unanimously.

Supervisor Germaux made a motion to retain Dodie Amigh to the Blair Township Planning Commission. Supervisor Lusk seconded the motion. The motion passed with two (2) yes votes. Chairman Amigh abstained citing conflict of interest.

Supervisor Germaux made a motion to reaffirm Resolution No. 2000-107, Blair Township payment policies of vendors' invoices, twice monthly on the 10th and 25th. Supervisor Lusk seconded the motion. The motion passed unanimously.

Chairman Amigh made a motion to appoint Rodney Patterson as Blair Township Vacancy Board Appt. per Second-Class Township Code, Section 407, in the event of a tie vote. Supervisor Germaux seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to appoint Kami Bilek as Blair Township's Voting Delegate to the Act 32 EIT Tax Collection Committee. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to affirm Blair Township Police Department participation in the Aggressive Driving/BUPA Program. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to reaffirm Resolution No. 2006-16, Implementing the National Incident Management System (N.I.M.S.). Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to appoint Lou Lusk as the Blair Township Representative to MS4 Intergovernmental Stormwater Committee (ISC). Chairman Amigh seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain the CPA Firm of Ritchey, Ritchey, and Koontz to complete the 2023 DCED annual audit. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to retain Kami Bilek as the Township Right to Know Officer. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to appoint Bert Altmanshofer to the four-year term of Township Auditor. Mr. Altmanshofer won both the six- and four-year Auditor election by write-in vote. He chose the four-year term. Supervisor Lusk seconded the motion. The motion passed unanimously.

Supervisor Germaux made a motion to appoint Jacob Wible to the two-year term of Township Auditor. Mr. Wible submitted a letter of interest to the Township Supervisors after the election, stating that he noticed there were no names on the ballot and would be interested in taking a position as auditor. Supervisor Lusk seconded the motion. The motion passed unanimously.

The six-year term of Township Auditor remains vacant.

Supervisor Germaux made a motion to adjourn the 2024 Organizational Meeting. Supervisor Lusk seconded the motion. The motion to adjourn passed unanimously.

The meeting adjourned at 6:18 p.m.

Respectfully submitted by

Kami Bilek

Secretary