

BLAIR TOWNSHIP SUPERVISORS

AGENDA-MONTHLY BUSINESS MEETING

TUESDAY, MARCH 12, 2024

FLAG SALUTE

SUPERVISORS PRESENT:

Paul R. Amigh, II: _____
Bradley C. Germaux: _____
Louis J. Lusk: _____

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek _____
POLICE DEPT. Represented By: R. Peacock, Jr. _____
HIGHWAY DEPARTMENT: J. Reed _____
ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates _____
SOLICITOR: Patrick Fanelli, Esq. _____
ELECTED AUDITOR(S): Bert Altmanshofer _____ Jacob Wible _____

Announcement: There will be an executive session following the regular monthly meeting to discuss a legal issue.

Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania’s Right-To-Know provisions and Sunshine Act.

All cell phones are to be silenced during the meeting.

MINUTES OF THE **MONTHLY BUSINESS MEETING** of February 13, 2024.

Additions or Corrections: _____

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

Payroll for the month of February	\$ 28,572.18
Disbursements & Payroll Liabilities for the month of February	\$ 67,733.18
Liquid Fuels	\$ 6,306.44
Capital Reserve	\$ 3,975.00
Local Service	\$ 11,285.61*
GRAND TOTAL DISBURSEMENTS:	\$ 117,872.41

*Beginning Balance of LST is \$94.56 higher than ending balance from January due to a voided check.

MOTION: _____SECONDED: _____VOTE: _____

TREASURY: END OF FEBRUARY TOTAL (ALL FUNDS) \$ 1,710,135.30

MOTION: _____SECONDED: _____VOTE: _____

Correction to January Treasury – Specific Investment Account Fund \$ 140,651.43

TREASURY: END OF FEBRUARY
SPECIFIC SERVICE INVESTMENT ACCOUNT FUND \$ 153,590.38

MOTION: _____SECONDED: _____VOTE: _____

PUBLIC COMMENT PERIOD: Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

01. Green Bean Coffee House as prepared by Adam Long of Keller Engineers. A revised application for Subdivision and/or Land Development Plan has been submitted to the Township. The owners are requesting that the Township approve the change to a Preliminary Plan with a Final Plan to be submitted after completion of the project, to eliminate the need for a surety bond. The land development plan was conditionally approved at the Supervisor’s regular monthly meeting of September 12, 2023.

Action on **approval of change to the Subdivision and/or Land Development plan** to a preliminary Land Development Plan.

MOTION: _____SECONDED: _____VOTE: _____

02. Eric Banks: Grant Funding for the **Brentwood Stormwater Improvements/flood** mitigation program.

Action on proposed **Grant Application:**

MOTION: _____SECONDED: _____VOTE: _____

03. Request for pay change for Housekeeping Services. The current housekeeper Kathy Brown will have extra duties once the PD Office is completed. Kathy currently performs housekeeping duties on a bi-weekly basis. The request is for Kathy to clean the PD once a month, receiving \$100 when she cleans the PD, and \$75 when she cleans only the front offices.

Action on **Pay Change for Housekeeping Services:**

MOTION: _____SECONDED: _____ VOTE: _____

04. **Municipal Pensions and Fire Relief Programs** information is due to DCED before March 31, 2024. Information regarding 2023 PD wages and pension withholding is used to determine Pension Aid funding for 2024.

Action on **approval to submit Municipal Pensions and Fire Relief Program Information to the DCED:**

MOTION: _____SECONDED: _____ VOTE: _____

05. **PD Renovation Project** is underway. Diberts Electronics has submitted their proposal for new electronic door latches. The new door strikes, readers, and fobs will require an upgrade to the system in order to support the additional three doors. The proposal also includes four (4) new cameras, as requested by the PD. The total projected cost is \$7,180. The Supervisors approved the use of \$50,000 of ARPA funds for the PD renovation project on February 14, 2023. Added to the amount of \$8,350 for Lawruk Builders, the total for the project is currently at \$15,530. There will be incidental costs for furnishings and supplies for the new room, but the total cost will be well under the approved amount.

06. **BTPD Camera Policy** has been completed and presented to the Solicitor for review.

Action on **BTPD Camera Policy**

MOTION: _____SECONDED: _____ VOTE: _____

Informational Items:

- No paving projects are on the schedule for 2024 road paving season.
 - Blair Township Police Department offer of conditional employment.
 - Brentwood Flood Mitigation Grant update.
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Other Business:

Adjournment

MOTION: _____SECONDED: _____VOTE: _____

The meeting adjourned at: _____.
