

**BLAIR TOWNSHIP SUPERVISORS**  
**AGENDA-MONTHLY BUSINESS MEETING**  
**TUESDAY, OCTOBER 8, 2024**

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FLAG SALUTE

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SUPERVISORS PRESENT:

Paul R. Amigh, II: \_\_\_\_\_  
Bradley C. Germaux: \_\_\_\_\_  
Louis J. Lusk: \_\_\_\_\_

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek \_\_\_\_\_  
POLICE DEPT. Represented By: R. Peacock, Jr. \_\_\_\_\_  
HIGHWAY DEPARTMENT: J. Reed \_\_\_\_\_  
ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates \_\_\_\_\_  
SOLICITOR: Patrick Fanelli, Esq. \_\_\_\_\_  
ELECTED AUDITOR(S): Bert Altmanshofer \_\_\_\_\_ Jacob Wible \_\_\_\_\_

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Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

**All cell phones are to be silenced during the meeting.**

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MINUTES OF THE **MONTHLY BUSINESS MEETING** of September 10, 2024.

Additions or Corrections: \_\_\_\_\_

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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Payroll for the month of September	\$ 48,778.32
Disbursements & Payroll Liabilities for the month of September	\$ 68,090.55
Liquid Fuels	\$ 0.00
Capital Reserve	\$ 6,962.50
Local Service	\$ 1,652.00

GRAND TOTAL DISBURSEMENTS \$ 125,483.37

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

TREASURY: END OF SEPTEMBER TOTAL (ALL FUNDS) \$ 1,908,311.56

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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TREASURY: END OF SEPTEMBER TOTAL  
SPECIFIC SERVICE INVESTMENT ACCOUNT FUND

\$ 218,114.28

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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PUBLIC COMMENT PERIOD: Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

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01. **Resolution No. 2024-07 CDBG Grant Funds** to be distributed.

Action on **Resolution No. 2024-07 Submission of the FY2024 CDBG Application:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

Action on **Authorizing Signature on the Application Forms** noting that the County prepared the CDBG Grant Application and Community Development Plan in cooperation with the Township:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

Action on **Annual Cooperative Agreement between Blair Township and Blair County for the administration of the FY 2024 CDBG program:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

Action on **Resolution No. 2024-08 Resolution on Fair Housing:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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02. Dollar General as prepared by Larson Design Group. The proposed project is located at 16474 Dunnings Highway, Duncansville. The Blair Planning Commission has reviewed the plan and found it to be consistent with countywide planning efforts. The municipal review period will expire on October 12, 2024. The developer has submitted a request for review period extension.

Action on **Extension of Municipal Review Period:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

Action on **Dollar General Store** plan:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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03. Dollar General Final Subdivision plan as prepared by Larson Design Group was submitted. The proposed subdivision is a minor subdivision located at 16474 Dunnings Highway.

Action on **Dollar General Store Final Subdivision** plan:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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04. Harvest Glen Subdivision Stormwater Management Plan Addendum as prepared for S&A Homes by Stiffler McGraw has been submitted to the Township. The addendum is for a proposed expansion of an existing stormwater basin within the Harvest Glen development.

Action on **Harvest Glen Subdivision SWM plan addendum**:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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05. The **Greendown Acres Site Expansion plan** as prepared by Clearwell Engineering has been submitted to the Township. The proposed plan is located at 210 Allen Lane Duncansville. The developer has requested a waiver to Ordinance Section 350-51.C.3: Setbacks from thirty (30) feet to fifteen (15) feet in order to allow for the thirty-five (35) foot buffer yard. The plan has been submitted to the Blair Planning Commission for review.

Action on **Waiver to Ordinance Section 350-51.C.3**:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

Action on **Greendown Acres Site Expansion** plan:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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06. The 2002 Massey Ferguson tractor and boom arm received a bid of **\$11,200**. The trade-in offer was for \$5,000.

Action on **accepting Municibid offer of \$11,200** for the Massey Ferguson tractor and boom arm.

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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07. Payment of the **Pension Minimum Municipal Obligation for 2025**.

Pension Relief Funds in the amount of **\$106,956.43** were received from the Commonwealth on September 25th. The total amount due to PMRS is **\$132,581.00** for the current year: (1) Police, \$57,054.00; and (2) Non-Uniform, \$75,527.00. The Commonwealth portion must be deposited in the Pension Fund no later than 30 days following receipt as noted above (09/25/24). The deposit due date is 10/25/2024. Cost to the General Fund is \$25,624.57 (\$5,463.89 more than last year).

Action on Payment: **PMRS \$132,581.00**:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

08. Distribution of the **2023 Firemen’s Relief Funds (FRF)**.

The amount received for distribution is **\$31,793.12**. In previous years these funds were divided equally among the four VFCs serving Blair Township: Duncansville, Freedom, Geeseytown and Phoenix. If this distribution formula is continued, each VFC would receive **\$7,948.28** (+-.01). The FRF must be distributed within 60 days of receipt (9/18/24). The payment due date is 11/17/2024.

**2024 Fireman’s Relief Funds Distribution:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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09. **Emergency Shelter Agreement.** Solicitor Fanelli has prepared an Emergency Shelter Agreement between Blair Township and the Hollidaysburg Area School District for use of the Frankstown Elementary School as the Blair Township emergency shelter in the event of a weather or other emergency. A copy of the agreement was provided to the Township Supervisors for review.

Action on **Adoption of Emergency Shelter Agreement:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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10. **Credit Card Policy.** Solicitor Fanelli has submitted a credit card policy to the Board of Supervisors for review.

Action on **Credit Card Policy:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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**Informational Items:**

- Kandko, LLC Lot Line Relocation - conditionally approved last meeting
  - Robertson/Weber Subdivision - conditionally approved last meeting
  - Kern Subdivision - conditionally approved last meeting.
  - Snowberger Subdivision – Blair Planning submitted approval letter
  - Harker Subdivision – sketch plan
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**Other Business:**

**Adjournment**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

The meeting adjourned at: \_\_\_\_\_.

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