

**BLAIR TOWNSHIP SUPERVISORS**  
**AGENDA-MONTHLY BUSINESS MEETING**  
**TUESDAY, NOVEMBER 12, 2024**

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FLAG SALUTE

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SUPERVISORS PRESENT:

Paul R. Amigh, II: \_\_\_\_\_ Bradley C. Germaux: \_\_\_\_\_ Louis J. Lusk: \_\_\_\_\_

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek \_\_\_\_\_

POLICE DEPT. Represented By: R. Peacock, Jr. \_\_\_\_\_

HIGHWAY DEPARTMENT: J. Reed \_\_\_\_\_

ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates \_\_\_\_\_

SOLICITOR: Patrick Fanelli, Esq. \_\_\_\_\_

ELECTED AUDITOR(S): Bert Altmanshofer \_\_\_\_\_ Jacob Wible \_\_\_\_\_

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Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

**All cell phones are to be silenced during the meeting.**

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MINUTES OF THE **MONTHLY BUSINESS MEETING** of October 8, 2024.

Additions or Corrections: \_\_\_\_\_

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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Payroll for the month of October	\$ 38,892.18
Disbursements & Payroll Liabilities for the month of October	\$ 207,721.32
Liquid Fuels	\$ 233.94
Capital Reserve	\$ 0.00
Local Service	\$ 1,756.91
 GRAND TOTAL DISBURSEMENTS	 \$ 243,604.35

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

TREASURY: END OF OCTOBER TOTAL (ALL FUNDS) \$ 1,850,957.43

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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TREASURY: END OF OCTOBER TOTAL  
SPECIFIC SERVICE INVESTMENT ACCOUNT FUND

\$ 170,576.96

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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Credit card statements for the month of October

FNB Visa	\$309.39
Sam's Club	\$0.00
Wex Bank/Sunoco Fuel Cards	\$1,944.13

FNB VISA:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

WEX BANK/SUNOCO FUEL CARDS:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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**PUBLIC COMMENT PERIOD:** Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

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**Explore Altoona – “Advocacy for Retention” presentation.**

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01. The **Greendown Acres Site Expansion plan** as prepared by Clearwell Engineering has been submitted to the Township. The proposed plan is located at 210 Allen Lane Duncansville. The plan has been submitted to the Blair Planning Commission for review. Stiffler McGraw has submitted their review letter dated October 16, 2024. The municipal review period will end on January 11, 2025.

Action on **Greendown Acres Site Expansion** plan:

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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02. The **Craig & Melissa Plants** stormwater plan as prepared by The Eads Group for Metz Builders has been submitted to the Township for review. The proposed new home construction is located at 726 Pete's Way East in Duncansville, Blair Township. The total proposed earth disturbance for the new construction is thirty-five thousand square feet, requiring a stormwater plan to be submitted for approval by the Board of Supervisors. The plan has been submitted to Blair Planning Commission for review. The municipal review period will end on February 15, 2025.

Action on **Craig & Melissa Plants stormwater plan:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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03. Payment of the **Pension Minimum Municipal Obligation for 2024 CORRECTION**. Pension Relief Funds in the amount of **\$106,956.43** were received from the Commonwealth on September 25th. The total amount due to PMCA was \$107,579.00. Corrected cost to the General Fund is only \$622.57. The numbers for 2025 MMO were used in error.

Action on Payment: **PMRS \$107,579.00:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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04. **Renewal of UPMC Health Insurance 2025**. Knepper Insurance presented the 2025 Health Insurance & Hospitalization rates to the township on Tuesday, November 5. The plans that are offered this year are in line with the plans that were offered in previous years. There is a 10.3% increase in the current plan, Alternate Plan 1 has a 4.9% decrease, but has a much smaller physician pool, and the third plan is an increase of 4.1% and is an HMO, rather than an EPO. The annual cost increase for the current plan is approximately \$21,300.

The Dental and Vision plans have not changed for 2024, and the cost to the Township remains the same.

Action on **2025 Health Insurance & Hospitalization Plan:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

Action on **2025 Dental & Vision Plan:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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05. Brian Smith of Keller Engineers submitted a letter to the Blair Township Board of Supervisors regarding a property identified by Tax Parcel 09.00-04.-032.04-000 and project No. 17-0001.230, stating that New Enterprise Stone & Lime Company, Inc. began placing clean fill on that property beginning in the fall of 2010. Since then, several changes were made to the Blair County flood mapping, resulting in an elevation study. As a result of the findings of the elevation study, Keller Engineers would like to submit a LOMA-F to the Federal Emergency Management Agency (FEMA) and are asking the Board of Supervisors to sign and complete two sections on the Community Acknowledgement Form they submitted.

Action on **Approval to complete and sign Sections A and B of the Community Acknowledgement Form to accompany an application for LOMA-F to FEMA:**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: \_\_\_\_\_

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06. **Credit Card Policy.** Per the recently approved Credit Card Policy, the Board of Supervisors are asked to approve any employee that will have access to credit cards. The credit cards and holders are listed below for approval.

John Reed, Roger Peacock, and Kami Bilek currently hold credit cards for First National Bank (FNB).

Action on **Approval for John Reed, Kami Bilek, and Chief Roger Peacock to hold FNB Credit Cards:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

Kami Bilek currently holds a Sam's Club credit card.

Action on **Approval for Kami Bilek to hold a Sam's Club credit card.**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

Chief Roger Peacock, Sergeant Jim Brantner, and Patrol Officers Nathan Hale, Eric Calhoun, and Bryce Martellacci currently hold Wex Bank Fleet gas cards.

Action on **Approval for Chief Roger Peacock, Sergeant Jim Brantner, and Patrol Officers Nathan Hale, Eric Calhoun, and Bryce Martellacci to hold Wex Bank Fleet gas cards.**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

Road Foreman John Reed, Lou Legory, Dave Smith, and Todd Lynn currently hold Wex Bank Fleet gas cards.

Action on **Approval for Road Foreman John Reed, Lou Legory, Dave Smith, and Todd Lynn to hold Wex Bank Fleet gas cards.**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

Action **Approval for a Wex Bank Fleet gas card to be in the Codes Vehicle, under John Reed's name.**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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07. Churbock Variance Request. A revised variance request has been submitted for the placement of a shed on the property lines located at 1801 N. Juniata Street, Rear, and the Stiffler McGraw property at 1731 N. Juniata Street. Solicitor Fanelli has reviewed the request.

Action on **Revised Churbock Variance:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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**Discussion: 2025 Draft Budget Preparation:**

Action on **Advertising for Public Inspection:**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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**Informational Items:**

-The Township received the reimbursement for the Boom Mower in the amount of **\$138,775** on November 8, 2024.

-9/11 National Memorial Trail signs

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**Other Business:**

**Resolution No. 2024-09:** Authorizing Stiffler McGraw to submit an application for **Local Share Grant Statewide Program for Mountain Home Community Park.**

Action on **Resolution No. 2024-09**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

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**Adjournment**

MOTION: \_\_\_\_\_SECONDED: \_\_\_\_\_VOTE: \_\_\_\_\_

The meeting adjourned at: \_\_\_\_\_.

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