

BLAIR TOWNSHIP SUPERVISORS
AGENDA-MONTHLY BUSINESS MEETING
TUESDAY, JANUARY 6, 2024

FLAG SALUTE

SUPERVISORS PRESENT:

Paul R. Amigh, II: _____ Bradley C. Germaux: _____ Louis J. Lusk: _____

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek _____

POLICE DEPT. Represented By: R. Peacock, Jr. _____

HIGHWAY DEPARTMENT: J. Reed _____

ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates _____

SOLICITOR: Patrick Fanelli, Esq. _____

ELECTED AUDITOR(S): Bert Altmanshofer _____ Jacob Wible _____

Announcement: There will be an executive session following the regular monthly meeting to discuss a legal matter.

Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

All cell phones are to be silenced during the meeting.

MINUTES OF THE **MONTHLY BUSINESS MEETING** of December 10, 2024.

Additions or Corrections: _____

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

Payroll for the month of December	\$ 32,556.76
Disbursements & Payroll Liabilities for the month of December	\$ 90,681.63
Liquid Fuels	\$ 580.89
Capital Reserve	\$ 2,124.00
Local Service	\$ 1,797.40
GRAND TOTAL DISBURSEMENTS	\$ 152,716.71

MOTION: _____ SECONDED: _____ VOTE: _____

TREASURY: END OF DECEMBER TOTAL (ALL FUNDS) \$ 1,918,727.14

MOTION: _____SECONDED: _____ VOTE: _____

TREASURY: END OF DECEMBER TOTAL
SPECIFIC SERVICE INVESTMENT ACCOUNT FUND \$ 234,986.19

MOTION: _____SECONDED: _____ VOTE: _____

Credit card statements for the month of December	
FNB Visa	\$830.13
Sam's Club	\$0.00
Wex Bank/Sunoco Fuel Cards	\$1,848.92

CREDIT CARD STATEMENTS FOR THE MONTH OF DECEMBER:

MOTION: _____SECONDED: _____ VOTE: _____

PUBLIC COMMENT PERIOD: Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

01. Harker Subdivision as prepared by Kifer & Associates, LLC has been submitted. Stiffler McGraw provided their review letter dated December 20, 2024. The preparer has submitted waivers to SALDO Section 350-36.A.3 shared driveways; Section 350-30G to allow proposed lots to cross the Blair Township/Freedom Township municipal boundary; and Section 350-22, plan scale

Action on Waiver to Section 350-36.A.3, shared driveways:

MOTION: _____SECONDED: _____ VOTE: _____

Action on Waiver to Section 350-30G, proposed lots to cross Township municipal boundary:

MOTION: _____SECONDED: _____ VOTE: _____

Action on Waiver to Section 350-22, plan scale:

MOTION: _____SECONDED: _____ VOTE: _____

Action on Harker Subdivision plan:

MOTION: _____SECONDED: _____ VOTE: _____

02. **Greendown Acres Site Expansion plan** as prepared by Clearwell Engineering. The proposed plan is located at 210 Allen Lane Duncansville. The plan has been submitted to the Blair Planning Commission for review. Stiffler McGraw has submitted their review letter dated October 16, 2024. The municipal review period will end on January 11, 2025. A request for extension of the Municipal Review period was received

Action on **Request for Extension of Municipal Review Period:**

MOTION: _____SECONDED: _____ VOTE: _____

Action on **Greendown Acres Site Expansion** plan:

MOTION: _____SECONDED: _____ VOTE: _____

03. **Bradley Dodson and Jackie Potter-Dodson Stormwater Plan** as prepared by Gunnet Engineers, LLC has been submitted to the Township for review. This is a new home construction that is located at 547 Reservoir Road. The municipal review period will end on January 24, 2025. A request for extension of the review period has been submitted.

Action on **Request for Extension of the Stormwater plan Municipal Review Period:**

MOTION: _____SECONDED: _____ VOTE: _____

Action on **Bradley Dodson and Jackie Potter-Dodson Stormwater Management Plan.**

MOTION: _____SECONDED: _____ VOTE: _____

04. Resolution No. **2025-01** to approve authorizing the **disposition** of **General Office fiscal records** from **2018**, as outlined on the Resolution and set forth by the Municipal Records Manual.

Resolution No 2025-01:

MOTION: _____SECONDED: _____ VOTE: _____

05. Resolution No. **2025-02** to approve authorizing the **disposition** of **Police Department records** from **2019**, as outlined on the Resolution and set forth by the Municipal Records Manual.

Resolution No 2025-02:

MOTION: _____SECONDED _____ VOTE: _____

06. **PSATS 2025 Conference May 4-7, 2025 at Hershey Lodge, Hershey, PA.**

Identify Conference Attendees:

Designation of one **Voting Delegate**:

MOTION: _____SECONDED: _____VOTE: _____

07. Request for completion of Sections A and B of the Community Acknowledgement Form for the LOMA-F application to FEMA.

Action on **Approval to complete and sign Sections A and B of the Community Acknowledgement Form to accompany an application for LOMA-F to FEMA:**

MOTION: _____SECONDED: _____VOTE: _____

08. Officer Bryce Martellacci has completed his probationary period. Chief Peacock would like to retain Officer Martellacci a full-time, permanent Patrol Officer 1.

Action on **offering Bryce Martellacci permanent, full-time employment as Officer 1:**

MOTION: _____SECONDED: _____VOTE: _____

09. **Ordinance No. 2025-01: Supervisor Compensation Ordinance** as provided by PSATS:

Action on **approving Ordinance No. 2025-01: Supervisor Compensation Ordinance** for adoption:

MOTION: _____SECONDED: _____VOTE: _____

10. The Blair Township Tax Collector, Susan Haupt has requested a pay increase for the 2025 tax year. Currently, Ms. Haupt is receiving \$2.10 per tax bill. She has not had an increase since 2014. She is requesting \$4.10 per bill beginning January 2025. The current budget supports an increase in pay.

Action on **approving a pay increase for the Elected Tax Collector to begin on January 1, 2025.**

MOTION: _____SECONDED: _____VOTE: _____

DISCUSSION:

Leaning Tree on River Road
Update on status of wetlands in Brooks Boulevard

Informational Items:

Other Business:

Adjournment to executive session:

MOTION: _____ SECONDED: _____ VOTE: _____

The meeting adjourned at: _____.
