

BLAIR TOWNSHIP SUPERVISORS
AGENDA-MONTHLY BUSINESS MEETING
TUESDAY, FEBRUARY 11, 2025

FLAG SALUTE

SUPERVISORS PRESENT:

Paul R. Amigh, II: _____ Bradley C. Germaux: _____ Louis J. Lusk: _____

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek _____

POLICE DEPT. Represented By: R. Peacock, Jr. _____

HIGHWAY DEPARTMENT: J. Reed _____

ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates _____

SOLICITOR: Patrick Fanelli, Esq. _____

ELECTED AUDITOR(S): Bert Altmanshofer _____ Jacob Wible _____

Announcement: There will be an executive session at the conclusion of the regular monthly meeting to discuss a legal issue.

Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

All cell phones are to be silenced during the meeting.

MINUTES OF THE **ORGANIZATIONAL MEETING** of January 6, 2025.

Additions or Corrections: _____

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

MINUTES OF THE **MONTHLY BUSINESS MEETING** of January 6, 2025.

Additions or Corrections: _____

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

Payroll for the month of January	\$ 35,994.50
Disbursements & Payroll Liabilities for the month of January	\$ 99,824.85
Liquid Fuels	\$ 3,572.49
Capital Reserve	\$ 0.00
Local Service	\$ 1,949.86

GRAND TOTAL DISBURSEMENTS \$ 141,341.70

MOTION: _____SECONDED: _____VOTE: _____

TREASURY: END OF JANUARY TOTAL (ALL FUNDS) \$ 1,880,024.84

MOTION: _____SECONDED: _____VOTE: _____

TREASURY: END OF JANUARY TOTAL

SPECIFIC SERVICE INVESTMENT ACCOUNT FUND \$ 273,373.97

MOTION: _____SECONDED: _____VOTE: _____

Credit card statements for the month of January

FNB Visa	\$409.96
Sam's Club	\$141.46
Wex Bank/Sunoco Fuel Cards	\$1,893.82

CREDIT CARD STATEMENTS FOR THE MONTH OF JANUARY:

MOTION: _____SECONDED: _____VOTE: _____

PUBLIC COMMENT PERIOD: Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

01. **Greendown Acres Site Expansion plan** as prepared by Clearwell Engineering. The proposed plan is located at 210 Allen Lane Duncansville. The plan has been submitted to the Blair Planning Commission for review. Stiffler McGraw has submitted their review letter dated October 16, 2024. The municipal review period will end on April, 2025.

Action on **Greendown Acres Site Expansion** plan:

MOTION: _____SECONDED: _____VOTE: _____

02. **Bradley Dodson and Jackie Potter-Dodson Stormwater Plan** as prepared by Gunnet Engineers, LLC. An updated S has been submitted to the Township for review. This is a new home construction that is located at 547 Reservoir Road. The municipal review period will end on March 10, 2025.

Action on **Bradley Dodson and Jackie Potter-Dodson Stormwater Management Plan**.

MOTION: _____SECONDED: _____VOTE: _____

03. Penn Terra Engineering has submitted a request for completion of the Municipal Notification of Planned Land Development for Chapter 102 Permits for the Graystone at Mattern Woods to be partially located in Blair Township.

Action on approval to complete and sign the Municipal Notification of Planned Land Development for Chapter 102 Permits.

MOTION: _____ SECONDED: _____ VOTE: _____

04. Reservoir Road Wastewater Extension Component 3M. With the proposed extension of the public wastewater system along Reservoir Road, the Township will need to update their Sewage Facilities Plan through the adoption of a new 3M Module. A 30-day comment period is required prior to the adoption of the 3M Module. The proposed module was submitted for review.

Action on approval on advertising a 30-day comment period.

MOTION: _____ SECONDED: _____ VOTE: _____

05. Request for completion of Sections A and B of the Community Acknowledgement Form for the LOMA-F application to FEMA.

Action on Approval to complete and sign Sections A and B of the Community Acknowledgement Form to accompany an application for LOMA-F to FEMA:

MOTION: _____ SECONDED: _____ VOTE: _____

06. **COSTARS DGS Statewide Contract for Sodium Chloride (Road Salt).**

Required Minimum of 150 Tons, as recommended by John Reed, Road Master, for the August 2025-July 2026 Season. Enrollment deadline is March 15, 2025.

Action on Costars Salt Contract Participation Agreement:

MOTION: _____ SECONDED: _____ VOTE: _____

07. Kuharchik Construction, Inc. (formerly Tel-Power, Inc.) has submitted their annual Traffic Signal Maintenance agreement. The agreement locks in pricing through the end of 2025. Rates remain the same as 2024.

Action on approval of Kuharchik annual signal maintenance agreement:

MOTION: _____ SECONDED: _____ VOTE: _____

08. The Police Department and Municipal Office computers were last upgraded in 2020. A.J. Delerme has recommended an upgrade to municipal office computers early in 2025. There are five (5) computers to be upgraded in the Police Department, and two (2) computers to be upgraded at the Municipal Office. John Reed declined a new PC at this time, as his was replaced with a newer municipal office computer in late 2023. Secretary Kami Bilek is asking for permission to purchase a laptop computer to replace the desktop computer in the Secretary's

office, in the event work from a remote location is necessary. It will also aid in recording the minutes during monthly meetings.

Action on approval to upgrade the Blair Township Police Department and Municipal Office Computers:

MOTION: _____ SECONDED: _____ VOTE: _____

Action on Approval for a laptop computer to be purchased for the Secretary's Office allowing for remote work, when necessary.

MOTION: _____ SECONDED: _____ VOTE: _____

09. The Blair Township Police Department copier/printer is in need of replacement. Doing Better Business has serviced the Police Department copier and has suggested that it be replaced, stating that the parts required to repair it are no longer available, or are too costly to justify repairing it. They have submitted a quote for a suitable replacement. The quote for a single-drawer, copier/printer/scanner/fax has been submitted for review. **The estimated cost for replacement is \$1,989.27**, which includes the agreement for annual maintenance and repair.

Action on approval to replace the Police Department Copier

MOTION: _____ SECONDED: _____ VOTE: _____

10. Approval for Blair Township to pay Blair Township Tax Collector \$600 annual stipend for expenses.

MOTION: _____ SECONDED: _____ VOTE: _____

11. **DCNR Parks Grant Application.** Stiffler McGraw is requesting permission to apply for the DCNR Parks Grant that will be awarded later this year. The application period is January 21, 2025 through April 2, 2025.

Action on DCNR Park Grant Application:

MOTION: _____ SECONDED: _____ VOTE: _____

12. **Ordinance No. 2025-01: Supervisor Compensation Ordinance** as provided by PSATS. The Ordinance was advertised for review on January 23, 2025.

Action on approving Ordinance No. 2025-01: Supervisor Compensation Ordinance for adoption:

MOTION: _____ SECONDED: _____ VOTE: _____

DISCUSSION:

Summer Picnic/Curve Game – Anticipated date is June 20

No Parking along Dunnings Highway – Possible Ordinance revision

Informational Items:

-Quote for Tree on River Road

-Harker Subdivision changes from D.E.P./ Harker Shared Driveway - Easement

Other Business:

Adjournment:

MOTION: _____SECONDED: _____VOTE: _____

The meeting adjourned to executive session at: _____.