

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF FEBRUARY 11, 2025

Chairman Paul Amigh called the meeting to order at 6:00 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, Supervisor, Brad Germaux; Secretary/Treasurer Kami Bilek; Police Chief Roger Peacock; Road Foreman John Reed; representing Stiffler McGraw, Eric Banks; Solicitor Patrick Fanelli, Esq., and Auditor, Jacob Wible. Supervisor, Lou Lusk was absent.

Visitor present was Jackie Potter-Dodson regarding the Dodson Stormwater Management plan.

Chairman Amigh announced that there will be an executive session to discuss a legal matter at the conclusion of the Supervisors Regular Monthly Meeting.

Public comment is welcome and invited in accordance with the Township policy and the Commonwealth of Pennsylvania's Right to Know provisions and Sunshine Act.

Supervisor Germaux made a motion to **approve the minutes of the Monthly Business Meeting of January 6, 2025** with no additions or corrections. Chairman Amigh seconded the motion. The motion to approve passed with two (2) yes votes.

Disbursements for the month of January: Payroll \$35,994.50; General Fund disbursements and payroll liabilities \$99,824.85; Liquid Fuels \$3,572.49; and Local Services Tax Account, \$1,949.86.

Supervisor Germaux made a motion to **approve the total January disbursements in the amount of \$141,341.70**. Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Supervisor Germaux made a motion to **approve the Treasury Balance for January 2025 of \$1,880,024.84**. Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Supervisor Germaux made a motion to approve the **"Specific Service Investment Account Funds" Treasury Balance for January 2025 of \$273,373.97**. Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Supervisor Germaux made a motion to approve the **FNB Credit Card Statement** for the month of January in the amount of \$409.96 the **Sam's Club** credit card in the amount of \$141.46, and the **Wex Bank Sunoco Fleet** gas card in the amount of \$1,893.82. Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Chairman Amigh invited public comment and there was none.

The **Greendown Acres Site Expansion** plan as prepared by Clearwell Engineering was discussed. The proposed plan is located at 210 Allen Ln. Duncansville. The plan has been submitted to Blair Planning for review. Stiffler McGraw submitted their review letter on October 16, 2024. Eric banks reported that no new information has been received.

Supervisor Germaux made a motion to **table the Greendown Acres Site Expansion Plan**. Chairman Amigh seconded the motion. The motion passed with two (2) yes votes. The municipal review period ends on April 6, 2025.

Bradley and Jackie Dodson Stormwater Management plan as prepared by Jeff Gunnett of Gunnett Engineers, LLC has been submitted to the Township office for review. The proposed project is related to a new home construction at 547 Reservoir Road. Ms. Potter-Dodson has requested that the submitted Stormwater Management plan replace the previous plan that was submitted to the Township for review. The municipal review period ends on March 28, 2025.

Chairman Amigh made a motion to **deny the Bradley and Jackie Dodson Stormwater plan that was presented on December 10, 2024 citing the new plan replaces the old plan**. Supervisor Germaux seconded the motion. The motion passed with two (2) yes votes

Supervisor Germaux made a motion to **table the new Bradley and Jackie Dodson Stormwater Management Plan**. Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Penn Terra Engineering has submitted a request for completion of the Municipal Notification of Planned Land Development for Chapter 102 Permits for the Graystone at Mattern Woods to be located in Blair Township. Eric Banks reported that the purpose of the application is part of the NPDES permit to make the Township aware that the project is planned. Questions 1-6 of the notification will need completed and the form signed and returned. The proposed project is expected to be five stories tall with 200 units.

Supervisor Germaux made a motion to **approve the completion and signing of the Municipal Notification of Planned Land Development for Chapter 102 Permits** for the Graystone Manor project. Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

The Reservoir Road Wastewater Extension Component 3M was submitted to the Township for review. Eric Banks reported that the Component 3M modifies the Township Act 537 Plan, removing the houses along the proposed sewer expansion area from on-lot systems and showing that they will be connected to the sewer system in the future. Eric stated that he had comments on the project that the engineers are working on before it can be executed, but reported that in the meantime a thirty (30) day comment period is required prior to the adoption of a new 3M Module.

Supervisor Germaux made a motion to **approve advertising a thirty (30) day comment period**. Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Brian Smith of Keller Engineers had submitted a letter to the Blair Township Board of Supervisors regarding a property identified by **Tax Parcel 09.00-04.-032.04-000 and Project No. 17-0001.230**, asking for the Board of Supervisors to sign and complete two sections of the Community Acknowledgement Form. Eric Banks reported that no additional requested information has been received to date. He once again recommends tabling the request.

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Chairman Amigh made a motion to **table the request to sign the Community Acknowledgement form.** Supervisor Germaux seconded the motion. The motion passed with two (2) yes votes.

Secretary/Treasurer Kami Bilek reported that the COSTARS DGS Statewide Contract for Sodium Chloride (Road Salt) is up for renewal. Road Foreman, John Reed, recommended a minimum of 150 Tons for the August 2025-July 2026 season. The deadline to enroll in this program is March 15, 2025.

Supervisor Germaux made a motion to **approve the COSTARS Statewide Contract for Sodium Chloride as presented.** Chairman Amigh seconded the motion the motion passed with two (2) yes votes.

Secretary/Treasurer Kami Bilek reported that Kuharchik Construction, Inc., has submitted their annual Traffic Signal Maintenance Agreement for 2025 with no changes from 2024. The agreement locks in pricing on repairs and maintenance of traffic signals through the end of 2025.

Supervisor Germaux made a motion to **approve the 2025 Traffic Signal Maintenance Agreement.** Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Secretary/Treasurer Kami Bilek reported that the Police Department and Municipal Office computers are due for replacement. The office computers have not been upgraded since 2020. A.J. Delermy recommends upgrades every five (5) years. Kami reported that there are five computers in the Police Department that need to be upgraded and two computers in the Municipal Office. John Reed stated that he does not wish to upgrade his computer at the Garage at this time, because of the infrequency of use and receiving a newer PC from the municipal office last year. Kami is asking for permission to purchase a laptop computer rather than a desktop so that it may be used for remote work, if necessary, as well as aiding in accurate record keeping during meetings.

Supervisor Germaux made a motion to **approve proceeding with getting quotes for replacement of PD and Municipal Office computers.** Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Supervisor Germaux made a motion to **approve the purchase of a laptop for the Secretary/Treasurer's office.** Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Secretary/Treasurer Kami Bilek reported that the Police Department Copier/Printer had to be repaired. At the time, it was reported that parts may not be available to repair the copier. Doing Better Business is the company that performs the maintenance to the Municipal Office and PD copiers. They provided a quote to replace the copier in the Police Department. Chairman Amigh requested pricing on leasing a copier to compare with purchasing outright. A request for information will be sent to Doing Better Business.

Supervisor Germaux made a motion to **table the approval to replace the Police Department copier, pending additional information on purchasing vs. leasing.** Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

The Blair Township Tax Collector has once again requested a \$600 stipend to help offset the cost of postage and supplies. The Blair Township Supervisors have historically approved the annual stipend.

Supervisor Germaux made a motion to **approve the payment of a \$600 stipend.** Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

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Eric Banks discussed the DCNR Park Grants Application that will be awarded in 2025. Eric reported that his recommendation would be to wait to see if the Township is awarded the LSA Grant that was applied for to make improvements to the Mountain Home Community Park. If awarded, that grant money could be used as a match for the DCNR Parks Grant. Chairman Amigh recommended tabling the approval to apply for the DCNR Parks Grant until additional information on the LSA Grant is available. Elected Auditor Jacob Wible questioned whether the project will be a prevailing wage project, and it was confirmed that it will be if the Township receives the LSA Grant, since it uses State money.

Supervisor Germaux made a motion to **table action on DCNR Parks Grant Application**. Chairman Amigh seconded the motion. The motion passed with two (2) yes votes.

Proposed Ordinance No. 2025-01 regarding an increase in Supervisor's Compensation was discussed. Changes were made to the original proposed ordinance and reviewed by Solicitor Fanelli. The proposed Ordinance was advertised for review on January 23, 2025. There were no requests to review the proposed Ordinance.

Chairman Amigh made a motion to **approve Ordinance No. 2025-01**. Supervisor Germaux seconded the motion. The motion passed with two (2) yes votes.

Under items for discussion, Secretary/Treasurer Kami Bilek reported that the staff summer picnic and Curve game is scheduled for Friday, June 20 and will include a picnic before the game and tickets to the ball game. It will be open to Supervisors and staff and their families. She will update the Supervisors after a final cost is determined. No official action was necessary.

Chief Roger Peacock asked the Supervisors to consider a possible Ordinance revision regarding parking along Dunnings Highway due to issues the police department had with shoppers parking along the highway during a sale at a Township business. There were several complaints and safety concerns made to the police department from residents and other businesses in the area. Chairman Amigh asked Solicitor Fanelli to draft an Ordinance revising the parking policy along that stretch of road from between Newry Lane and the Newry Borough line in Blair Township. Solicitor Fanelli indicated that he would draft an Ordinance. John Reed stated that because it is a State Road, the State will need to be aware of and approve any placement of No Parking signs. Additionally, the signs will be the responsibility of the Township to purchase and maintain. Roger stated that he is waiting for additional information from PennDOT regarding the process of putting up signs.

Chairman Amigh made a motion to **approve Solicitor Fanelli revising or amending the current parking ordinance to extend the parking restrictions along Dunnings Highway**. Supervisor Germaux seconded the motion. The motion passed with two (2) yes votes.

Chairman Amigh made a motion to **approve advertising the revised or amended Ordinance** after it has been provided by Solicitor Fanelli. Supervisor Germaux seconded the motion. The motion passed with two (2) yes votes.

Under informational items, Road Foreman John Reed discussed two quotes he had received to remove a large tree from River Road. In a previous discussion, two trees were reported to be potentially dangerous and may require removal. John reported that the road crew was safely able to remove a tree that was leaning into the roadway along River Road. He did receive two quotes to

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remove the larger tree, but stated that after looking into it further, he feels that the tree does not need to be removed at this time. No official action was taken.

Eric Banks discussed the Harker Subdivision and stated that minor changes need to be made on the subdivision plan. The PA Department of Environmental Protection requested that the wording on the plans be changed from non-build lots to agricultural use. Additionally, Eric was made aware by the Harker's attorney who is preparing the shared driveway agreement that due to a legal determination that had been made previously, the easement on a portion of the shared drive must be changed from twenty feet to ten feet. The changes will be made and resubmitted to the Township for approval. No formal action was taken.

Chairman Amigh called for other business, and there being none, Supervisor Germaux made a motion to **adjourn the meeting of February 11, 2025 to executive session.** Chairman Amigh seconded the motion. The motion to adjourn passed with two (2) yes votes. The meeting was adjourned to executive session at 6:33 p.m.

Respectfully Submitted by

Kami Bilek

Secretary