

BLAIR TOWNSHIP SUPERVISORS

AGENDA-MONTHLY BUSINESS MEETING

TUESDAY, MARCH 11, 2025

FLAG SALUTE

SUPERVISORS PRESENT:

Paul R. Amigh, II: _____ Bradley C. Germaux: _____ Louis J. Lusk: _____

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek _____

POLICE DEPT. Represented By: R. Peacock, Jr. _____

HIGHWAY DEPARTMENT: J. Reed _____

ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates _____

SOLICITOR: Patrick Fanelli, Esq. _____

ELECTED AUDITOR(S): Bert Altmanshofer _____ Jacob Wible _____

Announcement: There will be an executive session at the conclusion of the regular monthly meeting to discuss a personnel matter.

Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

All cell phones are to be silenced during the meeting.

MINUTES OF THE **MONTHLY BUSINESS MEETING** of February 11, 2025.

Additions or Corrections: _____

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

Payroll for the month of February	\$ 35,117.99
Disbursements & Payroll Liabilities for the month of February	\$ 73,423.17
Liquid Fuels	\$ 12,684.29
Capital Reserve	\$ 1,580.00
Local Service	\$ 3,549.30
GRAND TOTAL DISBURSEMENTS	\$ 126,354.75

MOTION: _____SECONDED: _____ VOTE: _____

TREASURY: END OF FEBRUARY TOTAL (ALL FUNDS) \$ 1,920,473.91

MOTION: _____SECONDED: _____ VOTE: _____

TREASURY: END OF FEBRUARY TOTAL

SPECIFIC SERVICE INVESTMENT ACCOUNT FUND \$ 256,117.74

MOTION: _____SECONDED: _____ VOTE: _____

Credit card statements for the month of February

FNB Visa	\$1,038.24
Sam’s Club	\$224.67
Wex Bank/Sunoco Fuel Cards	\$3,286.26

CREDIT CARD STATEMENTS FOR THE MONTH OF FEBRUARY:

MOTION: _____SECONDED: _____ VOTE: _____

PUBLIC COMMENT PERIOD: Any person wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to five (5) minutes per Township resident or other individuals in attendance. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

01. **Greendown Acres Site Expansion plan** as prepared by Clearwell Engineering. The proposed plan is located at 210 Allen Lane Duncansville. The plan has been submitted to the Blair Planning Commission for review. Stiffler McGraw has submitted their review letter dated October 16, 2024. The municipal review period will end on April 6, 2025. The developer has submitted a request for extension of the municipal review period.

Action on **request for extension of the municipal review period:**

MOTION: _____SECONDED: _____ VOTE: _____

Action on **Greendown Acres Site Expansion** plan:

MOTION: _____SECONDED: _____ VOTE: _____

02. **Bradley Dodson and Jackie Potter-Dodson Stormwater Plan** as prepared by Gunnet Engineers, LLC. An updated S has been submitted to the Township for review. This is a new home construction that is located at 547 Reservoir Road. The municipal review period will end on March 28, 2025. The Engineer has submitted a request for a sixty (60) day extension of the municipal review period.

Action on **request for extension of the municipal review period:**

MOTION: _____ SECONDED: _____ VOTE: _____

Action on **Bradley Dodson and Jackie Potter-Dodson Stormwater Management Plan.**

MOTION: _____ SECONDED: _____ VOTE: _____

03. Jordan And Ashley Lankey – 214 Edna Street Stormwater submission. A narrative of a proposed stormwater project was submitted to the Township for review. The property owner is asking for a waiver from the requirement of having an engineer prepare the stormwater management plan.

Action on **Waiver of engineer-prepared Stormwater Management plan:**

MOTION: _____ SECONDED: _____ VOTE: _____

Action on **Jordan and Ashley Lankey Stormwater plan:**

MOTION: _____ SECONDED: _____ VOTE: _____

04. Harker Subdivision as prepared by Jeff Kifer of Kifer & Associates, LLC. A revised plan was submitted to the Township for approval. The surveyor has submitted a request for denial of the conditional approval of the original plan and request for approval of the most recently revised plan. A Shared Driveway Agreement has been submitted to Solicitor Pat Fanelli for review.

Action on **rescinding the previously conditionally approved subdivision plan:**

MOTION: _____ SECONDED: _____ VOTE: _____

Action on **Harker Subdivision Revised plan:**

MOTION: _____ SECONDED: _____ VOTE: _____

Action on **Shared Driveway Agreement:**

MOTION: _____ SECONDED: _____ VOTE: _____

05. Pennsylvania One-Call – **Resolution No. 2025-03**, making April “Safe Digging Month”. The PA One-Call system has requested that Blair Township create a resolution, making April “Safe Digging Month” in Blair Township, to help raise awareness of the need for residents to call before they dig. The proposed resolution was provided to the Blair Township Supervisors for review.

Action on **Resolution No. 2025-03, making April “Safe Digging Month”** in Blair Township.

MOTION: ____ **SECONDED:** ____ **VOTE:** ____

06. Stiffler McGraw has submitted a revision to Resolution No. 2024-09 that was previously approved at the November 12, 2024 Supervisors monthly meeting. The Department of Community Economic Development has requested a change be made to the resolution, adding the amount of the grant requested. The updated **Resolution No. 2025-04** has been provided to the Blair Township Supervisors, Engineer Eric Banks, and Solicitor, Pat Fanelli for review.

Action on **Resolution No. 2025-04, Mountain Home Community Park Grant.**

MOTION: ____ **SECONDED:** ____ **VOTE:** ____

07. **Polling Place Agreement:** Pursuant to Blair County Resolution 14-2025, Polling Place Agreements must be approved between the County of Blair and the Polling Place property owners prior to election day. Blair County Commissioners submitted their portion of the signed agreement and ask that Blair Township Supervisors review and approve the agreement. Primary Election Day is Tuesday, May 10, 2025. General Election Day is Tuesday, November 4, 2025.

Action on **Signing Polling Place Agreement:**

MOTION: ____ **SECONDED:** ____ **VOTE:** ____

08. The Blair Township Supervisors requested at the February 11 meeting that the Township Office receive a quote for leasing a new copier for the BT Police Department. As reported in February, the estimated cost for a single-drawer, copier/printer/scanner/fax has been submitted, at a cost of **\$1,989.27**. The annual agreement for annual maintenance and repair, and black & white and color copy allowance is approximately \$1,823 per year. **The estimated cost per month for a 60 month lease is \$98.65 per month**, which includes the agreement for annual maintenance and repair and higher black & white and color print/copy allowance. The total cost for the 60 month lease is \$5,919.00. The total cost of purchase plus 5 years of annual agreement is \$11,104.27.

Action on **replacing the Police Department Copier**

MOTION: ____ **SECONDED:** ____ **VOTE:** ____

09. **Ordinance No. 2025-02: Parking Restriction Ordinance.** The parking Ordinance was advertised for inspection on February 21, 2025.

Action on **approval of Ordinance No. 2025-02: Parking Restriction Ordinance** for adoption:

MOTION: _____ SECONDED: _____ VOTE: _____

10. **Ordinance No. 2025-03: Peddlers Ordinance.**

Action on **approval to advertise Ordinance No. 2025-03: Peddlers Ordinance:**

MOTION: _____ SECONDED: _____ VOTE: _____

11. **2025 Road Paving Project: Country View Drive & Mountain View Lane
2025 Base Repair Project: Shaffer Lane & Catfish Road**

Action on **approval to advertise to Solicit Bids** (April 14 & 17):

MOTION: _____ SECONDED: _____ VOTE: _____

12. The Blair Township Police Department has received a bid for the police cruiser that was included in the 2025 LST Budget. The bid for the cruiser with upfitting is \$57,821.24. This bid uses COSTARS pricing. The dealer has offered a trade-in of \$2,500 for the current codes vehicle, which is more than anticipated. The total cost of the Police Cruiser if the trade-in is accepted is \$55,321.24. The current Police Chief cruiser is expected to take the place of the existing codes vehicle, as it is newer and in better working order, and could be used as a back-up police cruiser in the event another cruiser is in the shop for maintenance.

Action on **replacing the codes vehicle with the 2015 Ford Explorer:**

MOTION: _____ SECONDED: _____ VOTE: _____

Action on **accepting a \$2,500 trade-in for the 2010 Ford Expedition:**

MOTION: _____ SECONDED: _____ VOTE: _____

Motion on **accepting the bid of \$55,321.24 for the Police Cruiser:**

MOTION: _____ SECONDED: _____ VOTE: _____

13. Craig and Melissa Plants Stormwater Management Plan – Pleasantview Estates, Phase 6, Lot 4. Jeff Holtzinger submitted a request for Waiver of the Stormwater Management Ordinance.

Action on **Waiver of Stormwater Management Ordinance:**

MOTION: _____ SECONDED: _____ VOTE: _____

14. The Blair County Commissioner’s Office submitted a request via email on February 12, 2025 regarding the decertification of the County’s Tourism Promotion Agency, Explore Altoona. Attached in that email was a sample resolution for municipalities to review and vote to implement. A copy of the resolution was provided to the Board of Supervisors for review.

Action on **Resolution to decertify Blair County TPA, Explore Altoona:**

MOTION: _____ SECONDED: _____ VOTE: _____

Informational Items:

- Community Acknowledgement form/LOMA-F Application to FEMA
 - DCNR Parks Grant Application update
 - Update on 416 Cedarcrest Drive/Stoner Property
 - Update on quotes for PD and Office PC’s
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Other Business:

Adjournment:

MOTION: _____ SECONDED: _____ VOTE: _____

The meeting adjourned to executive session at: _____.