

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF APRIL 8, 2025

Chairman Paul Amigh called the meeting to order at 6:00 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, Supervisor, Brad Germaux; Supervisor, Lou Lusk; Secretary/Treasurer Kami Bilek; Police Chief Roger Peacock; Road Foreman John Reed; representing Stiffler McGraw, Eric Banks; and Solicitor Patrick Fanelli, Esq.

Visitors present were John H. and Shirley Harker; John P. and Terri Harker regarding the Harker Subdivision and Shared Driveway agreement, and Jackie Potter-Dodson, regarding the Dodson Stormwater plan. Jeff Holtzinger attended via telephone to discuss the Pleasantview Estates Phase 6 Stormwater Management Waiver Request.

Chairman Amigh announced that there will be an executive session to discuss a legal matter at the conclusion of the Supervisors Regular Monthly Meeting.

Public comment is welcome and invited in accordance with the Township policy and the Commonwealth of Pennsylvania's Right to Know provisions and Sunshine Act.

Secretary/Treasurer Kami Bilek announced that there was a correction to the minutes sent out to the Supervisors by email. The minutes incorrectly listed the disbursement month as January rather than February. The disbursement amounts listed were correct. The hard copies provided in the packets were corrected. Supervisor Germaux made a motion to **approve the minutes of the Monthly Business Meeting of March 11, 2025 with the correction**. Supervisor Lusk seconded the motion. The motion to approve passed with a unanimous vote.

Disbursements for the month of March: Payroll \$52,402.86; General Fund disbursements and payroll liabilities \$50,412.58; Liquid Fuels \$4,522.60; and Local Services Tax Account, \$3,304.00.

Supervisor Germaux made a motion to **approve the total March disbursements in the amount of \$110,642.04**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the Treasury Balance for March 2025 of \$2,078,977.11**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to approve the **"Specific Service Investment Account Funds" Treasury Balance for March 2025 of \$273,373.97**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to approve the **FNB Credit Card Statement for the month of March** in the amount of \$191.40 the **Sam's Club** credit card in the amount of \$399.66, and the **Wex**

Bank Sunoco Fleet gas card in the amount of \$3,103.87. Chairman Amigh seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh invited public comment and there was none.

Bradley Dodson and Jackie Potter-Dodson Stormwater Management plan as prepared by Jeff Gunnett of Gunnett Engineers, LLC has been submitted to the Township office for review. The proposed project is related to a new home construction at 547 Reservoir Road. Eric Banks reported that the engineer submitted a waiver to Ordinance Section 338-25.F (9) Fencing, asking that a three-foot high landscaping fence rather than a six-foot high fence be used to surround the proposed pond since it is on private property rather than commercial property. Eric stated that he has no exception to the request. He reported that the only outstanding comments from the Stiffler McGraw review letter dated April 4, 2025 are the developer's signature on the certification block on the plan, submission of proof of approval from the Blair County Conservation District, execution of the Stormwater O&M Agreement, and submission of financial security. Eric recommended conditional approval of the plan with the stipulation that all the outstanding comments are met, as all the items are administrative in nature.

Supervisor Germaux made a motion to **approve the Waiver of Ordinance Section 325-25.F(9) Fencing, reducing the fence from six feet to three feet.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **conditionally approve the Bradley and Jackie Dodson Stormwater plan** once all of the outstanding engineer's comments are met. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

The **Greendown Acres Site Expansion** plan as prepared by Clearwell Engineering was discussed. Eric banks reported that no new information has been received. He recommended tabling the plan.

Supervisor Germaux made a motion to **table the Greendown Acres Site Expansion Plan.** Chairman Amigh seconded the motion. The motion passed with a unanimous vote. The municipal review

Jeff Holtzinger submitted a request for a waiver of the Stormwater Management Ordinance for the undeveloped lots in Pleasantview Estates Phase 6. Secretary/Treasurer Kami Bilek called Mr. Holtzinger at this time so he could participate via telephone. Mr. Holtzinger had submitted information prior to the March 11 meeting, but Engineer Eric Banks had not had sufficient time to review prior to that meeting. After Mr. Holtzinger joined the meeting, Eric stated that previously approved subdivision plans that had been approved in 2016 specifically stated that all house permit applications shall include on-lot stormwater plans. In addition, particularly lot 4 stormwater runoff flows away from the existing stormwater basin and toward Charger Highway. He believes that there is a potential for lots 3 and 6 to flow in the same direction. For those reasons, he can not recommend granting the waiver.

At this time, Mr. Holtzinger stated that it was his belief that the note was put on the plan for sediment control rather than stormwater management control. He stated that he believes that the existing stormwater management plan is over-conservative. He stands firm in his opinion that the existing stormwater management plan has a more than sufficient infiltration rate, slope and volume control to

effectively manage any runoff from homes that are built in the development. After further discussion, Chairman Amigh called a point of order and asked for a motion to deny a waiver of the Stormwater Ordinance. Mr. Holzinger responded by saying that he believes the word waiver is a misnomer, reiterated that he believes there are already existing stormwater plans in existence that effectively meet to volume control and runoff, and manage it well already, and stated that he believes the NPDES permit renewals for the subdivision from 2021 meets the requirements for stormwater management. Chairman Amigh stated that there are no alternative ways to circumvent the existing stormwater ordinance but allowed that Mr. Holtzinger can meet with the Township Engineer to discuss the Stormwater BMP Manual regarding acceptable stormwater management plans for individual applicants and their engineers.

Chairman Amigh made a motion to **Deny the Waiver of the Stormwater Management Ordinance for the undeveloped lots in Pleasantview Phase 6.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

The Harker Subdivision as prepared by Jeff Kifer of Kifer & Associates, LLC was discussed. Eric Banks reported that there were still a few outstanding items from the revised plan that was submitted and the most recent review letter from Stiffler McGraw dated March 5, 2025, which includes approval of the planning waiver and non-build declaration from DEP, and comments from the last meeting for the driveway agreement to be approved. Chairman Amigh asked for clarification on a conditional approval of the subdivision plan, and Eric reported that the conditions would be the approval of the shared driveway agreement, DEP approval of the planning waiver and non-build declaration, and the signature of the ownership certification. Additional discussion between the Harker family, Solicitor Fanelli, and the Chairman Amigh satisfactorily answered any outstanding questions regarding the shared driveway agreement and minor changes that were conveyed by Solicitor Fanelli to the Harker's attorney, and the subdivision.

Supervisor Germaux made a motion to **conditionally approve the John H. Harker Subdivision plan pending the outstanding Engineer's comments being met and the approval and signing of the shared driveway agreement.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **conditionally approve the Shared Driveway Agreement pending the outstanding Solicitor's comments being met.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

The Blair Township Emergency Shelter Agreement as drafted between Blair Township Emergency Management Coordinator, Lou Lusk and the Hollidaysburg Area School District has been finalized and is ready for approval. The agreement allows Blair Township residents to utilize the Frankstown Elementary School as an emergency shelter during a state of emergency. The Hollidaysburg Area School Board will meet on April 9, 2025 to vote to approve the emergency shelter agreement as written. No additional questions or comments were voiced at this time.

Supervisor Germaux made a motion to **approve the Blair Township Emergency Shelter Agreement** as written. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that there were four quotes received from four vendors for replacement of the computers for the police department and municipal office. The quotes were for six desktop computers with DVD/RW Drive, six monitors, and one laptop with docking station. The quotes received were as follows: Dell provided a quote for \$7,763.45; Purchase through Staples, not including setup is \$5,370.00; RTI (Hewlett Packard) is \$6,197.00; and Best Buy Business Plan (not including setup) is \$6,722.15. Two additional local businesses were contacted to discuss the possibility of refurbished computers, but the available computers that were available were no newer than the current computers in the Municipal office and Police Department and would not be appropriate for purchase. Chairman Amigh recommended opening a Best Buy credit card if purchasing the computers from Best Buy in order to utilize any points that may be accumulated with the purchase of computers for office supplies or additional purchases.

Chairman Amigh made a motion to **move forward with the purchase of new Police Department and Municipal Office Computers and Monitors.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that **Ordinance No. 2025-03: Peddler's Ordinance** was advertised for inspection on March 28, 2025 and is ready for adoption if there are no recommendations for changes. The revision to the Peddler's Ordinance requires each applicant to provide a background report to the Township prior to receiving their permit.

Supervisor Germaux made a motion to **approve Ordinance No. 2025-03.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

The Blair County Commissioner's Office Submitted a request via email on February 12, 2025 regarding the decertification of the County's Tourism Promotion Agency, Explore Altoona, asking for local governments to vote to decertify. Solicitor Fanelli reported that to the best of his knowledge, the County Commissioner's did not hold a public hearing regarding the request but no formal action has been taken by the County to date.

Chairman Amigh made a motion to **table a resolution to decertify Explore Altoona.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Eric Banks reported that no new information has been received on the Jordan and Ashley Lankey stormwater submission for their home at 214 Edna Street Hollidaysburg. Supervisor Germaux made a motion to **table the Jordan and Ashley Lankey Stormwater narrative.** Supervisor Lusk seconded the motion. The motion passed unanimously.

Under Informational Items, Eric Banks reported that nothing new was received regarding the LOMA-F Application that was submitted to FEMA. No new information on the DCNR Parks Grant has been received. Chairman Amigh reported that he had gotten information on another available grant that he would like Eric to investigate. Secretary/Treasurer provided an update on the mouse infestation at 416 Cedarcrest Drive, stating that Sergeant Brantner and Codes Officer, Jeff Shaffer were scheduled to meet with the homeowner on Friday, April 11 to enter the home for inspection. They will update the Municipal Office with the results of the inspection, and the Codes Officer will proceed as necessary. Kami reported that no written comments were received, and no residents reviewed the planning module package for the Act 537 Sewage Facilities Plan that was advertised for

review on February 28, 2025. The Planning Commission will review the planning module at their May meeting, and the Supervisors will discuss the project on the May agenda.

Under Other Business, Chairman Amigh asked for an update on complaints that had been filed with the Municipal Office over the last several days regarding the former Berwind Rail property, which is now Curry Rail Services on North Blair Street and Scotch Valley Road in Hollidaysburg. The rail service is located on a small parcel that is located in Blair Township. Residents in that area had called in noise complaints when the rail service was burning off excess gas from the rail cars at the yard. It was reported that Curry Rail Services worked with Blair Township Police Department and Code Enforcement to come to an agreement to burn off gas during specific daylight hours. Chairman Amigh asked if there were any further complaints, and it was reported that no additional complaints were called in to date. Chairman Amigh asked for an update on ARPA expenditures. Kami reported that in order to spend the balance of the ARPA funds for Building Improvements, a roof inspection is scheduled, and additional building improvements will be scheduled. The balance of the ARPA funding is to be utilized for Stormwater Management. Eric Banks indicated that some of the money could be used to purchase materials such as corrugated piping, projects in Penn Farms, upgrades to stormwater basins, or purchase of equipment to maintain stormwater facilities. Chairman Amigh asked Eric to meet with Road Foreman, John Reed, and prepare a more formal list of potential uses for the ARPA funds and present it to the Board of Supervisors at the May business meeting.

Chairman Amigh called for other business, and there being none, Supervisor Germaux made a motion to **adjourn the meeting of April 8, 2025 to executive session.** Chairman Amigh seconded the motion. The motion to adjourn passed with a unanimous vote. The meeting was adjourned to executive session at 6:54 p.m.

Respectfully Submitted by

Kami Bilek

Secretary