

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF SEPTEMBER 09, 2025

Chairman Paul Amigh called the meeting to order at 6:00 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, Supervisor, Brad Germaux; Supervisor Lou Lusk; Secretary/Treasurer Kami Bilek; Police Chief Roger Peacock; Road Foreman, John Reed; representing Stiffler McGraw, Eric Banks; and Solicitor Patrick Fanelli, Esq.

Visitors present were Township residents Ralph Galbraith, and Angela McGough. Trina Illig, Blair County CDBG Grant Coordinator was present.

Chairman Amigh stated that public comment is welcome and invited in accordance with Township policy and the Commonwealth of Pennsylvania's Right to Know provisions and Sunshine Act. Chairman Amigh asked that all cell phones be silenced during the meeting.

Supervisor Germaux made a motion to **approve the minutes of the Monthly Business Meeting of August 12, 2025** with no additions or corrections. Supervisor Lusk seconded the motion. The motion to approve passed with a unanimous vote.

Disbursements for the month of August: Payroll \$35,068.35; General Fund disbursements and payroll liabilities \$51,203.09; Liquid Fuels \$1,040.71; Capital Reserve \$4,396.00, and Local Services Tax Account, \$1,789.98.

Supervisor Germaux made a motion to **approve the total August disbursements in the amount of \$93,498.13**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the Treasury Balance for August 2025 of \$2,202,752.86**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to approve the **"Specific Service Investment Account Funds" Treasury Balance for August 2025 of \$259,409.42**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to approve the **FNB Credit Card Statement for the month of August** in the amount of **\$295.12**, and the **Wex Bank Sunoco Fleet** gas card in the amount of **\$2,276.30**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh opened public comment at this time and announced that anyone wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to three (3) minutes per Township resident. Those wishing to comment on specific items listed on the agenda are asked to

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defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

Blair Township resident, Ralph Galbraith of Brooks Boulevard addressed the Board of Supervisors, stating that he had three items for discussion. Mr. Galbraith noted that the Monarch butterflies are very plentiful this time of year and reported that they are beginning their Southern migration and can be found in Blair Township as they funnel from Turkey Valley and Canoe Creek through Brooks Boulevard along their migratory path. Second, Mr. Galbraith reported that he wanted to bring to the attention of the Board of Supervisors his pleasure in the new General Manager at Everett Railroad. Mr. Galbraith reported that he is one of the most quality individuals he has ever met. He stated that anyone would have good fortune to work with Mr. Crawford. Mr. Galbraith noted that the train horn volume is a fraction of what it had been, and Chairman Amigh agreed that he has noted a difference, as well. Mr. Galbraith stated that forty years of negative feedback has stopped, and the use of herbicides in the area is only a fraction of what it was. The third item of his discussion is the continued concern with trash burning in Brooks Mills. He indicates that he still has concerns with neighbors burning a high-smoke trash fire and stated that there was a recent incident with the neighbors burning a trash pile for twenty-four hours straight. He indicates that this is not only a nuisance but possibly a public health concern. Mr. Galbraith noted several additional concerns and asked the Supervisors to consider an ordinance amendment to limit burning hours and what can be burned within the Township. He submitted a written request and asked for an official response by email, if possible.

Chairman Amigh called for additional public comment and there was none.

Eric Banks reported that the application period for the PA Department of Community and Economic Development Local Share Account Grant opened on September 1, 2025. He recommends submitting a grant application for the Brentwood Stormwater Project and stated that since the Supervisors had approved moving forward with the project, utilizing ARPA grant monies that had been earmarked for the project, it may give the Township a better chance, due to the project being “shovel ready”. The deadline for the grant application is November 30, 2025.

Supervisor Germaux made a motion to **approve authorizing Stiffler McGraw to apply for the LSA Grant to be used toward the Brentwood Stormwater Project.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve Resolution No. 2025-09 authorizing Stiffler McGraw to apply for the grant on behalf of Blair Township.**

Angela and Jim McGough of 247 Hamer Drive submitted a request for an exception to the requirement for a fence surround of their inground swimming pool, stating that their swimming pool utilizes a safety cover that meets or exceeds the State UCC requirement for swimming pool enclosures. The current Township Ordinance No. 356-4: Swimming Pool Enclosures, requires that all swimming pools have a fence or wall surround of at least forty-eight (48) inches. The Board of Supervisors received information from the homeowner with the specifications of the safety cover and information from the PA Municipal Code Alliance who approved the building permit based on the State requirements. Chairman Amigh stated that he believes the Township should amend the Ordinance to include the State’s guidelines on safety enclosures, stating that the Ordinance was written prior to alternatives that are available now. Solicitor Fanelli indicated that the Board of

Supervisors has the authority to preemptively approve the issuance of an Occupancy Permit for the swimming pool if they feel that the Ordinance will be revised to reflect the State standards for swimming pool safety enclosures. Chairman Amigh asked for a motion to issue the Occupancy Certificate for the swimming pool at 247 Hamer Drive.

Supervisor Germaux made a motion to **approve the issuance of the Occupancy Certificate for the swimming pool at 247 Hamer Drive.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh asked Solicitor Fanelli to move forward with making the necessary changes to the Swimming Pool Ordinance to reflect the current State guidelines. Solicitor Fanelli will provide an advertisement for the Ordinance to the Secretary.

Secretary/Treasurer Kami Bilek reported that all web content and mobile apps provided by State and local government becomes compliant with ADA requirements prior to 2027. A web design company, CivicPlus, made Blair Township aware of the requirements and provided a bid in May 2025 of approximately \$5,500 for a new updated website that meets or exceeds the ADA requirements. Blair Township's current web management company, Anterior Marketing Solutions, provided a quote for \$2,500 to redesign the existing website to include all upgrades, meeting the ADA requirements. It was reported that the annual contract with Anterior Marketing Solutions would remain the same for 2026. There was no additional discussion.

Supervisor Germaux made a motion to **approve Anterior Marketing Solutions bid of \$2,500 for Blair Township website redesign.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Lwellyn and Ashley Martin have requested a variance of fourteen (14) feet in order to place a shed within one (1) foot of the property line at their residence located at 214 Brooks Boulevard in Blair Township. After Mr. Galbraith questioned where the shed was to be placed, it was confirmed that the shed will encroach on the neighboring property of Mandi Bloom at 303 Brooks Boulevard. The abutting property owner has agreed to the variance. Solicitor Fanelli has reviewed the variance agreement and has stated no concerns.

Supervisor Germaux made a motion to **approve the Lwellyn and Ashley Martin Variance Agreement.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that the **Police and Non-Uniform Minimum Municipal Obligation pension worksheets** have been completed for 2026. It is required by the Township employee's retirement provider, PA Municipal Retirement System that the Board of Supervisors review and approve the projected amounts and adopt them annually. A portion of the annual obligation is supported by Commonwealth funds through Act 205, with the balance funded through the Township's General Fund account. Kami reported that the estimated minimum municipal obligation for the **Police Department for 2026 is \$57,026.** The estimated minimum municipal obligation for the **Non-Uniformed employees is \$76,263.** The Board of Supervisors have received copies of the worksheets for their review.

Supervisor Germaux made a motion to **approve the 2026 estimated MMO for the Blair Township Police Department in the amount of \$57,026.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the 2026 estimated MMO for the Blair Township Non-Uniformed employees in the amount of \$76,263.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Trina Illig, Blair County CDBG Grant Coordinator discussed the Fiscal Year 2025 Community Development Block Grant. She reported that each year the Board of Supervisors must select projects to be included in their 2025 CDBG program application. Trina reported that for 2025, Blair Township will receive **\$101,271.** She stated that it is a few hundred dollars lower than last year. The County will take 18 percent for administrative costs, leaving the Township with **\$83,046** to allocate to a project. Trina reported that the first public hearing was held to receive public comments, and no comments were received. Her recommendation is to once again allocate the full amount toward funding of placement of laterals on Reservoir Road for low-income households for the upcoming proposed Reservoir Road Sewage Expansion Project. Chairman Amigh asked for further discussion, and there was none. He asked for a motion for allocation of 2025 CDBG funds.

Supervisor Germaux made a motion to **allocate the 2025 CDBG grant funds in the amount of \$83,046 to use toward lateral connections to the Reservoir Road Sewer Expansion for low-income households.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Trina reported that she had spoken to Dave Cunningham from Keller Engineers that the DEP has requested additional information on failing existing septic systems along Reservoir Road. Solicitor Fanelli clarified that the DEP has asked for additional evidence that Public Sewer in that area is the only option for improvement. Nothing further is needed from the Township at this time.

Secretary/Treasurer Kami Bilek reported that two quotes for Managed Services for the Township computer software and hardware system have been received. She reported that our current service provider has indicated that he may no longer be servicing software systems after January 1, 2026. RTI, which is the company who sold us our new computers, has submitted a quote for **\$500 per month** for a three-year contract period with an additional cost per hour outside of their contract hours. Aerial Communications, which currently services the Police Department laptops submitted a quote for **\$1,200 per month** for a two-year contract period with a credit of \$2,000 for the payment made for the Police Department vehicle maintenance agreement that was approved at the August 12, 2025 Supervisors meeting, if accepted. The agreement includes twenty-four hour unlimited labor with no additional fees. After additional discussion the Board of Supervisors requested a Request for Proposal be advertised for services.

Supervisor Germaux made a motion to **table the Managed Services Agreement.** Supervisor Lusk seconded the motion. The motion to table passed with a unanimous vote.

Chief Peacock reported that the Blair Township Police Department received a quote from Eagle Point Gun/T.J. Morris & Son for six new service weapons and holsters. The total quote is **\$6,942.60.** Chief Peacock reported that the weapons are in stock and can be shipped immediately upon approval of the price quote. He stated that his goal for purchasing the weapons now is so that the officers can

have them in time for weapons qualifications at the end of the month, rather than having to go through the weapons qualifications twice. Chief Peacock also requested that the officers are permitted to purchase their current service for personal use, as has been prior practice for the amount that they would receive for trade-in. The highest trade-in value for the current service weapon was \$250. The officers will have the ownership of the guns transferred through a licensed dealer.

Supervisor Germaux made a motion to **approve the purchase of the BTPD service weapons and holsters from Eagle Point Gun/T.J. Morris & Son.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve allowing the officers to purchase their current service weapons for personal use at \$250.**

Under informational items, Secretary/Treasurer Kami Bilek provided an update to the Township's plans for America250. Several Township businesses have agreed to participate in the Blair Township business scavenger hunt and the Township municipal office staff are planning activities throughout the Township during June and July 2026 to celebrate the Country's 250th anniversary using the new Brooks Mills Park and Fort Fetter Park. Resident Ralph Galbraith said that he loves when the Fire Departments get involved in the community. Additional items discussed were the 2025 Halloween Date, which is scheduled for Thursday, October 30 from 6:00 p.m. to 8:00 p.m., following the Blair County scheduled. The Hollidaysburg Halloween Parade is scheduled for Saturday, October 25, 2025. The Blair Township Police Department will once again assist with traffic control. Eric Banks reported that he hopes the LSA Grants for the Park will be announced soon.

Under Other Business, Supervisor Lusk asked if the codes enforcement office could be notified of a shed located along Eastview Street that is in disrepair. He believes it is unsecured and could be unsafe. Kami Bilek reported that the codes officer would be notified.

Chairman Amigh reported that he was approached by the Blair Township Water & Sewer Authority Manager about concerns regarding new construction happening in an area of Hollidaysburg Borough that abuts Blair Township. Eric Banks reports that he believes the area of concern has a private sewer system and pump station that ultimately leads into the Hollidaysburg system, and private water system. No additional discussion was warranted at this time.

With no further business, Chairman Amigh asked for a motion to adjourn. Supervisor Germaux made a motion to **adjourn the meeting of September 9, 2025.** Chairman Amigh seconded the motion. The motion passed with a unanimous vote. The meeting was adjourned at 6:43 p.m.

Respectfully Submitted by

Kami Bilek
Secretary