

**BLAIR TOWNSHIP SUPERVISORS
AGENDA-MONTHLY BUSINESS MEETING
TUESDAY, DECEMBER 09, 2025**

FLAG SALUTE

SUPERVISORS PRESENT:

Paul R. Amigh, II: _____ Bradley C. Germaux: _____ Louis J. Lusk: _____

OTHER OFFICIALS:

SECRETARY/TREASURER: K. Bilek _____

POLICE DEPT. Represented By: R. Peacock, Jr. _____

HIGHWAY DEPARTMENT: J. Reed _____

ENGINEERING Represented By: Eric Banks, Stiffler McGraw & Associates _____

SOLICITOR: Patrick Fanelli, Esq. _____

Attention: There will be an executive session prior to the conclusion of the meeting to discuss a personnel issue and a legal matter.

Public Comment is welcomed and invited in accordance with Township of Blair policy and the Commonwealth of Pennsylvania's Right-To-Know provisions and Sunshine Act.

All cell phones are to be silenced during the meeting.

MINUTES OF THE MONTHLY BUSINESS MEETING of November 18, 2025.

Additions or Corrections: _____

MOTION ON THE MINUTES AS PRESENTED OR CORRECTED:

MOTION: _____ SECONDED: _____ VOTE: _____

Payroll for the month of November	\$ 34,348.31
Disbursements & Payroll Liabilities for the month of November	\$ 91,929.05
Liquid Fuels	\$ 1,970.72
Capital Reserve	\$ 9,903.63
Local Service Tax Account	\$ 2,546.94
 GRAND TOTAL DISBURSEMENTS	 \$ 140,698.65

MOTION: _____ SECONDED: _____ VOTE: _____

TREASURY: END OF NOVEMBER TOTAL (ALL FUNDS) \$ 2,060,538.58

MOTION: _____ SECONDED: _____ VOTE: _____

TREASURY: END OF NOVEMBER TOTAL

SPECIFIC SERVICE INVESTMENT ACCOUNT FUND \$ 283,459.71

MOTION: _____SECONDED: _____VOTE: _____

Credit card statements for the month of November

FNB Visa	\$1,134.36
Sam's Club	\$110.00
Wex Bank/Sunoco Fuel Cards	\$1,590.01

CREDIT CARD STATEMENTS FOR THE MONTH OF NOVEMBER:

MOTION: _____SECONDED: _____VOTE: _____

PUBLIC COMMENT PERIOD: Any Township resident wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to three (3) minutes per Township resident. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

01. Joel Harker Stormwater Management Plan as prepared by Penn-Dell Engineering. The project is located on Harker Farm Lane in Blair Township. The review period will end on January 13, 2026.

DISCUSSION:

Action on **Harker SWM Plan:**

MOTION: _____SECONDED: _____VOTE: _____

02. Appointment to the **Blair Township Water & Sewer Authority Board:** There are two vacancies on the Blair Township Water & Sewer Authority at this time. Due to the passing of Board Member, Teddy Ventre, an additional opening exists. Two letters of interest were submitted to the Township for consideration.

Action on **BTSWA Board Appointment for vacancy #1:**

DISCUSSION:

MOTION: _____SECONDED: _____VOTE: _____

Action on **BTSWA Board Appointment for vacancy #2:**

DISCUSSION:

MOTION: _____SECONDED: _____VOTE: _____

03. Stiffler McGraw has provided a copy of the **2026 Engineering Service Agreement**. The agreement shows an approximate 3.4% increase over 2025. Eric Banks remains the point of contact.

Action on **2026 Engineering Service Agreement**:

MOTION: _____SECONDED: _____VOTE: _____

04. **2026 Renewal of Short- and Long-Term Disability Policies** as provided through UNUM.

Action on **UNUM Renewal**:

MOTION: _____SECONDED: _____VOTE: _____

05. Managed Services Agreement/IT Services. Several Quotes were received for Managed Services for the Township and Police Department computer software and hardware systems.

RTI – 3 year contract. Located approximately 1 hour away. Charges for emergency calls outside of normal working ours, 8am to 8pm but includes 24 hour monitoring of systems, routine backups, scheduled maintenance. Cost is \$500 per month for 10 PCs and 1 server.

Berry Solutions – One-year contract with the option to cancel with a 30-day notice. Located in Altoona, PA. Charges for emergency calls outside of normal working hours 8:00 am to 9:00 pm Monday through Friday. Cost is \$740.00 per month.

Aerial Communications – 3 year contract. Located in Altoona. 24 hour IT Support with no additional charge including on-site support. They include Office 365, which costs the Township approximately \$167.00 per month. Cost is \$1,000 per month. Deducting the cost for Microsoft Office 365, the cost to the Township would be \$833 per month.

BigU Computers – One-year contract with the option to cancel with a 30-day notice. Located in Lehigh Valley, PA. Specializes in remote managed services. Is currently training a technician in State College. Offers 24 hour emergency calls and 24 hour monitoring. Cost is \$1,350 start-up plus \$1,350 per month.

DISCUSSION:

Action on **Managed Services Agreement/IT Services**:

MOTION: _____SECONDED: _____VOTE: _____

06. Non-Uniformed staff pay increase for 2026 for eligible employees. Historically, the Township has followed the BTPD Collective Bargaining Agreement percentages for pay increases for Non-Uniformed employees.

Action on **Non-Uniformed staff pay increase for eligible employees effective 01/01/2026**:

MOTION: _____SECONDED: _____VOTE: _____

07. 2025 Volunteer Fire Department / Annual General Fund Allocation:

\$20,000.00 ÷ Four Local Volunteer Fire Departments

Action on **Distribution:**

MOTION: _____SECONDED: _____VOTE: _____

08. 2025 Hollidaysburg Area Public Library Distribution: \$2,391.50.

Action on **Distribution:**

MOTION: _____SECONDED: _____VOTE: _____

09. Resolution No. 2025-12, Appropriating Specific Estimated Expenditures, Revenues and Ending Balances as outlined in the proposed 2026 Blair Township Budgets. ** Adjustments were made in the following categories after the November 18, 2025 meeting:

In General Fund, an additional \$250 was added to the Supervisor's Training budget line item and deducted from the Secretary's budget line item. \$6,492 was added to Building Code Inspections to allow for an increase in overages in 2024 and 2025. The General Fund estimated ending balance was increased due to expected carryover from 2025. In Stormwater Maintenance, a correction was made to the Estimated Ending Balance to allow for ARPA funds being used in 2025.

General Fund	2026 Est. Exp. \$1,681,619	Est. End. Bal. \$	440,358
Liquid Fuels	2026 Est. Exp. \$ 164,791	Est. End. Bal. \$	412,782
Capital Reserve	2026 Est. Exp. \$ 130,250	Est. End. Bal. \$	544,636
Local Services Tax	2026 Est. Exp. \$ 119,774	Est. End. Bal. \$	242,672
Act 32 2012	2026 Est. Exp. \$ 79,732	Est. End. Bal. \$	131,118
Stormwater Maint.	2026 Est. Exp. \$ 30,232	Est. End. Bal. \$	24,750

Action on Resolution No. 2025-12:

MOTION: _____SECONDED: _____VOTE: _____

10. Approval for Blair Township to pay Blair Township Tax Collector \$600 annual stipend for expenses.

MOTION: _____SECONDED: _____VOTE: _____

11. Municibid Results for Conference Room Furniture:

The high bidder for the Table, Secretary Desk, and Podium is: _____ \$ _____

The high bidder for the office chairs is: _ _____ \$ _____

Action on **accepting the high bid for the Table, Secretary Desk and Podium:**

MOTION: _____SECONDED: _____VOTE: _____

Action on **accepting the high bid for the office chairs:**

MOTION: _____SECONDED: _____VOTE: _____

12. Repository Bid for Property located on Brooks Boulevard on an unnamed lane between Charger Highway and Edna Street. The bids were submitted by Black Swan Property Ventures, LLC. The amount of the bids are as follows:

\$50 for parcel #1 – Control No. 040 006623 (amount owed is \$1,180.43)
\$20 for parcel #2 – Control No. 040 006624 (amount owed is \$820.98)
\$20 for parcel #3 – Control No. 040 006627 (amount owed is \$820.98)
\$20 for parcel #4 – Control No. 040 006628 (amount owed is \$820.98)

Action on **repository Bids for Brooks Boulevard Properties:**

MOTION: _____SECONDED: _____VOTE: _____

13. **Resolution No. 2025-13:** LSA Grant Application – Revision to Resolution 2025-09.

Action on **LSA Grant Application:**

MOTION: _____SECONDED: _____VOTE: _____

14. Blair Township Codes Enforcement Agent/Permit Agent:

Action on **Blair Township Codes Enforcement Agent/Permit Agent:**

MOTION: _____SECONDED: _____VOTE: _____

14. Recognition of Service – Louis Lusk

Informational Items:

-Catfish Road Closure Update
-Parks Grant Application Update
-Brentwood Stormwater Easement update

Other Business:

Adjournment:

MOTION: _____SECONDED: _____VOTE: _____

The meeting adjourned at: _____.