

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF NOVEMBER 18, 2025

Chairman Paul Amigh called the meeting to order at 6:00 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, Supervisor, Brad Germaux; Lou Lusk; Secretary/Treasurer Kami Bilek; Police Chief Roger Peacock; Road Foreman, John Reed; and representing Stiffler McGraw, Eric Banks. Solicitor Patrick Fanelli, Esq. was unable to attend due to a previously scheduled meeting.

Visitors present were Blair Township Auditor Jacob Wible; Blair Township residents Ralph Galbraith of Brooks Mills; Patricia Haight of Mariana Circle; Molly and Brandon Schwartz of Cedarcrest Drive; Denny Buda of Cedarcrest Drive; and Howard Bernstein of Gray Lane. Nichole Nagle and Jessica Reilly, representing Hollidaysburg EMS were present.

Chairman Amigh announced that there would be an executive session prior to the conclusion of the regularly scheduled meeting to discuss a personnel issue.

Chairman Amigh stated that public comment is welcome and invited in accordance with Township policy and the Commonwealth of Pennsylvania's Right to Know provisions and Sunshine Act. Chairman Amigh asked that all cell phones be silenced during the meeting.

Supervisor Germaux made a motion to **approve the minutes of the Monthly Business Meeting of October 28, 2025** with no additions or corrections. Supervisor Lusk seconded the motion. The motion to approve passed with a unanimous vote.

Disbursements for the month of October; Payroll **\$36,615.94**; General Fund disbursements and payroll liabilities **\$226,672.94** which included disbursements of **\$132,581** for Pension State Aid and **\$32,812** for Fireman's Relief Fund; Capital Reserve **\$10,137.12** which includes deposits for the Conference Room furniture that will be reimbursed from ARPA funds, and Local Services Tax Account, **\$2,280.90**.

Supervisor Germaux made a motion to **approve the total October disbursements in the amount of \$275,706.90**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the Treasury Balance for October 2025 of \$2,075,767.88**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to approve the **"Specific Service Investment Account Funds" Treasury Balance for September 2025 of \$274,775.31**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

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Supervisor Germaux made a motion to approve the **FNB Credit Card Statement for the month of October** in the amount of **\$480.01**, and the **Wex Bank Sunoco Fleet** gas card in the amount of **\$1,926.85**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh opened public comment at this time and announced that anyone wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to three (3) minutes per Township resident. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

At this time, resident Patricia Haight of Mariana Circle addressed the Board of Supervisors regarding a complaint of a long-standing problem with drainage in the Township. She stated that the neighborhood where she lives does not have adequate drainage. Chairman Amigh stated that he and Road Foreman John Reed would visit the site and review the reports from the codes enforcement officer who met with the resident previously.

Howard Bernstein addressed the Board of Supervisors to report that he had a problem with Comcast/Xfinity. He stated that there were damages to his property when they installed the underground lines in his neighborhood. Mr. Bernstein stated that the underground dog fence that had been installed was damaged, but Comcast/Xfinity failed to repair or replace the damaged property. Additional complaints were their failure to reply to mark PA One-calls, and advertising that is outside of the area. He asked that the Township Supervisors, as the franchise authority, hold Comcast/Xfinity accountable when it is time to reapply for the franchise license. Chairman Amigh stated that he would reach out to Comcast/Xfinity to discuss the concerns.

Ralph Galbraith of Brooks Boulevard addressed the Board of Supervisors with, as he stated, all good things. Mr. Galbraith stated that he was pleased to see that the Board of Supervisors resurrected old ordinance language regarding the burning ordinance, stating that he did not recall seeing it in the ordinance prior to a few weeks ago. He also stated that it will be a spectacular time to view the sumac leaves. Mr. Galbraith requested permission to plant and transplant on the Mountain Home Community Park. Chairman Amigh said that he was unable to approve that since an engineered plan was already in the works for that property. Mr. Galbraith stated that he would continue to plant and work on the land between the railroad tracks. Mr. Galbraith informed the Board of Supervisors that he continues to work on providing security parameters in the area of Brooks Mills so that the small community can come together in the event of calamity and remain secure and keep connected. Mr. Galbraith indicated that he will share his security program with anybody who asks. Chairman Amigh thanked Mr. Galbraith for his insight and kind words.

Brandon Schwartz and Denny Buda, both of Cedarcrest Drive addressed the Board of Supervisors to reiterate the issues with stormwater runoff in their areas, and the need for additional stormwater management within the Township. Chairman Amigh sympathized with their issues and stated that the Supervisors and Road Foreman would continue to monitor the area, look at the stormwater systems, and note areas of needed improvement but also reminded the homeowners that the Township is unable to spend taxpayer money on private property, especially in flood prone areas.

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Nichole Nagle and Jessica Reilly from Hollidaysburg EMS provided an update to the Board of Supervisors. Nichole reported that through November 15, 2025 they have answered 182 calls to Blair Township residents. 165 calls were answered in Duncansville. They have opened their own training center that was established in June 2023. Since then they have completed two AEMT classes and one EMT class and are currently in the process of completing a second EMT class. They plan to have a paramedic class in 2026 and EMT instructor course. Hollidaysburg EMS are partnered with Penn State University so that classes are not only State certified but Penn State accredited. The training center gives them the ability to train young people and put them into an ambulance right away. Chairman Amigh asked how difficult it is to track the number of calls answered in an area, and Jessica replied that it is very simple. Both the ambulance service and Blair 9-1-1 track where the calls are located. Chairman Amigh also asked if Hollidaysburg EMS had left the Martinsburg area, and Jessica reported that Martinsburg had chosen AMED to cover that area after December 31, 2025. She clarified that Hollidaysburg EMS is not involved in a lawsuit with the Martinsburg Borough, but there is a Community Action Group formed by community members that filed a lawsuit for a violation of the Sunshine Act related to bidding. Chairman Amigh thanked Nichole and Jessica for their time and dedication to Blair Township and reiterated his support for Hollidaysburg EMS.

Eric Banks discussed the Scott and Donna Imler Lot Merger as prepared by Jay Ebersole of Keller Engineers. The property is located at Capitol Street and Truman Street in Hollidaysburg. Eric reported that there are no additional discussion since last meeting, and that all comments in the Stiffler McGraw review letter have been addressed and everything is in order. The Blair Township Planning Commission had recommended conditional approval if all comments were addressed. Chairman Amigh asked for additional discussion and there was none.

Supervisor Germaux made a motion to **approve the Scott and Donna Imler Lot Merger**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that Knepper Insurance/Acrisure presented the 2026 Health Insurance and Hospitalization renewal rates for Employee benefits. She provided that information to the Supervisors for review and consideration. The current plan, which is the UPMC Premium Plan, has a 12.5% increase from 2025. Option two is an HMO, which would require preauthorization from a Primary Physician, is an increase over the current cost of 6.4%, and option three, which is a Partner plan is a decrease over the current plan of 1.3% but limits the network to UPMC owned physicians. Pharmacy costs increase from \$15/\$40/\$75/\$95 to \$15/\$40/\$75/30% (up to \$500 out of pocket). Kami reported that vision and dental costs increased by 4.01% and 3%, respectively. The budget was prepared using the costs of the HMO plan, so if the Premium plan is utilized, the budget will operate at a small deficit. Supervisor Lusk believes that the Premium plan should continue to be used so that we can remain competitive for staff retention. Auditor, Jacob Wible asked what the difference would be between the budget as presented and the budget using the Premium plan, and Secretary/Treasurer Kami Bilek reported that the difference between the plans is approximately \$14,000 so the anticipated deficit would be approximately \$4,000; However, that is only an estimate based on the income vs. expenditures to date and will change depending on the year-end 2025 carry-over. Supervisor Germaux added that he feels the Township should continue with the higher level of benefits, adding that staff loyalty and longevity should be rewarded.

With no additional discussion. Chairman Amigh made a motion to **approve the renewal of 2026 health insurance and hospitalization plan with the current UPMC Gold EPO plan**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the 2026 Dental and Vision plans as presented.** Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek presented the 2026 budget for consideration. Kami reported that the Supervisors had been provided a copy of the budget for each account for review. She presented the General Fund budget with a change to the employee hospitalization disbursements and decrease of the ending balance. She will submit the updated spreadsheet to the Supervisors at the conclusion of the meeting, prior to the budget being presented for public inspection. Kami reported that the budget must be available for public inspection for twenty-one (21) days prior to approval.

After no further discussion or questions, Chairman Amigh made a motion to **approve advertising the 2026 Draft Budget for Public Inspection.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that several quotes were received for managed services for the Township Municipal Office and Police Department computer software and hardware systems. The Supervisors were provided the quotes for review. She listed the quotes received as follows:

RTI – The quote they supplied is for a three-year contract period. The charges are for emergency calls outside of normal business hours of 8:00 am to 8:00 pm, but includes 24-hour monitoring of systems, routine backups, and scheduled maintenance. The cost is \$500 per month for ten computers and one server. Their office is located approximately one hour away.

Berry Solutions – The quote they provided is for a one-year contract with the option to cancel with a thirty-day notice on either side. They are located in Altoona. They charge for emergency calls outside of normal business hours of 8:00 am to 9:00 pm Monday through Friday. The cost is \$700 per month.

Aerial Communications – The quote they provided is for a three-year contract. They are located in Altoona. They offer twenty-four hour IT support services with no additional charge, including on-site support. They include Microsoft Office 365 in the price, which is approximately \$167 per month. The cost is \$1,000 per month. Excluding the cost for MS365, the cost to the Township would be \$833 per month.

BigU Computers – The quote they provided is for a one-year contract with the option to cancel with a thirty-day notice on either side. They are located in Lehigh Valley, PA. They specialize in remote managed services, but are currently training someone in State College, so there will be a technician close-by. They offer twenty-four hour emergency calls and twenty-four hour system monitoring. The cost is \$1,350 start-up and \$1,350 per month.

Chairman Amigh asked if our current service provider, A.J. Delorme would continue to monitor and provide services until a new provider was chosen, and Kami reported that he had previously agreed to do so.

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After no additional discussion, Chairman Amigh made a motion to **table the discussion on Managed Services/IT agreement** pending time for additional review. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Eric Banks reported that the Joel Harker Stormwater Management plan as prepared by Penn-Dell Engineering has had no response to their Engineering review letter. The developer is requesting a forty-five (45) day extension to the municipal review period. The current review period ends on December 12, 2025. Eric recommends approving the extension.

Supervisor Germaux made a motion to **approve the forty-five (45) day municipal review period**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **table the Harker Stormwater Management plan**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh provided an update on the proposed closure of Catfish Road at East Allegheny Street in Newry Borough due to what the Newry Borough Council and Borough Engineer, Tom Levine had classified as a failing box culvert under the road. Chairman Amigh reported that he had met with several business owners in both Blair Township and Newry Borough, as well as spoke with representatives from Saint Patrick's School, the Hollidaysburg Area School Board, Senator Judy Ward's office and State Representative Scott Barger's office, representatives from PennDOT, and others to gather information on the impact within the community and the legal process of closing a Township road. He reported that Senator Ward's office has taken an active role, alongside PennDOT to gather additional information and assist with the next steps and offer advice on how to proceed. Based on a preliminary assessment, the culvert appears to be functional for several years, but the sidewalls are in need of repair. Chairman Amigh suggested letters be sent to the Newry Borough Building and to the Borough Engineer, Tom Levine requesting an inspection by a third-party certified bridge inspector or structural or bridge engineer prior to meeting to discuss further steps. Secretary/Treasurer Kami Bilek stated that she will send out certified letters as soon as possible. No formal action was taken.

Eric Banks reported that the DCED Parks Grant announced that they postponed the grant announcement until January 2026. No additional news is available.

Eric Banks reported that he recommends reaching out to residents personally regarding the Brentwood Stormwater project for easements. He reported that he is preparing to submit the project to the DEP and the Blair County Conservation District for review. Eric and Chairman Amigh will discuss at a later date whether to meet with the residents in person or send out letters. No formal action was taken at this time.

Chairman Amigh reported that the Second Amendment Group/Safety Committee Meeting met on November 13 to discuss the alternatives to the proposed Safety Zone Ordinance. He said that it went well, and the group plans to meet again after the holidays. The group prefers to meet on the 2nd or 4th Tuesday of the month.

Secretary/Treasurer Kami Bilek reported that the secretaries, treasurers, and managers of the Blair County Townships and Boroughs met on Thursday, November 13 at Marzoni's in Duncansville for a round table discussion. Eleven members of the surrounding municipalities were present. The purpose

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of the round table was for local secretaries and managers to discuss topics that affect each other and offer advice and experience to one another. Some areas of discussion at the meeting were fire taxes, pension audits, emergency services, Request for Proposals for Pension attorneys, along with other topics. The participants requested that the group continue to meet periodically to share information with one another. Chairman Amigh stated that these meetings can be very beneficial for everyone.

With no additional business, Chairman Amigh asked for a motion to adjourn to executive session.

Supervisor Germaux made a motion to **adjourn the regular monthly business meeting to executive session** to discuss a personnel issue. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote at 6:55 p.m.

Chairman Amigh recalled the regular monthly meeting to order from executive session at 7:10 p.m. allowing the remaining public to reenter the conference room. No formal action was taken after discussion during the executive session, and asked for any other business.

With no further business, Chairman Amigh asked for a motion to adjourn. Supervisor Germaux made a motion to **adjourn the meeting of November 18, 2025**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote. The meeting was adjourned at 7:12 p.m.

Respectfully Submitted by

Kami Bilek
Secretary