

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF DECEMBER 9, 2025

Chairman Paul Amigh called the meeting to order at 6:00 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, Supervisor, Brad Germaux; Lou Lusk; Secretary/Treasurer Kami Bilek; Police Chief Roger Peacock; Road Foreman, John Reed; representing Stiffler McGraw, Eric Banks; and Solicitor Patrick Fanelli, Esq.

Visitors present were Blair Township Residents, Ralph Galbraith, Dodie Amigh, and Blair Township Water and Sewer Board Member Ed Silvetti; and Blair Township Water and Sewer Authority Manager, Tim McGaw.

Chairman Amigh announced that there would be an executive session prior to the conclusion of the regularly scheduled meeting to discuss a personnel issue and a legal matter.

Chairman Amigh stated that public comment is welcome and invited in accordance with Township policy and the Commonwealth of Pennsylvania's Right to Know provisions and Sunshine Act. Chairman Amigh asked that all cell phones be silenced during the meeting.

Supervisor Germaux made a motion to **approve the minutes of the Monthly Business Meeting of November 18, 2025** with no additions or corrections. Supervisor Lusk seconded the motion. The motion to approve passed with a unanimous vote.

Disbursements for the month of October; Payroll **\$34,348.31**; General Fund disbursements and payroll liabilities **\$91,929.05** Liquid Fuels **\$1,970.72**; Capital Reserve **\$9,903.63**, which includes deposits for the Conference Room renovations that will be reimbursed from ARPA funds, and Local Services Tax Account, **\$2,546.94**.

Supervisor Germaux made a motion to **approve the total November disbursements in the amount of \$140,698.65**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the Treasury Balance for November 2025 of \$2,060,538.58**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to approve the **"Specific Service Investment Account Funds" Treasury Balance for November 2025 of \$283,459.71**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to approve the **FNB Visa Credit Card Statement for the month of November** in the amount of **\$1,134.36**, the **Sam's Club Credit Card** in the amount of **\$110.00** for the annual renewal fee, and the **Wex Bank Sunoco Fleet** gas card in the amount of **\$1,590.01**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Minutes of Monthly Meeting December 9, 2025
Blair Township Supervisors

Chairman Amigh opened public comment at this time and announced that anyone wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to three (3) minutes per Township resident. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

Blair Township resident Ralph Galbraith stated that he had no public comment this month but asked for consideration to apply for the position of honorary sidekick. Chairman Amigh stated that Mr. Galbraith can consider himself an honorary sidekick to the Township and thanked him for his continued support of Blair Township.

Eric Banks reported that the Joel Harker Stormwater Management plan as prepared by Penn-Dell Engineering has had no response to their Engineering review letter. Eric recommends tabling the plan. The municipal review period ends on January 13, 2026.

Supervisor Germaux made a motion to **table the Joel Harker Stormwater Management plan**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh stated that there are two (2) vacancies on the Blair Township Water and Sewer Authority Board. Due to the passing of the passing of Board Member, Teddy Ventre, an additional opening exists. Two letters of interest were submitted to the Township Office for consideration. Secretary/Treasurer Kami Bilek reported that the two letters of interest were from current board member, Edward Silvetti and Blair Township Planning Commission board member Timothy Shaw. Chairman Amigh stated that he also received a letter of interest from Blair Township resident, Ronald Sommer.

Chairman Amigh made a motion to **nominate Edward Silvetti for the full term of the Water and Sewer Authority Board**. Supervisor Germaux seconded the motion. The motion to appoint Ed Silvetti to the five-year term passed with a unanimous vote.

Chairman Amigh made a motion to **nominate Ronald Sommer for the unexpired term of the Water and Sewer Authority Board**, filling the vacancy left by Ted Ventre. Supervisor Germaux seconded the motion. The motion to appoint Ronald Sommer to the unexpired term passed with a unanimous vote. Chairman Amigh stated that he believes Ron will be a positive addition to the Water and Sewer Authority Board, as he has been a Blair Township resident for many years, has owned his own dental practice for many years, and sat on the Hollidaysburg Area School Board for several years.

Stiffler McGraw submitted their **2026 Engineering Service Agreement**. The agreement shows an approximate 3.4% increase in cost over 2025. Eric Banks remains the point of contact for the Township.

There being no further discussion, Supervisor Germaux made a motion to **approve the 2026 Engineering Service Agreement with Stiffler McGraw**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that the 2026 Renewal form for Unum for Short-Term and Long-Term disability has been received with minimal increases over 2025. Supervisor Germaux made a motion to **approve the renewal of short-and long-term disability with Unum**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Minutes of Monthly Meeting December 9, 2025
Blair Township Supervisors

Chairman Amigh reported that since the November meeting, no additional quotes were received for Managed Services and IT Services. Chairman Amigh stated that after significant research, the Board of Supervisors believe that Berry Solutions is the most appropriate company. Supervisor Germaux agreed that the mid-range cost, along with the ability to cancel the contract without penalty was one of the main reasons he felt Berry was a good fit. Chairman Amigh appreciated that they are a veteran-owned company and the close location is beneficial for quick responses.

Chairman Amigh made a motion to **approve contracting with Berry Solutions Group** as the Township's Managed Software Group. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh reported that historically, Blair Township Supervisors have followed the Police Department Collective Bargaining Agreement regarding annual pay increases for eligible non-uniformed employees. The increase for 2026 is 4% based on the current collective bargaining agreement.

Supervisor Germaux made a motion to **approve the 4% pay increase for eligible non-uniformed employees for 2026**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

The amount allocated from the General Fund budget for the Volunteer Fire Departments for the Fiscal Year 2025 is \$20,000. This amount is generally split equally between the four (4) Volunteer Fire Departments that serve Blair Township. Chairman Amigh asked what the Blair Township's State allocation was earlier in the year, and it was reported that each Fire Department received approximately \$8,200 from the Fireman's Relief Fund.

Chairman Amigh made a motion to **approve the General Fund Disbursement in the amount of \$5,000 per Volunteer Fire Department**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh made a motion to **approve the annual disbursement of \$2,391.50 to the Hollidaysburg Area Public Library**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote. The amount sent to the library is in-line with what has been sent in years' past.

Secretary/Treasurer Kami Bilek reported that the 2026 Budget was advertised for inspection. There were no outside requests for inspection during the review period. Kami reported that adjustments were made in the following categories after the November 18, 2025 meeting:

In the General Fund budget, an additional \$250 was added to the Supervisor's Training budget line item and deducted from the Secretary's training budget line item in order to allow for the newly elected Supervisor to attend a training workshop early in the year. \$6,492 was added to Building Code Inspections to allow for budget overages in 2024 and 2025. The General Fund estimated ending balance was increased due to an expected carryover from 2025. In Stormwater Maintenance, a correction was expected, but after discussion, was not necessary.

The budget is as follows:

2026 Estimated Expenditures in the General Fund are \$1,681,619. General Fund Estimated Ending Balance is \$440,358. Estimated Expenditures in Liquid Fuels Account are \$164,791. Estimated Ending Balance is \$412,782. Estimated Expenditures in Capital Reserve Account are \$130,250. Estimated Ending Balance is \$544,636. Estimated Expenditures in Local Services Tax Account are \$119,774. Estimated Ending Balance is \$242,672. Estimated Expenditures in Act 32 2012 Account are \$79,732. Estimated

Minutes of Monthly Meeting December 9, 2025

Blair Township Supervisors

Ending Balance is \$131,118. Estimated Expenditures in Stormwater Maintenance Account are \$30,232. Estimated Ending Balance is \$24,750.

Supervisor Germaux made a motion to **approve the 2026 Estimated Budget with the changes discussed**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the disbursement of \$600** to the Blair Township Tax Collector to help offset expenses associated with tax collection. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote

Secretary/Treasurer Kami Bilek reported that the conference room chairs and conference room executive table, podium, and secretary's desk were placed on Municibid. The chairs received a bid of \$51. The conference table, podium, and secretary's desk did not receive any bids by closing, so the auction was extended until December 31, 2025.

Chairman Amigh made a motion to **approve the high bid for the chairs of \$51.00**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Blair Township received a notice of Repository bids for a property located on Brooks Boulevard on an unnamed lane between Charger Highway and Edna Street. The bids were submitted by Black Swan Property Ventures, LLC. The amount of the bids were **\$50 for parcel # 1**, control number 040 006623 (amount owed is \$1,180.43); **\$20 for parcel #2**, control No. 040 006624 (amount owed is \$820.98); **\$20 for parcel #3**, control No. 040 006627 (amount owed is \$820.98); and **\$20 for parcel #4**, control No. 040 006628 (amount owed is \$820.98).

After discussion, Chairman Amigh made a motion to **disapprove the submitted bids for the Brooks Boulevard parcels**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote. Secretary/Treasurer Kami Bilek stated that she will submit the denial paperwork to Blair County.

Secretary/Treasurer Kami Bilek reported that Stiffler McGraw submitted a revised copy of Resolution No 2025-09, approving the submission of a Statewide Local Share Assessment Grant to be used for the Brentwood Flood Mitigation program. The State recommended a revision to the resolution to include the amount of the grant requested, which was **\$756,831.25**. The new Resolution is **No. 2025-13**.

Supervisor Germaux made a motion to **approve Resolution No. 2025-13**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh stated that due to a high degree of turnover causing delays in permitting and code enforcement with the current Code Enforcement Agency, PA Municipal Code Alliance, he would like the Board to consider changing enforcement agencies. Supervisor Germaux voiced his concern that projects have fallen through the cracks in the past during transition periods with PMCA. Chairman Amigh stated that the Township had received a proposal from Code Compliance Solutions, LLC. The owner of Code Compliance Solutions, LLC has prior experience as a code enforcement agent with Blair Township. The proposal is for a monthly flat rate fee and is comparable to the rates the Township paid to PMCA in the past. PMCA will continue to represent the Township for State UCC permitting and inspections. The Township will transition from PMCA to Code Compliance Solutions, LLC on January 1, 2026.

Chairman Amigh made a motion to **approve the use of Code Compliance Solutions, LLC** as the Township's Code Enforcement and Permitting Agency beginning January 1, 2026. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Minutes of Monthly Meeting December 9, 2025

Blair Township Supervisors

Chairman Amigh took a moment to thank Supervisor Lou Lusk for his dedication and service to the residents of Blair Township during his four years as Blair Township Supervisor. Chairman Amigh presented Lou with a Certificate of Appreciation that was signed by the Director of the Pennsylvania State Association of Township Supervisors. He noted that Lou's accomplishments during his time as a Supervisor, included serving as the Blair Township Emergency Management Coordinator, securing an emergency shelter at the Frankstown Elementary School for Blair Township residents. Lou also served on the Blair County Hazard Mitigation Committee, the Blair County Stormwater Management Committee, the Intergovernmental Stormwater Committee, and was the Supervisor in charge of the Highway Department. Supervisor Lusk thanked Chairman Amigh and Supervisor Germaux for allowing him to be a part of this Board of Supervisors and stated that he has learned much over the years and hopes that he has contributed in a positive way to the Township of Blair.

Under Informational Items, Chairman Amigh stated that he believes that the plan to close Catfish Road has been put on hold at this time. A registered letter was sent to both Newry Borough Engineer Tom Levine and the Newry Borough Office. The letter to Newry Borough was returned as undeliverable, due to it being a Post Office Box, and the letter to Engineer Tom Levine was returned unaccepted. An email that included the letter requesting a formal bridge inspection was also sent to Tom Levine and an electronic notification was received that it had been opened and read.

Regarding the Parks Grant application, engineer Eric Banks reported that a new meeting has been scheduled for Friday, December 12, 2025. There will be a link on the DCED website in the event anyone would like to watch it live.

Eric reported no new information on the Brentwood Stormwater Mitigation project easement subject.

With no additional business, Chairman Amigh asked for a motion to adjourn to executive session to discuss a legal matter and a personnel issue. Supervisor Germaux made a motion to **adjourn to executive session**. Supervisor Lusk seconded the motion. The motion to adjourn passed with a unanimous vote. The regular meeting was adjourned to executive session at 6:23 p.m.

Chairman Amigh recalled the regular monthly meeting to order from executive session at 6:46 p.m. allowing the remaining public to reenter the conference room. No formal action was taken after discussion during the executive session. Chairman Amigh asked for any other business.

With no further business, Chairman Amigh asked for a motion to adjourn. Supervisor Germaux made a motion to **adjourn the meeting of December 9, 2025**. Supervisor Lusk seconded the motion. The motion passed with a unanimous vote. The meeting was adjourned at 6:48 p.m.

Respectfully Submitted by

Kami Bilek
Secretary