

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF JANUARY 5, 2026

Chairman Paul Amigh called the meeting to order at 6:23 p.m. The salute to the flag was recited at the Organizational meeting held immediately prior to the regular monthly meeting.

Township elected officials and personnel included Chairman Paul Amigh, Supervisor, Brad Germaux; Supervisor Jacob Wible; Secretary/Treasurer Kami Bilek; Police Chief Roger Peacock; Road Foreman, John Reed; representing Stiffler McGraw, Eric Banks; and Solicitor Patrick Fanelli, Esq.

Visitors present were Blair Township Residents, Ralph Galbraith, Dodie Amigh, and Blair Township Water and Sewer Board Member Ed Silvetti; Auditor-Elect, Rodney Patterson, G. Drew, Amisha Wertz, Nichole Nagle, representing the Hollidaysburg American Legion Ambulance Service, Ronald Aller, friends and family of Jacob Wible.

Chairman Amigh announced that there would be an executive session prior to the conclusion of the regularly scheduled meeting to discuss a personnel matter related to health insurance coverage.

Chairman Amigh stated that public comment is welcome and invited in accordance with Township policy and the Commonwealth of Pennsylvania's Right to Know provisions and Sunshine Act. Chairman Amigh asked that all cell phones be silenced during the meeting.

Supervisor Wible made a motion to **approve the minutes of the Monthly Business Meeting of December 9, 2025** with no additions or corrections. Supervisor Germaux seconded the motion. The motion to approve passed with a unanimous vote.

Disbursements for the month of December; Payroll **\$35,376.30**; General Fund disbursements and payroll liabilities **\$113,390.92**; Capital Reserve **\$59,120.45**, which includes deposits for the Conference Room renovations that will be reimbursed from ARPA funds; Local Services Tax Account, **\$2,800.66**; ARPA Funds which include interfund operating transfers to Capital Reserve for reimbursement of Building Improvements, and General Fund for reimbursement and payment of the Brentwood Stormwater project of **\$249,092.85**.

Supervisor Wible made a motion to **approve the total December disbursements in the amount of \$459,781.18**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh made a motion to **approve the Treasury Balance for December 2025 of \$2,005,372.92**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Wible made a motion to approve the **"Specific Service Investment Account Funds" Treasury Balance for December 2025 of \$237,901.03**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to approve the **FNB Visa Credit Card Statement for the month of December** in the amount of **\$443.19**, the **Sam's Club Credit Card** in the amount of **\$165.40**, and the

Wex Bank Sunoco Fleet gas card in the amount of **\$1,238.73**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh opened public comment at this time and announced that anyone wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to three (3) minutes per Township resident. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

Blair Township resident Ralph Galbraith said that he was assigned the name of Ever, as honorary sidekick, but notes that he will still answer to Ralph. He asked to report that he holds Veterans in high regard, and also thanked Chief Peacock for all he has done in the time he has been with the Township. Ralph reported that the Everett Railroad Santa Express had a great year, he is working well with them and has become an interactive part, making sure to have his home appropriately decorated for the passers-by.

Chairman Amigh called for additional public comment, and there was none.

Nichole Nagle, the Office Manager from the Hollidaysburg Ambulance Association presented their year-end 2025 report with the total calls answered for Blair Township. They responded to 216 calls. Additionally, they assisted Duncansville by responding to 176 calls in the Duncansville coverage area. Nichole also discussed extending the resolution that Hollidaysburg Ambulance has with Blair Township, and reported that she will provide an updated Resolution to the Municipal Office as soon as possible for consideration. Chairman Amigh asked if the Hollidaysburg Ambulance Association was aware of the potential for road closure on Catfish Road in Newry Borough, and encouraged the Association to attend the scheduled meeting at the Newry Borough Building. Chairman Amigh thanked Nichole and stated that he feels they are doing a great job covering the Blair Township area.

Chairman Amigh made a formal motion to **appoint Amisha Wertz as the Blair Township Planning Commission member**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

The Joel Harker Stormwater Management plan as prepared by Penn-Dell Engineering was discussed at this time. The project is located on Harker Farm Lane in Blair Township. Eric stated that he received plans, but has not had sufficient time to review. He recommends tabling the plan until further information has been received. The developer has submitted a request for an extension of the municipal review period. Eric recommends approval of the requested extension. The current municipal review period ends on January 13, 2026.

Supervisor Germaux made a motion to **approve the Request for Extension of the municipal review period**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **table the Joel Harker Stormwater Management plan**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

The Robert Claar Land Development plan was discussed. The property is located at 1531 Reservoir Road. Eric reported that he has not had an opportunity to review the plan, but stated that the owner is planning to open a new/used car lot. The building will be minimal in size, and they plan to use an existing access for the business, and another existing access for the house and garage that are on the property. He

recommends tabling the plan until he has time to review the plan. Chairman Amigh asked what they plan to utilize for sewage, and Eric reported that they plan to install a holding tank.

Supervisor Wible made a motion to **table the Robert Claar land development plan**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Supervisor Wible made a motion to **approve Resolution No. 2026-01: Disposition of General Office fiscal records from 2019**, as outlined in the Resolution and set forth by the Municipal Records Manual. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve Resolution No. 2026-02: Disposition of Police Department Records from 2020**, as outlined in the Resolution and set forth by the Municipal Records Manual. Supervisor Wible second the motion. The motion passed with a unanimous vote.

The PSATS Conference for 2026 was discussed. The Conference is to be held at the Hershey Lodge in Hershey PA from April 19-22, 2026. At this time, it is unsure if any members of the Municipal Government or Staff will be attending. Supervisor Wible, who showed interest in the past, stated that the Conference falls on his birthday this year, so he will advise the Board at a later date if he wishes to attend.

Chairman Amigh made a motion to **approve sending one member of the Board of Supervisors or eligible staff to attend the 2026 PSATS Conference and assign that attendee to be the Voting Delegate**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh made a motion to **appoint Code Compliance Solutions, LLC as the Blair Township Code Enforcement Agency and Permit Officer**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh made a motion to **approve signing the Service Agreement with Code Compliance Solutions, LLC**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh made a motion to **approve the 2026 Health Reimbursement Agreement (HRA) with Davevic Benefit Consultants with no changes from 2025**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that the Board of Supervisors had approved a 3.58% increase in pay for the Blair Township Tax Collector beginning with the new election in 2026. Susan Haupt was re-elected for the four (4)-year term as Blair Township Tax Collector. She has requested that she be paid monthly, at an estimated amount of \$518 per month. Resolution No. 2026-04 changes the frequency and amount of the Tax Collector payment. The final amount will be adjusted at the end of the year, so that the amount coincides with \$2.18 per bill, as approved by the Supervisors at the January 6, 2025 meeting.

Chairman Amigh made a motion to **approve Resolution No. 2026-04: Change in amount and frequency in pay for the Blair Township Tax Collector**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Homeowner Joe Warner is requesting that the Board of Supervisors sign a Holding Tank Cleaning Contract between Mr. Warner and Ken Wertz Hauling & Septic, Inc. so that he may obtain a permit by the Blair County Sanitation Commission to install two (2) holding tanks at his property located at 1286 Ridge Ln. The request is in accordance with the Sewage Facilities Act of 1966, as amended (35 P. s. 750.1 et. seq.) The contractor requested two holding tanks in order to limit the frequency they will need emptied, due to the location of the property.

Minutes of Monthly Meeting January 5, 2026
Blair Township Supervisors

Supervisor Wible made a motion to **approve the Holding Tank Cleaning Contract**. Chairman Amigh seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that just two bids were received on Municibid for the conference room table, podium, and secretary's desk. The high bidder was Bellevue Borough with a bid of \$115.00.

Chairman Amigh made a motion to **approve accepting the high bid from Bellevue Borough of \$115.00**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Lou Legory was promoted to Road Foreman at the October 28, 2025 Supervisor's Regular Monthly Meeting. After discussion, it was determined that a pay increase should accompany the promotion in title. Chairman Amigh made a motion to **approve a pay increase for Assistant Road Foreman Lou Legory**, effective immediately. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Supervisor Wible reported that he attended the Blair County Association of Township Supervisors recently and received information from CISA (Cyber Security & Infrastructure Security Agency) regarding free Cyber Security Consulting for municipal governments. They complete an assessment and provide suggestions for any security improvements needed. Chairman Amigh asked Secretary/Treasurer to reach out to CISA for additional information and update the Board of Supervisors with any information obtained.

Supervisor Wible made a motion to **proceed with obtaining information on Ciber Security through CISA**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Supervisor Wible presented information regarding research he performed on permitting within the Township. He referred to provisions in the Township Code Article 2 Chapter 227-7: Permits Required in any area of the Township, as well as referencing several additional areas in the Township Codes referring to floodplain management and permitting. Supervisor Wible stated that he believes that the blanket statement requiring residents to obtain permits prior to any construction, regardless of size or structure, comes from a time before flood mapping was readily available. He believes that the Township likely chose that blanket statement to avoid the requirements of participating in a flood mapping program. Supervisor Wible offered some suggestions on possible changes to permitting requirements. His main suggestion was to limit the need for certain Township permits that do not require a UCC building permit outside of the identified floodplain or flood hazard areas. Solicitor Fanelli stated that Supervisor's interpretation and understanding of the Flood Administration Ordinance predates Solicitor Fanelli's time at the Township but states that the Federal Code requires that in delimited flood areas, permits are required. The Blair Township Ordinance is broader than that and adds design criteria in that area. Most municipalities with this situation require everyone to submit permits, and the office can decide if it decides additional design standards. Engineer Eric Banks added that he was able to find in CFR (Code of Federal Regulations) 60.3d, Floodplain management for flood prone areas, which lays out the requirements for building and development in a flood prone area. Secretary/Treasurer Kami Bilek reported that standard procedure at this time is that everyone who applies for a Land-Use Permit must complete a section on the permit application checklist that states whether they are in a floodplain, and the permit officer verifies the location as being in a floodplain or not and holds the homeowner or builder to the standards set forth in the Ordinance. If the homeowner or builder is not in the floodplain, they are required only to obtain a general permit. The applicant only pays a fee if a permit is required. Chairman Amigh suggested that the topic be sent to the Blair Township Planning Commission for discussion and input and stated that the Planning Commission members speak for the residents in their neighborhoods.

Minutes of Monthly Meeting January 5, 2026
Blair Township Supervisors

No formal action was taken.

There were no Informational Items on the agenda.

Under Other Business, Supervisor Brad Germaux thanked Dodie Amigh for her assistance with the design of the Blair Township conference room and suggested that the Township offer Dodie a stipend for her assistance. He stated that he recognized the long hours she put in, not only with the design of the room, but also with shopping for flooring, furniture, wallpaper, paint, and accessories. Dodie stated that it was a labor of love for a Township that she is proud to serve. She reiterated that the money used for the renovation was money left over from ARPA funds that had been designated to building improvements and needed to be used prior to the end of 2025. The suggestion was made to put the stipend on the February agenda for formal approval.

At this time, Rodney Patterson was called forward and sworn in as Blair Township Auditor, having won the position by majority write-in vote in the November 2025 election.

Secretary/Treasurer Kami Bilek reported that the Township signal light maintenance contract holder, Kuharchik, had submitted a proposal for Traffic Signal Maintenance. The formal proposal will be on the February agenda for consideration.

Resident Ralph Galbraith asked for a fan to be brought into the Conference room between now and the next scheduled meeting so that the fumes from the remodeling could be cleared. He stated that the odors had caused him to have a headache. The Supervisors agreed that an attempt to bring a fan into the room would be made.

With no additional business, Chairman Amigh made a motion to **adjourn to executive session to discuss a personnel matter regarding health insurance**. Supervisor Germaux seconded the motion. The motion to adjourn passed with a unanimous vote. The regular meeting was adjourned to executive session at 7:07 p.m.

Chairman Amigh recalled the regular monthly meeting to order from executive session at 7:38 p.m. No formal action was taken after discussion during the executive session. Chairman Amigh asked for any other business.

With no further business, Chairman Amigh asked for a motion to adjourn. Supervisor Wible made a motion to **adjourn the meeting of January 5, 2026**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote. The meeting was adjourned at 7:39 p.m.

Respectfully Submitted by

Kami Bilek
Secretary