BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE
DUNCANSVILLE, PA 16635

MINUTES OF THE MONTHLY MEETING OF OCTOBER 13, 2026

Chairman Paul Amigh called the meeting to order at 6:00 p.m. and led the assembly in the salute to the flag.

Township elected officials and personnel included Chairman Paul Amigh, Supervisor, Brad Germaux; Supervisor Jacob Wible; Secretary/Treasurer Kami Bilek; Police Chief Roger Peacock; Road Foreman, John Reed; representing Stiffler McGraw, Eric Banks; and Solicitor Patrick Fanelli, Esq.

Visitors present were Blair Township Residents, Dodie Amigh of Brooks Mills, Ralph Galbraith of Brooks Mills, Trina Illig, County CDBG representative, and Carolyn and Scott Cruse of Duncansville.

Chairman Amigh announced an executive session to be held at the conclusion of the public meeting to discuss a legal matter which, if held in public, would violate confidentiality protected by law and possibly the Blair Township Police Department Collective Bargaining Agreement.

Chairman Amigh stated that public comment is welcome and invited in accordance with Township policy and the Commonwealth of Pennsylvania's Right to Know provisions and Sunshine Act. Chairman Amigh asked that all cell phones be silenced during the meeting.

Supervisor Germaux made a motion to **approve the minutes of the Regular Monthly Meeting of September 15, 2026** with no additions or corrections. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Disbursements for the month of September; Payroll **$36,396.46**; General Fund disbursements and payroll liabilities **$252,047.31, which included the purchase of the piping for the Brentwood Stormwater Management Project and Skid Steer, paid out of a transfer from the ARPA account earlier in the year**; Liquid Fuels **$809.08;** Capital Reserve **$185.88**; and Local Services Tax Account, **$7,652.00**.

Supervisor Germaux made a motion to **approve the total September disbursements in the amount of $297,090.73.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the Treasury Balance for September 2026 of $2,124,517.66**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to approve the **"Specific Service Investment Account Funds" Treasury Balance for September 2026 of $285,184.44.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

After requesting clarification to the Sam's Club Credit card, wherein Secretary/Treasurer Kami Bilek reported that office and janitorial supplies were purchased, Supervisor Wible made a motion to approve the **FNB Visa Credit Card Statement for the month of September** in the amount of **$116.13**; the **Sam's Club Credit Card** in the amount of **$209.77,** and the **Wex Bank Sunoco Fleet** gas card in the amount of **$2,349.24**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

The September Financial Reports are on file at the Municipal Office for review.

Chairman Amigh opened public comment at this time and announced that anyone wishing to address the Board of Supervisors on general Township issues may do so at this time. Additionally, prior to votes being taken on items shown on the agenda, public comment may also be offered following discussion by the Board of Supervisors. Public comment may be limited to three (3) minutes per Township resident. Those wishing to comment on specific items listed on the agenda are asked to defer their comments until those items are reached and discussed. For the record, it is requested each speaker stand, if able, and clearly state his/her name.

Brooks Mills' resident, Ralph Galbraith addressed the Board of Supervisors at this time. Mr. Galbraith spoke of the Everett Railroad and excitement of the trains that pass through Brooks Mills regularly. He also shared a recipe for his "sparkling clean windows formula" asking that it be posted at the Municipal Office for anyone who would like to have it. Mr. Galbraith's notes can be found at the Township Office for review upon request.

Chairman Amigh asked for additional public comment and there was none.

Scott and Carolyn Cruse of 19 Walnut Lane addressed the Board of Supervisors to request information on placing a fourteen-foot (14') x seventy foot (70') manufactured dwelling on their property. The property has an existing single-family dwelling. Engineer, Eric Banks stated that he observed the property and the layout of the proposed mobile home. He noted that the side and rear setbacks appeared to be met, but the front of the manufactured home appeared to encroach on the front setback. His recommendation to the homeowner was to move the location back until the front setback could be met. The property owners are requesting a waiver of the requirements to submit a Subdivision and Land Development plan. Eric Banks indicated that he would not recommend a waiver of the entire Ordinance but would recommend a waiver of the plan criteria. Additional discussion included the requirement for a Shared Driveway Agreement and Shared Well Agreement to be submitted to the Township.

Supervisor Wible made a motion to **approve a Waiver of Ordinance Section 350-16: Requirement to submission of Final Plan.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Eric also recommended waiver of the requirement to submit the plan to the Blair County Planning Commission and the Blair County Conservation District for review, due to the nature of the project.

Supervisor Germaux made a motion to **approve the Waiver of Ordinance Section 350-15: Plan review by the Blair County Planning Commission and Blair County Conservation District.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **conditionally approve the shared drive agreement**, **pending review by Solicitor Fanelli**. Supervisor Wible seconded the motion. The motion carried.

Supervisor Germaux made a motion to **conditionally approve the shared drive agreement, pending review by Solicitor Fanelli.** Supervisor Wible seconded the motion. The motion carried.

No action was required on the Scott and Carolyn Cruse land development plan due to the request for waiver of plan criteria was granted.

Engineer, Eric Banks also reported that he inspected the bank behind the Cruse property and it was recommended that the homeowner do one of three options; cut the bank to a 2:1 slope, provide the Township with a letter from a geotechnical engineer stating that the bank is stable, or install a retaining wall. The homeowner suggested that they plan to stabilize the bank by cutting it to a 2:1 slope and will obtain the proper building permits to do additional work behind the house. No formal action is required.

County CDBG Grant Coordinator, Trina Illig, discussed the Fiscal Year 2026 CDBG Grant Project Selections. She reported the amount allocated to Blair Township is $101,980. The County of Blair will take $18,350 for administrative costs, leaving Blair Township with **$83,630** to allocate toward a project. Trina reminded the Board of Supervisors that last month they elected to use the funds toward single unit owner occupied housing rehabilitation. Supervisor Wible asked Trina when the funds will expire. She stated that the contract is for four (4) years and will likely be signed between May and June 2027.

Supervisor Germaux made a motion to **approve Resolution No. 2026-11, Submission of the Fiscal Year 2026 CDBG Application utilizing the CDBG funds toward housing rehabilitation.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve authorizing signature on the CDBG Grant Application Form**. Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the Annual Cooperative Agreement between Blair Township and Blair County for the administration of the FY 2026 CDBG program.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

After discussion and clarification of the Resolution on Fair Housing, Supervisor Wible made a motion to **approve Resolution No. 2026-12, Resolution on Fair Housing.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

The Jane Delozier Subdivision plan, as presented by Keller Engineers, was discussed. The property is located at 326 Edna Street, Hollidaysburg. Eric Banks reported that all plan revisions have been made. Other administrative items outstanding are the requirement for signed plans and the submission of Act 537, Sewage Facilities Plan. He recommended conditional approval.

Supervisor Germaux made a motion to **conditionally approve the Jane Delozier Subdivision plan, pending all outstanding items are addressed.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

The Roman Musser AG Operation Land Development plan as prepared by Matthew Kadwill of NCS, Inc. was discussed. The proposed project is a poultry barn located at 10507 Charger Highway. The developer is requesting several waivers on the project. Waivers to Ordinance Section 350-16: Submission of Final Plan; Sections 350-23 & 24: Plan Scale; Section 350-24.A(3) and 350-45.A: showing location of existing permanent monuments and lot line markers; Section 350-41.B(1): infiltration basin grading; and Section 350-45.H: landscaping buffer. The developer has submitted the Stormwater management plan, and an opinion of probable cost. Eric Banks reported that there are several comments outstanding from the Stiffler McGraw Review letter dated September 29, 2026. He reported that the Blair Township Planning Commission did not vote on the waivers at their monthly meeting. He also stated that no public attended the advertised meeting held prior to the Supervisors Meeting today.

After additional discussion, Supervisor Germaux made a motion to **approve the Waiver of Ordinance Section 350-16: Submission of Final Plan, allowing the developer to submit a preliminary/final subdivision plan.** The motion died for a second.

Eric Banks reported that he takes no exception to the developer's request for Waiver to Section 350-23 & 24: Plan Scale. No motion was made to the waiver request. No motions were made for the remaining waivers to Section 350-24.A(3) and 350-45.A: showing location of existing permanent monuments and lot line markers; Section 350-41.B(1): infiltration basin grading; and Section 350-45.H: landscaping buffer.

Supervisor Germaux made a motion to **table the Roman Musser AG Operation Land Development Plan.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

The MH Rentals, LLC Minor Subdivision plan was discussed. The property is located at along Charger Highway in Blair Township. The property owner is requesting to divide the property into two parcels. The flag lot will be transferred to Mark Hott who intends to build a single-family dwelling on the lot. Stiffler McGraw submitted a new review letter dated September 28, 2026. Engineer Eric Banks reported that there are still items outstanding from that review letter. He has no exception to the Waiver of Section 350-23 & 24: Plan Scale.

Supervisor Germaux made a motion to **approve Waiver to Section 350-23 & 24: Plan Scale.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Wible made a motion to **table the MH Rentals, LLC Minor Subdivision plan**. Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that Pension relief funds were received from the Commonwealth on September 23, 2026. The amount received was **$86,156.02**. The minimum municipal obligation for 2026 is **$133,289.00** for the current year. The amount due for the Blair Township Police Department is **$57,026.00** and the amount due for the non-uniformed employees is **$76,263.00**. The balance due from the General Fund is **$47,132.98**. Payment is due to PMRS no more than thirty (30) days following receipt of the Pension Relief Funds, which is October 23, 2026. The amount due increased by $21,508.41 over 2025. Kami reported that Blair Township received $110,000 toward the Minimum Municipal Obligation in 2025.

Chairman Amigh made a motion to **approve the allocation in the amount of $133,289.00 to the PA Municipal Retirement System.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Secretary/Treasurer Kami Bilek reported that a repository bid was received by the Blair County Tax Claim Bureau for a manufactured home on a rented lot located at 299 Allen Ln. in Duncansville. The amount of the bid was $125, which was the minimum bid requested by the Tax Office. Hollidaysburg Area School District has already approved the repository bid for outstanding school district taxes.

Chairman Amigh made a motion to **approve the repository bid for $125 for the property located at 299 Allen Ln. Duncansville.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Wible submitted a request for Resolution No. 2026-13: Blair Township Liberty Tree. The Resolution is a request to plant a hardwood tree on the Blair Township Municipal Office property and name it the Blair Township Liberty Tree in honor of America250.

Supervisor Wible made a motion to **approve Resolution No. 2026-13: Blair Township Liberty Tree.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

A request to obtain information for a new third-party inspection agency was previously made due to multiple concerns related to the current third-party inspection agency. Information on alternative inspection agencies were sent to the Supervisors for consideration. Chairman Amigh met with Noah Clevenger from AllSafe and stated that he was impressed by the meeting. Each Supervisor cited reasons for wanting to change from the previous company. There will be a transition period between the current inspection agency and the new inspection agency so that all outstanding building permits and projects can be successfully completed. All new permit applications after the date of the contract would use the new agency.

Chairman Amigh made a motion to **approve the change to Blair Township third-party inspection agency to AllSafe upon a contract being completed and signed.** Supervisor Germaux seconded the motion. The motion passed with a unanimous vote.

Chairman Amigh reported that the Blair Township Supervisors received a resignation this week from one of the Blair Township Water & Sewer Authority Board Members. After clarification from Solicitor Fanelli, Chairman Amigh asked for a motion to accept the resignation.

Supervisor Germaux made a motion to **accept the resignation of the Blair Township Water & Sewer Board member effective December 31, 2026.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Wible requested that the Township Office advertise the vacancy in the newspaper to get a variety of applicants. He recommended that interested parties should submit a letter of interest to the Blair Township Municipal Office care/of Secretary Kami Bilek.

Chairman Amigh made a motion to **amend the agenda to include the advertisement of the vacancy for the Blair Township Water & Sewer Authority Board.** Supervisor Wible seconded the motion. The motion carried.

Chairman Amigh made a motion to **approve advertising a vacancy of the Blair Township Water & Sewer Authority Board**. Supervisor Wible seconded the motion. The motion carried.

After affirming that each Supervisor has had a chance to review the Blair Township Police Department Collective Bargaining Agreement with changes made after meeting with the patrol officers, Chairman Amigh asked for a motion to approve.

Supervisor Germaux made a motion to **approve the Blair Township Police Department 2027-2029 Collective Bargaining Agreement.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Supervisor Germaux made a motion to **approve the Blair Township Police Department Police Chief 2027-2029 Agreement.** Supervisor Wible seconded the motion. The motion passed with a unanimous vote.

Under Other Business, Secretary/Treasurer Kami Bilek reported that she had received the 2027 preliminary budget requests from the Police Department and Highway Department. The preliminary budget will be ready for review at the November 10 meeting.

Kami also reported that the Blair Township staff Christmas party will be held on Friday, December 11, 2026 and asked the Supervisors to once again join the staff for their holiday party.

Chairman Amigh called for any additional business. There being none, he asked for a motion to recess to executive session. Supervisor Wible made a motion to **recess the meeting to executive session.** Supervisor Germaux seconded the motion. The motion carried. The meeting was recessed at 6:33 p.m.

Chairman Amigh reconvened after executive session at 6:40 p.m. No official action was taken after Executive Session.

With no additional business, Supervisor Wible made a motion to **adjourn the meeting of October 13, 2026.** Supervisor Germaux seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:41p.m.

Respectfully Submitted by

Kami Bilek
Secretary

**Meeting notes are on file for review at the Municipal Office