

BLAIR TOWNSHIP
INDEPENDENT AUDITOR'S REPORT
For The Year Ending
December 31, 2017

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INDEPENDENT AUDITOR'S REPORT

Ritchey, Ritchey & Koontz

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Independent Auditor's Report

Blair Township
Duncansville, PA

We have audited the accompanying financial statements of Blair Township, which comprise the statement of cash of each fund as of December 31, 2017, and the related statement of cash receipts and disbursements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Pennsylvania Department of Community and Economic Development. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of Blair Township, as of December 31, 2017, and the revenues and expenditures it paid for the year then ended, in accordance with the financial reporting provisions of the PA DCED.

Basis of Accounting

We draw attention to the following sentences, which describe the basis of accounting. The financial statements are prepared on the basis of the financial reporting provisions of the Pennsylvania Department of Community and Economic Development, Governor's Center for Local Government Services, which is a basis of accounting other than principles generally accepted in the United States of America, to comply with the requirements of PA DCED. Our opinion is not modified with respect to that matter. The effects on the financial statements of the significant differences between the PA DCED cash basis of accounting and generally accepted accounting principles in the United States of America are that revenues are recorded when received rather than earned and expenditures are recognized when paid rather than when incurred. No fixed assets nor infrastructure assets are capitalized and depreciated; and, payroll taxes payable are recognized as liabilities while other long-term obligations, such as compensated absences, are not recognized. No U.S. GAAP footnotes are presented and no statement of cash flows are presented.

Restriction on Use

This report is intended solely for the information and use of management, the Township Supervisors, others within Blair Township and the PA DCED and is not intended and should not be used by anyone other than these specified parties.

Very truly yours,

RITCHEY, RITCHEY & KOONTZ

Ritchey, Ritchey & Koontz

Bedford, PA
March 26, 2018

**2017 MUNICIPAL ANNUAL AUDIT
AND
FINANCIAL REPORT**

070155 BLAIR TWP, BLAIR COUNTY

BLAIR TWP, BLAIR County

BALANCE SHEET

December 31, 2017

		Governmental Funds				Proprietary Funds		Fid. Fund	Account Groups		Total
		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long Term Debt	Memorandum Only
Liabilities and Other Credits											
260-269	Long-Term-Liabilities										
240-259	Current Portion of Long-Term Debt and Other Credits										
Total Liabilities and Other Credits								4,882			4,882
Fund and Account Group Equity											
281-284	Contributed Capital										
290.00	Investment in General Fixed Assets										
270-289	Fund Balance / Retained Earnings on 12/31	400,602	207,119	285,104				2,710,461			3,603,286
291-299	Other Equity										
Total Fund and Account Group Equity		400,602	207,119	285,104				2,710,461			3,603,286
TOTAL LIABILITIES AND FUND AND ACCOUNT GROUP EQUITY											3,608,168

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Taxes

301.00	Real Estate Taxes	249,542						249,542
305.00	Occupation Taxes (levied under municipal code)							
308.00	Residence Taxes (levied by cities of the 3rd Class)							
309.00	Regional Asset District Sales Tax (Allegheny County municipalities only)							
310.00	Per Capita Taxes	14,924						14,924
310.10	Real Estate Transfer Taxes	159,228						159,228
310.20	Earned Income Taxes / Wage Taxes	639,217						639,217
310.30	Business Gross Receipts Taxes							
310.40	Occupation Taxes (levied under Act 511)							
310.50	Local Services Tax **	113,604						113,604
310.60	Amusement / Admission Taxes							
310.70	Mechanical Device Taxes							
310.90	Other: _____							
	Other: _____							
Total Taxes		1,176,515						1,176,515

Licenses and Permits

320-322	All Other Licenses and Permits	350						350
321.80	Cable Television Franchise Fees	62,581						62,581
Total Licenses and Permits		62,931						62,931

Fines and Forfeits

330-332	Fines and Forfeits	18,617						18,617
Total Fines and Forfeits		18,617						18,617

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Interest, Rents and Royalties								
341.00	Interest Earnings	1,623	1,197	1,566			206,753	211,139
342.00	Rents and Royalties							
Total Interest, Rents and Royalties		1,623	1,197	1,566			206,753	211,139

Federal								
351.03	Highways and Streets							
351.09	Community Development							
351.00	All Other Federal Capital and Operating Grants	1,600						1,600
352.01	National Forest							
352.00	All Other Federal Shared Revenue and Entitlements							
353.00	Federal Payments in Lieu of Taxes							
Total Federal		1,600						1,600

State								
354.03	Highways and Streets	2,273						2,273
354.09	Community Development							
354.15	Recycling / Act 101							
354.00	All Other State Capital and Operating Grants							
355.01	Public Utility Realty Tax (PURTA)	1,115						1,115
355.02-355.03	Motor Vehicle Fuel Tax (Liquid Fuels Tax) and State Road Turnback		152,887					152,887
355.04	Alcoholic Beverage Licenses	1,000						1,000
355.05	General Municipal Pension System State Aid	59,647						59,647
355.07	Foreign Fire Insurance Tax Distribution	27,452						27,452
355.08	Local Share Assessment/Gaming Proceeds							
355.09	Marcellus Shale Impact Fee Distribution			1,462				1,462

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

State

355.00	All Other State Shared Revenues and Entitlements							
356.00	State Payments in Lieu of Taxes	591						591
Total State		92,078	152,887	1,462				246,427

Local Government Units

357.03	Highways and Streets			648				648
357.00	All Other Local Governmental Units Capital and Operating Grants							
358.00	Local Government Unit Shared Payments for Contracted Intergovernmental Services							
359.00	Local Governmental Units and Authorities Payments in Lieu of Taxes							
Total Local Government Units				648				648

Charges for Service

361.00	General Government	15,648						15,648
362.00	Public Safety	16,154						16,154
363.20	Parking							
363.00	All Other Charges for Highway & Street Services	245						245
364.10	Wastewater / Sewage (including connection / tapping fees, sewer usage charges, reserve capacity fee, etc.)							
364.30	Solid Waste Collection and Disposal Charge (trash)							
364.60	Host Municipality Benefit Fee for Solid Waste Facility							
364.00	All Other Charges for Sanitation Services							
365.00	Health							
366.00	Human Services							
367.00	Culture and Recreation							
368.00	Airports							

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Charges for Service								
369.00	Bars							
370.00	Cemeteries							
372.00	Electric System							
373.00	Gas System							
374.00	Housing System							
375.00	Markets							
377.00	Transit Systems							
378.00	Water System							
379.00	All Other Charges for Service							
Total Charges for Service		32,047						32,047

Unclassified Operating Revenues								
383.00	Special Assessments							
386.00	Escheats (sale of personal property)							
387.00	Contributions and Donations from Private Sectors	200						200
388.00	Fiduciary Fund Pension Contributions					113,143		113,143
389.00	All Other Unclassified Operating Revenues	1,315						1,315
Total Unclassified Operating Revenues		1,515				113,143		114,658

Other Financing Sources								
391.00	Proceeds of General Fixed Asset Disposition			13,500				13,500
392.00	Interfund Operating Transfers	62,004	50,000					112,004
393.00	Proceeds of General Long-Term Debt							
394.00	Proceeds of Short Term-Debt							

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Other Financing Sources								
395.00	Refunds of Prior Year Expenditures	1,714						1,714
Total Other Financing Sources		1,714	62,004	63,500				127,218
TOTAL REVENUES		1,388,640	216,088	67,176			319,896	1,991,800

EXPENDITURES

General Government								
400.00	Legislative (Governing) Body	6,495		19				6,514
401.00	Executive (Manager or Mayor)							
402.00	Auditing Services / Financial Administration	4,550						4,550
403.00	Tax Collection	24,266						24,266
404.00	Solicitor / Legal Services	16,788						16,788
405.00	Secretary / Clerk	90,809						90,809
406.00	Other General Government Administration							
407.00	IT-Networking Services-Data Processing							
408.00	Engineering Services	57,284		732				58,016
409.00	General Government Buildings and Plant	14,029		32,759				46,788
Total General Government		214,221		33,510				247,731

Public Safety								
410.00	Police	346,759		33,825				380,584
411.00	Fire	67,452						67,452
412.00	Ambulance / Rescue							
413.00	UCC and Code Enforcement							

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Public Safety

414.00	Planning and Zoning							
415.00	Emergency Management and Communications							
416.00	Militia and Armories							
417.00	Examination of Licensed Occupations							
418.00	Public Scales (weights and measures)							
419.00	Other Public Safety							
Total Public Safety		414,211		33,825				448,036

Health and Human Services

420.00-425.00	Health and Human Services	1,500		1,796				3,296
Total Health and Human Services		1,500		1,796				3,296

Public Works - Sanitation

426.00	Recycling Collection and Disposal							
427.00	Solid Waste Collection and Disposal (garbage)							
428.00	Weed Control							
429.00	Wastewater / Sewage Treatment and Collection							
Total Public Works - Sanitation								

Public Works - Highways and Streets

430.00	General Services - Administration	178,608	60,415					239,023
431.00	Cleaning of Streets and Gutters							
432.00	Winter Maintenance – Snow Removal	4,757	6,641					11,398
433.00	Traffic Control Devices	4,514						4,514
434.00	Street Lighting	5,208						5,208

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Public Works - Highways and Streets								
435.00	Sidewalks and Crosswalks							
436.00	Storm Sewers and Drains		12,124					12,124
437.00	Repairs of Tools and Machinery	480						480
438.00	Maintenance and Repairs of Roads and Bridges	872						872
439.00	Highway Construction and Rebuilding Projects		121,267					121,267
Total Public Works - Highways and Streets		194,439	200,447					394,886

Other Public Works Enterprises								
440.00	Airports							
441.00	Cemeteries							
442.00	Electric System							
443.00	Gas System							
444.00	Markets							
445.00	Parking							
446.00	Storm Water and Flood Control	824						824
447.00	Transit System							
448.00	Water System							
449.00	Water Transport and Terminals							
Total Other Public Works Enterprises		824						824

Culture and Recreation								
451.00	Culture-Recreation Administration							
452.00	Participant Recreation							
453.00	Spectator Recreation							
454.00	Parks							

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Culture and Recreation								
455.00	Shade Trees							
456.00	Libraries	2,247						2,247
457.00	Civil and Military Celebrations							
458.00	Senior Citizens' Centers							
459.00	All Other Culture and Recreation							
Total Culture and Recreation		2,247						2,247

Community Development								
461.00	Conservation of Natural Resources							
462.00	Community Development and Housing	42,068						42,068
463.00	Economic Development							
464.00	Economic Opportunity							
465-469	All Other Community Development							
Total Community Development		42,068						42,068

Debt Service								
471.00	Debt Principal (short-term and long-term)	41,566						41,566
472.00	Debt Interest (short-term and long-term)	15,044						15,044
475.00	Fiscal Agent Fees							
Total Debt Service		56,610						56,610

Employer Paid Benefits and Withholding Items								
481.00	Employer Paid Withholding Taxes and Unemployment Compensation	44,212						44,212
482.00	Judgments and Losses			11,191				11,191
483.00	Pension / Retirement Fund Contributions	77,946						77,946

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Employer Paid Benefits and Withholding Items								
484.00	Worker Compensation Insurance							
487.00	Other Group Insurance Benefits	153,819						153,819
Total Employer Paid Benefits and Withholding Items		275,977		11,191				287,168

Insurance								
486.00	Insurance, Casualty, and Surety	85,025						85,025
Total Insurance		85,025						85,025

Unclassified Operating Expenditures								
488.00	Fiduciary Fund Benefits and Refunds Paid						123,318	123,318
489.00	All Other Unclassified Expenditures						7,878	7,878
Total Unclassified Operating Expenditures							131,196	131,196

Other Financing Uses								
491.00	Refund of Prior Year Revenues							
492.00	Interfund Operating Transfers	62,004	50,000					112,004
493.00	All Other Financing Uses							
Total Other Financing Uses		62,004	50,000					112,004

TOTAL EXPENDITURES	1,349,126	250,447	80,322				131,196	1,811,091
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EXCESS/DEFICIT OF REVENUES OVER EXPENDITURES	39,514	-34,359	-13,146				188,700	180,709
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BLAIR TWP
December 31, 2017

DEBT STATEMENT

OUTSTANDING BONDS AND NOTES

Listed below are all currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.

Purpose	Bond (B) Capital Lease (C) Lease Rental (L) Note (N)	Issue Year (yyyy)	Maturity Year (yyyy)	Original Amount of Issue	Outstanding Beginning of Year (1)	Principal Incurred This Year	Principal Paid This Year	Current Year Accretion on Compound Interest Bonds	Outstanding at Year End (1)	Plus (less) Unamortized Premium (Discount)	Total Balance
General Obligation Bonds and Notes											
USDA Loan	Bond	2010	2050	3,950,000	366,463		5,262		361,201		361,201
TrUCK Loan	Note	2017	2020	83,574	0	83,574	21,734		61,840		61,840
Revenue Bonds and Notes											
Lease Rental Debt											
JOHN DEERE FINANCIAL	Lease Rentals	2012	2017	65,225	14,570		14,570		0		0
Other											

(1) - excludes unamortized premium/discount

Total bonds and notes outstanding	423,041
Capitalized lease obligations	0
Net debt	423,041

BLAIR TWP, BLAIR County
STATEMENT OF CAPITAL EXPENDITURES

December 31, 2017

Category	Capital Purchases	Capital Construction	Total
Community Development			
Electric			
Fire			
Gas System			
General Government			
Health			
Housing			
Libraries			
Mass Transit			
Parks			
Police	34,196		34,196
Recreation			
Sewer			
Solid Waste			
Streets / Highways	143,989		143,989
Water			
Other: _____			
TOTAL CAPITAL EXPENDITURES	178,185		178,185

EMPLOYEE COMPENSATION

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials)

561,724