

BLAIR TOWNSHIP
INDEPENDENT AUDITOR'S REPORT
For The Year Ending
December 31, 2018

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INDEPENDENT AUDITOR'S REPORT



Ritchey, Ritchey & Koontz
Certified Public Accountants

BEDFORD
336 E Pitt Street
Bedford, PA 15522
814.623.9510 phone
814.623.2403 fax

MARTINSBURG
115 E Allegheny St
Martinsburg, PA 16662
814.793.2536 phone
814.793.9432 fax

www.RRKCPA.com

Independent Auditor's Report

Blair Township
Duncansville, PA

We have audited the accompanying financial statements of Blair Township, which comprise the statement of cash of each fund as of December 31, 2018, and the related statement of cash receipts and disbursements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Pennsylvania Department of Community and Economic Development. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of Blair Township, as of December 31, 2018, and the revenues and expenditures it paid for the year then ended, in accordance with the financial reporting provisions of the PA DCED.

Basis of Accounting

We draw attention to the following sentences, which describe the basis of accounting. The financial statements are prepared on the basis of the financial reporting provisions of the Pennsylvania Department of Community and Economic Development, Governor's Center for Local Government Services, which is a basis of accounting other than principles generally accepted in the United States of America, to comply with the requirements of PA DCED. Our opinion is not modified with respect to that matter. The effects on the financial statements of the significant differences between the PA DCED cash basis of accounting and generally accepted accounting principles in the United States of America are that revenues are recorded when received rather than earned and expenditures are recognized when paid rather than when incurred. No fixed assets nor infrastructure assets are capitalized and depreciated; and, payroll taxes payable are recognized as liabilities while other long-term obligations, such as compensated absences, are not recognized. No U.S. GAAP footnotes are presented and no statement of cash flows are presented.

Restriction on Use

This report is intended solely for the information and use of management, the Township Supervisors, others within Blair Township and the PA DCED and is not intended and should not be used by anyone other than these specified parties.

Very truly yours,

RITCHEY, RITCHEY & KOONTZ

Rithey, Rithey & Koontz

Bedford, PA
March 25, 2019

**2018 MUNICIPAL ANNUAL AUDIT
AND
FINANCIAL REPORT**

070155 BLAIR TWP, BLAIR COUNTY

BLAIR TWP, BLAIR County

BALANCE SHEET

December 31, 2018

		Governmental Funds				Proprietary Funds		Fid. Fund	Account Groups		Total
		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long Term Debt	Memorandum Only
Liabilities and Other Credits											
260-269	Long-Term-Liabilities										
240-259	Current Portion of Long-Term Debt and Other Credits										
Total Liabilities and Other Credits								4,899			4,899
Fund and Account Group Equity											
281-284	Contributed Capital										
290.00	Investment in General Fixed Assets										
270-289	Fund Balance / Retained Earnings on 12/31	219,157	247,197	540,326				3,138,761			4,145,441
291-299	Other Equity										
Total Fund and Account Group Equity		219,157	247,197	540,326				3,138,761			4,145,441
TOTAL LIABILITIES AND FUND AND ACCOUNT GROUP EQUITY											4,150,340

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2018

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Taxes

301.00	Real Estate Taxes	251,519						251,519
305.00	Occupation Taxes (levied under municipal code)							
308.00	Residence Taxes (levied by cities of the 3rd Class)							
309.00	Regional Asset District Sales Tax (Allegheny County municipalities only)							
310.00	Per Capita Taxes	14,814						14,814
310.10	Real Estate Transfer Taxes	163,981						163,981
310.20	Earned Income Taxes / Wage Taxes	663,384						663,384
310.30	Business Gross Receipts Taxes							
310.40	Occupation Taxes (levied under Act 511)							
310.50	Local Services Tax **	129,244						129,244
310.60	Amusement / Admission Taxes							
310.70	Mechanical Device Taxes							
310.90	Other: _____							
	Other: _____							
Total Taxes		1,222,942						1,222,942

Licenses and Permits

320-322	All Other Licenses and Permits	350						350
321.80	Cable Television Franchise Fees	66,033						66,033
Total Licenses and Permits		66,383						66,383

Fines and Forfeits

330-332	Fines and Forfeits	23,634						23,634
Total Fines and Forfeits		23,634						23,634

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2018

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Interest, Rents and Royalties								
341.00	Interest Earnings	2,739	3,427	6,254			476,739	489,159
342.00	Rents and Royalties							
Total Interest, Rents and Royalties		2,739	3,427	6,254			476,739	489,159

Federal								
351.03	Highways and Streets							
351.09	Community Development							
351.00	All Other Federal Capital and Operating Grants							
352.01	National Forest							
352.00	All Other Federal Shared Revenue and Entitlements							
353.00	Federal Payments in Lieu of Taxes							
Total Federal								

State								
354.03	Highways and Streets	2,364						2,364
354.09	Community Development	82,145						82,145
354.15	Recycling / Act 101							
354.00	All Other State Capital and Operating Grants							
355.01	Public Utility Realty Tax (PURTA)	1,195						1,195
355.02-355.03	Motor Vehicle Fuel Tax (Liquid Fuels Tax) and State Road Turnback		160,292					160,292
355.04	Alcoholic Beverage Licenses	800						800
355.05	General Municipal Pension System State Aid	65,581						65,581
355.07	Foreign Fire Insurance Tax Distribution	25,765						25,765
355.08	Local Share Assessment/Gaming Proceeds							
355.09	Marcellus Shale Impact Fee Distribution			1,744				1,744

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2018

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

State								
356.00	State Payments in Lieu of Taxes							
355.00	All Other State Shared Revenues and Entitlements	591						591
Total State		178,441	160,292	1,744				340,477

Local Government Units								
357.03	Highways and Streets							
357.00	All Other Local Governmental Units Capital and Operating Grants							
358.00	Local Government Unit Shared Payments for Contracted Intergovernmental Services							
359.00	Local Governmental Units and Authorities Payments in Lieu of Taxes							
Total Local Government Units								

Charges for Service								
361.00	General Government	50,727						50,727
362.00	Public Safety	13,437						13,437
363.20	Parking							
363.00	All Other Charges for Highway & Street Services	450						450
364.10	Wastewater / Sewage (including connection / tapping fees, sewer usage charges, reserve capacity fee, etc.)							
364.30	Solid Waste Collection and Disposal Charge (trash)							
364.60	Host Municipality Benefit Fee for Solid Waste Facility							
364.00	All Other Charges for Sanitation Services							
365.00	Health							
366.00	Human Services							
367.00	Culture and Recreation							
368.00	Airports							

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2018

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Charges for Service

369.00	Bars							
370.00	Cemeteries							
372.00	Electric System							
373.00	Gas System							
374.00	Housing System							
375.00	Markets							
377.00	Transit Systems							
378.00	Water System							
379.00	All Other Charges for Service			15,834				15,834
Total Charges for Service		64,614		15,834				80,448

Unclassified Operating Revenues

383.00	Special Assessments							
386.00	Escheats (sale of personal property)							
387.00	Contributions and Donations from Private Sectors							
388.00	Fiduciary Fund Pension Contributions					97,456		97,456
389.00	All Other Unclassified Operating Revenues	145						145
Total Unclassified Operating Revenues		145				97,456		97,601

Other Financing Sources

391.00	Proceeds of General Fixed Asset Disposition	2,484						2,484
392.00	Interfund Operating Transfers	88,650	64,348	350,000				502,998
393.00	Proceeds of General Long-Term Debt							
394.00	Proceeds of Short Term-Debt							

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2018

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Other Financing Sources								
395.00	Refunds of Prior Year Expenditures	11,943						11,943
Total Other Financing Sources		103,077	64,348	350,000				517,425

TOTAL REVENUES

1,661,975	228,067	373,832				574,195	2,838,069
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EXPENDITURES

General Government								
400.00	Legislative (Governing) Body	7,034						7,034
401.00	Executive (Manager or Mayor)							
402.00	Auditing Services / Financial Administration	4,790						4,790
403.00	Tax Collection	23,452						23,452
404.00	Solicitor / Legal Services	9,995						9,995
405.00	Secretary / Clerk	89,671						89,671
406.00	Other General Government Administration							
407.00	IT-Networking Services-Data Processing							
408.00	Engineering Services	70,867		5,186				76,053
409.00	General Government Buildings and Plant	12,535		5,371				17,906
Total General Government		218,344		10,557				228,901

Public Safety

410.00	Police	392,056						392,056
411.00	Fire	65,765						65,765
412.00	Ambulance / Rescue							
413.00	UCC and Code Enforcement							

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2018

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Public Safety								
414.00	Planning and Zoning							
415.00	Emergency Management and Communications	377		2,341				2,718
416.00	Militia and Armories							
417.00	Examination of Licensed Occupations							
418.00	Public Scales (weights and measures)							
419.00	Other Public Safety							
Total Public Safety		458,198		2,341				460,539

Health and Human Services								
420.00-425.00	Health and Human Services	1,500		12,198				13,698
Total Health and Human Services		1,500		12,198				13,698

Public Works - Sanitation								
426.00	Recycling Collection and Disposal							
427.00	Solid Waste Collection and Disposal (garbage)							
428.00	Weed Control							
429.00	Wastewater / Sewage Treatment and Collection							
Total Public Works - Sanitation								

Public Works - Highways and Streets								
430.00	General Services - Administration	191,551	31,513	4,864				227,928
431.00	Cleaning of Streets and Gutters							
432.00	Winter Maintenance – Snow Removal	10,323	9,177					19,500
433.00	Traffic Control Devices	10,899						10,899
434.00	Street Lighting	4,615						4,615

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2018

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Public Works - Highways and Streets								
435.00	Sidewalks and Crosswalks							
436.00	Storm Sewers and Drains	1,678	500					2,178
437.00	Repairs of Tools and Machinery	323						323
438.00	Maintenance and Repairs of Roads and Bridges	209						209
439.00	Highway Construction and Rebuilding Projects		96,799					96,799
Total Public Works - Highways and Streets		219,598	137,989	4,864				362,451

Other Public Works Enterprises								
440.00	Airports							
441.00	Cemeteries							
442.00	Electric System							
443.00	Gas System							
444.00	Markets							
445.00	Parking							
446.00	Storm Water and Flood Control	91,015						91,015
447.00	Transit System							
448.00	Water System							
449.00	Water Transport and Terminals							
Total Other Public Works Enterprises		91,015						91,015

Culture and Recreation								
451.00	Culture-Recreation Administration							
452.00	Participant Recreation							
453.00	Spectator Recreation							
454.00	Parks							

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2018

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Culture and Recreation								
455.00	Shade Trees							
456.00	Libraries	2,247						2,247
457.00	Civil and Military Celebrations							
458.00	Senior Citizens' Centers							
459.00	All Other Culture and Recreation							
Total Culture and Recreation		2,247						2,247

Community Development								
461.00	Conservation of Natural Resources							
462.00	Community Development and Housing	43,245						43,245
463.00	Economic Development							
464.00	Economic Opportunity							
465-469	All Other Community Development							
Total Community Development		43,245						43,245

Debt Service								
471.00	Debt Principal (short-term and long-term)	25,447						25,447
472.00	Debt Interest (short-term and long-term)	16,314						16,314
475.00	Fiscal Agent Fees							
Total Debt Service		41,761						41,761

Employer Paid Benefits and Withholding Items								
481.00	Employer Paid Withholding Taxes and Unemployment Compensation	49,101						49,101
482.00	Judgments and Losses							
483.00	Pension / Retirement Fund Contributions	75,591						75,591

BLAIR TWP, BLAIR County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2018

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Employer Paid Benefits and Withholding Items								
484.00	Worker Compensation Insurance							
487.00	Other Group Insurance Benefits	203,784						203,784
Total Employer Paid Benefits and Withholding Items		328,476						328,476

Insurance								
486.00	Insurance, Casualty, and Surety	74,687						74,687
Total Insurance		74,687						74,687

Unclassified Operating Expenditures								
488.00	Fiduciary Fund Benefits and Refunds Paid						138,725	138,725
489.00	All Other Unclassified Expenditures						7,170	7,170
Total Unclassified Operating Expenditures							145,895	145,895

Other Financing Uses								
491.00	Refund of Prior Year Revenues							
492.00	Interfund Operating Transfers	364,348	50,000	88,650				502,998
493.00	All Other Financing Uses							
Total Other Financing Uses		364,348	50,000	88,650				502,998

TOTAL EXPENDITURES	1,843,419	187,989	118,610				145,895	2,295,913
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EXCESS/DEFICIT OF REVENUES OVER EXPENDITURES	-181,444	40,078	255,222				428,300	542,156
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BLAIR TWP
December 31, 2018

DEBT STATEMENT

OUTSTANDING BONDS AND NOTES

Listed below are all currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.

Purpose	Bond (B) Capital Lease (C) Lease Rental (L) Note (N)	Issue Year (yyyy)	Maturity Year (yyyy)	Original Amount of Issue	Outstanding Beginning of Year (1)	Principal Incurred This Year	Principal Paid This Year	Current Year Accretion on Compound Interest Bonds	Outstanding at Year End (1)	Plus (less) Unamortized Premium (Discount)	Total Balance
General Obligation Bonds and Notes											
USDA Loan	Bond	2010	2050	3,950,000	361,201		5,475		355,726		355,726
TrUCK Loan	Note	2017	2020	83,574	61,840		19,972		41,868		41,868
Revenue Bonds and Notes											
Lease Rental Debt											
2018 Ford F550 Super Duty	Capital Leases	2018	2023	59,264	0	59,264			59,264		59,264
Other											

(1) - excludes unamortized premium/discount

Total bonds and notes outstanding	397,594
Capitalized lease obligations	59,264
Net debt	456,858

BLAIR TWP, BLAIR County
STATEMENT OF CAPITAL EXPENDITURES

December 31, 2018

Category	Capital Purchases	Capital Construction	Total
Community Development			
Electric			
Fire			
Gas System			
General Government	2,752		2,752
Health			
Housing			
Libraries			
Mass Transit			
Parks			
Police	21,553		21,553
Recreation			
Sewer			
Solid Waste			
Streets / Highways	53,450	82,447	135,897
Water			
Other: Stormwater		88,650	88,650
TOTAL CAPITAL EXPENDITURES	77,755	171,097	248,852

EMPLOYEE COMPENSATION

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials)

626,353