

BLAIR TOWNSHIP SUPERVISORS

ORGANIZATION MEETING

**MONDAY, JANUARY 03, 2017
6:30 P.M.**

CALL TO ORDER

SUPERVISORS PRESENT:

Richard J. Lasek _____ Palmer Brown _____ Edward M. Silvetti _____

Secretary/Treasurer; B. Robertson _____ Road Foreman; J. Reed _____
Police Department _____

SALUTE TO THE FLAG

REORGANIZATION:

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

01. Chairman of the Board: _____

(Currently Richard J. Lasek)

Motion by: _____ Seconded by: _____ Vote: _____

02. Vice-Chairman: _____

(Currently Palmer Brown)

Motion by: _____ Seconded by: _____ Vote: _____

03. Supervisor in Charge of the Municipal Office: _____

(Currently Edward Silvetti)

Motion by: _____ Seconded by: _____ Vote: _____

04. Supervisor in Charge of the Highway Department: _____

(Currently Palmer Brown)

Motion by: _____ Seconded by: _____ Vote: _____

05. Supervisor in Charge of Police Department: _____

(Currently Richard Lasek)

Motion by: _____ Seconded by: _____ Vote: _____

06. Road Master: _____
(Currently John Reed)
Motion by: _____ Seconded by: _____ Vote: _____

07. Secretary: _____
(Currently Betty Robertson)
Motion by: _____ Seconded by: _____ Vote: _____

Part Time, Data Entry Assistant: _____
(Currently Jill Nicodemus)
Motion by: _____ Seconded by: _____ Vote: _____

08. Treasurer: _____
(Currently Betty Robertson)
Motion by: _____ Seconded by: _____ Vote: _____

09. Road Foreman: _____
(Currently John Reed)
Motion by: _____ Seconded by: _____ Vote: _____

10. Road Crew and Maintenance:
Full Time: _____
(Currently Louis J. Legory and Michael C. Nazaruk)

Part Time, Custodian of Municipal Office: _____
(Currently Dorothy Grabosky)
Motion by: _____ Seconded by: _____ Vote: _____

11. Chief of Police: _____
(Currently Roger A. White)
Motion by _____ Seconded by: _____ Vote: _____

Sergeant: _____
(Currently Roger C. Peacock, Jr.)
Motion by: _____ Seconded by: _____ Vote: _____

Full Time Patrol Officers: _____
(Currently Nathan R. Hale and Benjamin M. Shanholtz)
Motion by: _____ Seconded by: _____ Vote: _____

12. Building Code & Ordinance Officer: _____
(Currently Donald R. Ott)
Motion by: _____ Seconded by: _____ Vote: _____

13. Blair Township Emergency Management Coordinator: _____
(Currently Randy Lingenfelter)
Motion by: _____ Seconded by: _____ Vote: _____

14. Bank Depository _____
General Fund Checking Account, Liquid Fuels Account, Capital Reserve Account,
Local Services Tax Account, Development Bond Accounts, Stormwater
Management, Traffic Impact Fee Account, and Act 32 2012 Account.
(Currently First National Bank)
Motion by: _____ Seconded by: _____ Vote: _____

15. Township Engineer: _____
Motion by: _____ Seconded by: _____ Vote: _____

16. Township Solicitor: _____
Motion by: _____ Seconded by: _____ Vote: _____

17. Reappoint the Blair County Sanitation Administration as the Township Sewage
Enforcement Officer
Motion by: _____ Seconded by: _____ Vote: _____

18. Supervisor Representative to the Blair County Sanitation Administration.
(Currently Edward Silveti)
Motion by: _____ Seconded by: _____ Vote: _____

19. Supervisor Representative to the Altoona Blair County Development Corp.
(ABCD): _____
(Currently Palmer Brown)
Motion by: _____ Seconded by: _____ Vote: _____

20. Supervisor Representative to the Blair County Planning Commission's Government
Advisory Committee for 2017 _____
(Currently Palmer Brown)
Motion by: _____ Seconded by: _____ Vote: _____

21. Meeting Place: 375 Cedarcrest Drive, Duncansville, PA 16635
Time: 7:00 P.M.
The second Tuesday of each month.
All regularly scheduled meetings are shown on the attached listing.

Office Hours 8:00 a.m. through 4:00 p.m. Monday through Friday.
Office is closed on Holidays per attached listing.

Motion by: _____ Seconded by: _____ Vote: _____

22. Confirmation of Act 511 Taxes:

- a. Per Capita Tax \$ 5.00 per year
 - b. Real Estate Transfer Tax 1 Percent
 - c. Earned Income Tax ½ of 1 Percent
 - d. Local Services Tax \$ 52.00 per year
- *c. Act 32 Earned Income Tax Collector-Blair County Tax Collection Bureau
*d. Local Services Tax Collector-Blair County Tax Collection Bureau (1/1/13)

Motion to Approve:_____Seconded by:_____Vote:_____

2017 Millage Rate set at 0.559 Mills; Resolution 2016-09.

Motion to Approve:_____Seconded by:_____Vote:_____

23. Other Policies Reaffirmed:

Minutes will be furnished to Supervisors before meetings and approved or corrected as written at the regular meetings.

53.5 cents per mile effective 01/01/2017, as per approval of I.R.S., will be paid for use of personal vehicle while on township business.

24. Supervisors to set amount of Treasurer’s Bond. Treasurer recommendation is that the Bond be set at \$940,000.00.

Motion by:_____Seconded by:_____Vote:_____

25. Reaffirm renewal of the Municipal Office’s Blanket Bond. Treasurer recommendation is that the bond be set at \$50,000.00. USDA requirement.

Motion by:_____Seconded by:_____Vote:_____

26. Appoint Pennsylvania Municipal Code Alliance (PMCA) as the UCC Third Party Building Code Inspector/Official.

Motion by:_____Seconded by:_____Vote:_____

27. Authorization of Citizens’ Advisory Committee. Reappointment of current members and appointment of new members will be made upon agreement to serve in 2017.

Motion by:_____Seconded by:_____Vote:_____

28. Reappointment to the Blair Township Planning Commission; (Ted Ventre, Ruth Keller, Dodie Amigh, Tim Shaw and a vacancy)

Motion by:_____Seconded by:_____Vote:_____

29. Reaffirming Resolution No.2000-107 to maintain consistency in the way Blair Township handles the payment of invoicing from vendors. Approve the revised Vendor List.

Motion by:_____Seconded by:_____Vote:_____

30. Affirm the reappointment of Ted L. Ventre to the Blair Township Supervisors Vacancy Board.

Motion by:_____Seconded by:_____Vote:_____

31. Affirm the reappointment of Rob Roberts as Blair Township's Primary Voting Delegate to the Act 32 EIT Tax Collection Committee (03/09/10). The Secondary Voting Delegate is the Township Secretary.

Motion by:_____Seconded by:_____Vote:_____

32. Reaffirm Blair Township Police Department participation in the Smooth Operator Program.

Motion by:_____Seconded by:_____Vote:_____

33. Reaffirm Resolution No. 2006-16 Implementing the National Incident Management System (N.I.M.S.)

Motion by:_____Seconded by:_____Vote:_____

34. Reaffirm that Blair Township continues to implement and participate in the MS-4 Program.

Motion by:_____Seconded by:_____Vote:_____

As part of the MS-4 Annual Evaluation and formal review of the (MCM) Minimum Control Measures, open the floor for any suggestions or changes?

35. Appoint a representative to the Intermunicipal Stormwater Committee.

_____This is a newly formed Committee taking effect 01/01/2017.

Motion by:_____Seconded by:_____Vote:_____

36. Representative to the Blair Region Code Administration Committee/UCC Board of Appeals:_____ (Currently Palmer Brown)

37. Affirm the appointment of a C.P.A. firm to complete the 2016 D.C.E.D. annual audit.

Motion by_____Seconded by:_____Vote:_____

38. Right to Know Officer: _____
(Currently Edward Silveti)

Make a motion to adjourn the 2017 Organization Meeting.

Motion by: _____ Seconded by: _____ Vote: _____

The meeting adjourned at _____