

**BLAIR TOWNSHIP BOARD OF SUPERVISORS**

**ORGANIZATION MEETING**

**MONDAY, JANUARY 06, 2020  
6:30 P.M.**

CALL TO ORDER

SUPERVISORS PRESENT:

Paul Amigh II \_\_\_\_\_ Edward M. Silvetti \_\_\_\_\_

Secretary/Treasurer; B. Robertson \_\_\_\_\_

Road Foreman; J. Reed \_\_\_\_\_

Police Department: Chief R. White \_\_\_\_\_

Code Enforcement Officer: D. Ott \_\_\_\_\_

SALUTE TO THE FLAG

REORGANIZATION:

DECLARATION OF VACANCY ON BOARD OF SUPERVISORS  
(SECOND CLASS TOWNSHIP CODE, SECTION 407)

ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

01. Chairman of the Board: \_\_\_\_\_  
(Currently Edward Silvetti)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

02. Vice-Chairman: \_\_\_\_\_  
(Previously Palmer Brown)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

03. Supervisor in Charge of the Municipal Office: \_\_\_\_\_  
(Currently Edward Silvetti)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

04. Supervisor in Charge of the Highway Department: \_\_\_\_\_  
(Previously Palmer Brown)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

05. Supervisor in Charge of Police Department: \_\_\_\_\_  
(Currently Paul Amigh)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

06. Road Master: \_\_\_\_\_  
(Previously Palmer Brown)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

07. Secretary: \_\_\_\_\_  
(Currently Betty Robertson)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

08. Treasurer: \_\_\_\_\_  
(Currently Betty Robertson)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

09. Road Foreman: \_\_\_\_\_  
(Currently John Reed)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

10. Road Crew and Maintenance:  
Full Time: \_\_\_\_\_  
(Currently Louis J. Legory, David Smith and Todd Lynn)

Part Time, Custodian of Municipal Office: \_\_\_\_\_  
(Currently Dorothy Grabosky)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

11. Chief of Police: \_\_\_\_\_  
(Currently Roger A. White)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

Sergeant: \_\_\_\_\_  
(Currently Roger C. Peacock, Jr.)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

Full Time Patrol Officers: \_\_\_\_\_  
(Currently Nathan R. Hale, James Brantner and Matthew Fleck)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

12. Building Code & Ordinance Enforcement Officer: \_\_\_\_\_  
(Currently Donald R. Ott)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

13. Blair Township Emergency Management Coordinator: \_\_\_\_\_  
(Currently David Zeek)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

14. Bank Depository: \_\_\_\_\_  
General Fund Checking Account, Liquid Fuels Account, Capital Reserve Account,  
Local Services Tax Account, Development Bond Accounts, Stormwater  
Management, Traffic Impact Fee Account, and Act 32 2012 Account.  
(Currently First National Bank)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

15. Township Consulting Engineer: \_\_\_\_\_  
(Currently Stiffler, McGraw and Associates)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

16. Township Solicitor: \_\_\_\_\_  
(Currently Michael Rouch)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

17. Reappoint the Blair County Sanitation Administration as the Township Sewage  
Enforcement Officer:  
(Currently Luke Helsel)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

18. Supervisor Representative to the Blair County Sanitation Administration.  
(Currently Paul Amigh)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

19. Supervisor Representative to the Altoona Blair County Development Corp. (ABCD):  
\_\_\_\_\_

(Previously Palmer Brown)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

- 20. Supervisor Representative to the Blair County Planning Commission’s Government Advisory Committee for 2020 \_\_\_\_\_  
(Previously Palmer Brown)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

- 21. Meeting Location:

375 Cedarcrest Drive, Duncansville, PA 16635

Time: 7:00 P.M.

The second Tuesday of each month.

All regularly scheduled meetings are shown on the attached listing.

Office Hours 8:00 a.m. through 4:00 p.m. Monday through Friday.

Office is closed on Holidays per attached listing.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

- 22. Confirmation of Act 511 Taxes:

- a. Per Capita Tax \$ 5.00 per year
- b. Real Estate Transfer Tax 1 Percent
- c. Earned Income Tax \* ½ of 1 Percent
- d. Local Services Tax \*\* \$ 52.00 per year

\*c. Act 32 Earned Income Tax Collector-Blair County Tax Collection Bureau

\*\*d. Local Services Tax Collector-Blair County Tax Collection Bureau (1/1/13)

Motion to Approve: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

2020 Millage Rate set at 0.559 Mills: Resolution 2016-09.

Motion to Approve: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

- 23. Other Policies Reaffirmed:

Minutes will be furnished to Supervisors before meetings and approved or corrected as presented at the regular meetings.

The amount of 57.5 cents per mile, previously made effective 01/01/2020, or the rate as established by the I.R.S., whichever is less, will be paid to Township employees for their use of personal vehicles while on Township business.

24. Supervisors to set amount of Treasurer's Bond. Treasurer recommendation is that the Bond be set at \$1,000,000.00.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

25. Reaffirm renewal of the Municipal Office's Blanket Bond. Treasurer recommendation is that the bond be set at \$50,000.00. USDA requirement.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

26. Appointment of the UCC Third Party Building Inspector/Official:  
(Currently the Pennsylvania Municipal Code Alliance (PMCA))

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

27. Appointment to the Blair Township Planning Commission: Currently:  
Ted Ventre, Dodie Amigh, Tim Shaw, Brandon Carson and Palmer Brown

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

28. Reaffirming Resolution No. 2000-107,  
Blair Township payment policies of vendors' invoices:

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

29. Blair Township Vacancy Board Appt. (Second Class Township Code, Section 407)  
(Currently Ted Ventre)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

30. Appointment of Betty Robertson as Blair Township's Voting  
Delegate to the Act 32 EIT Tax Collection Committee.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

31. Affirm Blair Township Police Department participation in the Aggressive  
Driving/BUPA Program.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

32. Reaffirm Resolution No. 2006-16, Implementing the National Incident Management  
System (N.I.M.S.)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

33. Blair Township Participation in the (MS4) Intergovernmental Stormwater Committee (ISC). Blair Township representative to the ISC:

\_\_\_\_\_  
(Currently Edward Silveti)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

34. Representative to the Blair Region Code Administration Committee/UCC Board of Appeals: \_\_\_\_\_  
(Previously Palmer Brown)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

35. Affirm the appointment of a C.P.A. firm to complete the 2019 D.C.E.D. annual audit.

\_\_\_\_\_  
(Currently Ritchey, Ritchey & Koontz)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

36. Right to Know Officer: \_\_\_\_\_  
(Currently Betty Robertson)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

Adjournment of the 2020 Organization Meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

The meeting adjourned at \_\_\_\_\_