

BLAIR TOWNSHIP BOARD OF SUPERVISORS

ORGANIZATION MEETING

**MONDAY, JANUARY 06, 2020
6:30 P.M.**

CALL TO ORDER

SUPERVISORS PRESENT:

Paul Amigh II _____ Edward M. Silvetti _____

Secretary/Treasurer; B. Robertson _____

Road Foreman; J. Reed _____

Police Department: Chief R. White _____

Code Enforcement Officer: D. Ott _____

SALUTE TO THE FLAG

REORGANIZATION:

DECLARATION OF VACANCY ON BOARD OF SUPERVISORS
(SECOND CLASS TOWNSHIP CODE, SECTION 407)

ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

01. Chairman of the Board: _____
(Currently Edward Silvetti)

Motion by: _____ Seconded by: _____ Vote: _____

02. Vice-Chairman: _____
(Previously Palmer Brown)

Motion by: _____ Seconded by: _____ Vote: _____

03. Supervisor in Charge of the Municipal Office: _____
(Currently Edward Silvetti)

Motion by: _____ Seconded by: _____ Vote: _____

04. Supervisor in Charge of the Highway Department: _____
(Previously Palmer Brown)

Motion by: _____ Seconded by: _____ Vote: _____

05. Supervisor in Charge of Police Department: _____
(Currently Paul Amigh)

Motion by: _____ Seconded by: _____ Vote: _____

06. Road Master: _____
(Previously Palmer Brown)

Motion by: _____ Seconded by: _____ Vote: _____

07. Secretary: _____
(Currently Betty Robertson)

Motion by: _____ Seconded by: _____ Vote: _____

08. Treasurer: _____
(Currently Betty Robertson)

Motion by: _____ Seconded by: _____ Vote: _____

09. Road Foreman: _____
(Currently John Reed)

Motion by: _____ Seconded by: _____ Vote: _____

10. Road Crew and Maintenance:
Full Time: _____
(Currently Louis J. Legory, David Smith and Todd Lynn)

Part Time, Custodian of Municipal Office: _____
(Currently Dorothy Grabosky)

Motion by: _____ Seconded by: _____ Vote: _____

11. Chief of Police: _____
(Currently Roger A. White)

Motion by: _____ Seconded by: _____ Vote: _____

Sergeant: _____
(Currently Roger C. Peacock, Jr.)

Motion by: _____ Seconded by: _____ Vote: _____

Full Time Patrol Officers: _____
(Currently Nathan R. Hale, James Brantner and Matthew Fleck)

Motion by: _____ Seconded by: _____ Vote: _____

12. Building Code & Ordinance Enforcement Officer: _____
(Currently Donald R. Ott)

Motion by: _____ Seconded by: _____ Vote: _____

13. Blair Township Emergency Management Coordinator: _____
(Currently David Zeek)

Motion by: _____ Seconded by: _____ Vote: _____

14. Bank Depository: _____
General Fund Checking Account, Liquid Fuels Account, Capital Reserve Account,
Local Services Tax Account, Development Bond Accounts, Stormwater
Management, Traffic Impact Fee Account, and Act 32 2012 Account.
(Currently First National Bank)

Motion by: _____ Seconded by: _____ Vote: _____

15. Township Consulting Engineer: _____
(Currently Stiffler, McGraw and Associates)

Motion by: _____ Seconded by: _____ Vote: _____

16. Township Solicitor: _____
(Currently Michael Rouch)

Motion by: _____ Seconded by: _____ Vote: _____

17. Reappoint the Blair County Sanitation Administration as the Township Sewage
Enforcement Officer:
(Currently Luke Helsel)

Motion by: _____ Seconded by: _____ Vote: _____

18. Supervisor Representative to the Blair County Sanitation Administration.
(Currently Paul Amigh)

Motion by: _____ Seconded by: _____ Vote: _____

19. Supervisor Representative to the Altoona Blair County Development Corp. (ABCD):

(Previously Palmer Brown)

Motion by: _____ Seconded by: _____ Vote: _____

- 20. Supervisor Representative to the Blair County Planning Commission’s Government Advisory Committee for 2020 _____
(Previously Palmer Brown)

Motion by: _____ Seconded by: _____ Vote: _____

- 21. Meeting Location:

375 Cedarcrest Drive, Duncansville, PA 16635

Time: 7:00 P.M.

The second Tuesday of each month.

All regularly scheduled meetings are shown on the attached listing.

Office Hours 8:00 a.m. through 4:00 p.m. Monday through Friday.

Office is closed on Holidays per attached listing.

Motion by: _____ Seconded by: _____ Vote: _____

- 22. Confirmation of Act 511 Taxes:

- a. Per Capita Tax \$ 5.00 per year
- b. Real Estate Transfer Tax 1 Percent
- c. Earned Income Tax * ½ of 1 Percent
- d. Local Services Tax ** \$ 52.00 per year

*c. Act 32 Earned Income Tax Collector-Blair County Tax Collection Bureau

**d. Local Services Tax Collector-Blair County Tax Collection Bureau (1/1/13)

Motion to Approve: _____ Seconded by: _____ Vote: _____

2020 Millage Rate set at 0.559 Mills: Resolution 2016-09.

Motion to Approve: _____ Seconded by: _____ Vote: _____

- 23. Other Policies Reaffirmed:

Minutes will be furnished to Supervisors before meetings and approved or corrected as presented at the regular meetings.

The amount of 57.5 cents per mile, previously made effective 01/01/2020, or the rate as established by the I.R.S., whichever is less, will be paid to Township employees for their use of personal vehicles while on Township business.

24. Supervisors to set amount of Treasurer’s Bond. Treasurer recommendation is that the Bond be set at \$1,000,000.00.

Motion by: _____ Seconded by: _____ Vote: _____

25. Reaffirm renewal of the Municipal Office’s Blanket Bond. Treasurer recommendation is that the bond be set at \$50,000.00. USDA requirement.

Motion by: _____ Seconded by: _____ Vote: _____

26. Appointment of the UCC Third Party Building Inspector/Official:
(Currently the Pennsylvania Municipal Code Alliance (PMCA))

Motion by: _____ Seconded by: _____ Vote: _____

27. Appointment to the Blair Township Planning Commission: Currently:
Ted Ventre, Dodie Amigh, Tim Shaw, Brandon Carson and Palmer Brown

Motion by: _____ Seconded by: _____ Vote: _____

28. Reaffirming Resolution No. 2000-107,
Blair Township payment policies of vendors’ invoices:

Motion by: _____ Seconded by: _____ Vote: _____

29. Blair Township Vacancy Board Appt. (Second Class Township Code, Section 407)
(Currently Ted Ventre)

Motion by: _____ Seconded by: _____ Vote: _____

30. Appointment of Betty Robertson as Blair Township’s Voting
Delegate to the Act 32 EIT Tax Collection Committee.

Motion by: _____ Seconded by: _____ Vote: _____

31. Affirm Blair Township Police Department participation in the Aggressive
Driving/BUPA Program.

Motion by: _____ Seconded by: _____ Vote: _____

32. Reaffirm Resolution No. 2006-16, Implementing the National Incident Management
System (N.I.M.S.)

Motion by: _____ Seconded by: _____ Vote: _____

33. Blair Township Participation in the (MS4) Intergovernmental Stormwater Committee (ISC). Blair Township representative to the ISC:

(Currently Edward Silveti)

Motion by: _____ Seconded by: _____ Vote: _____

34. Representative to the Blair Region Code Administration Committee/UCC Board of Appeals: _____

(Previously Palmer Brown)

Motion by: _____ Seconded by: _____ Vote: _____

35. Affirm the appointment of a C.P.A. firm to complete the 2019 D.C.E.D. annual audit.

(Currently Ritchey, Ritchey & Koontz)

Motion by: _____ Seconded by: _____ Vote: _____

36. Right to Know Officer: _____

(Currently Betty Robertson)

Motion by: _____ Seconded by: _____ Vote: _____

Adjournment of the 2020 Organization Meeting.

Motion by: _____ Seconded by: _____ Vote: _____

The meeting adjourned at _____