

**BLAIR TOWNSHIP BOARD OF SUPERVISORS
375 CEDARCREST DRIVE DUNCANSVILLE, PA 16635**

MINUTES OF THE MONTHLY MEETING OF OCTOBER 11, 2017

Chairman Edward Silvetti called the meeting to order at 7:00 p.m. and led the assembly in the salute to the flag.

In attendance were Chairman Silvetti and Supervisors Palmer Brown and Richard Lasek, Secretary/Treasurer Betty Robertson, Administrative Officer Lacey Vandevander, Police Chief Roger White, Building Code and Ordinance Enforcement Officer Donald Ott, Road Foreman John Reed, Chris Dutrow, PE, of Stiffler, McGraw & Associates and Solicitor Michael Routch.

Chairman Silvetti announced that an Executive Session with the Solicitor had taken place immediately prior to this evening's business meeting to discuss a litigation matter where the Township may initiate a legal process.

Chairman Silvetti then announced that, due to the General Election on November 7th, the **Blair Township Planning Commission** will hold their November meeting one week later on **Monday November 13, 2017 at 7:00 P.M.**

Chairman Silvetti also announced that **Halloween** "trick or treat" is being held on **Thursday, October 26, 2017, 6:00 P.M. – 8:00 P.M.**

Chairman Silvetti announced: "Public comment is both welcomed and invited. Any persons wishing to speak on an agenda item or during the public comment period will be limited to five minutes per person." Attendees were asked to silence their cell phones.

Supervisor Brown made a motion to approve the minutes of the **Monthly Business Meeting of September 12, 2017**. Supervisor Lasek seconded the motion. The motion passed with a unanimous vote.

Disbursements for the month of September: Payroll and payroll liabilities totaled \$58,318.39; General Fund disbursements for the month of September totaled \$24,567.82; Liquid Fuels disbursements totaled \$107,222.02; Capital Reserve disbursements totaled \$34,389.00; and Local Services Tax disbursements totaled \$2,082.00. Supervisor Lasek made a motion to approve total disbursements in the amount of \$226,579.23. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Lasek made a motion to approve the Treasury Balance for September 2017 as \$1,020,952.93. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Supervisor Lasek made a motion to approve the "Specific Service Investment Account Funds" Treasury Balance for September 2017 as \$105,535.63. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Chairman Silveti announced that anyone wishing to address the Supervisors may do so now. No public comment was offered.

Chairman Silveti proceeded with the agenda.

Trina Illig, CDBG Grant Coordinator addressed the appropriation of the FY17 CDBG Grant Funds. It was discussed that the Housing Rehab Unit be increased **to up** to \$24,000 per unit. **It has been increased in other areas.** Supervisor Brown made a motion to approve this. Supervisor Lasek seconded the motion. The motion passed with a unanimous vote.

The **FY17 CDBG Grant Project Selection** is Housing Rehab, owner occupied and laterals are included . Money must be spent in four years, giving three years to construct and one year to close. Chairman Silveti made a motion to approve the 2017 Project Selection. Supervisor Lasek seconded the motion. The motion passed with a unanimous vote.

Barr Engineering Company representing Buckeye Duncansville Station Land Development, Preliminary Plan. A positive Blair County Conservation District Review has been received. Engineer Chris Dutrow has no exception to the preliminary plans. Preliminary plans were approved. Final plans need to include a Stormwater plan which has not been submitted yet. Supervisor Lasek made a motion to approve this. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Proposed Resolution No. 2017-08 establishing that cutoff date and time for meeting agenda submissions and supplemental information will be the end of business the Friday prior to the meeting. Supervisor Lasek made a motion to approve Resolution No 2017-08. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Proposed Variance Request, Yetsko/Neely-Potter, was approved. Chairman Silveti and Treasurer Robertson signed the variance. It will be held in Escrow and filed with the deed, per Solicitor Rutch instruction. A driveway permit will need to be issued for access to the garage from Charcoal Road, the area within the Township right away can be stone for one year, but needs paved within that year. Supervisor Brown made a motion to approve this. Supervisor Lasek seconded the motion. The motion passed with a unanimous vote.

2017 Fireman's Relief Funds (FRF) in the amount of \$27,452.48 was received on September 25, 2017. This will be split evenly between the four volunteer fire companies that service Blair Township. **Duncansville, Freedom, Geeseytown and Phoenix will each receive \$6,863.12** each by November 24, 2017. Supervisor Brown made a motion to approve this. Supervisor Lasek seconded the motion. The motion passed with a unanimous vote.

Payment of the Pension Minimum Municipal Obligation for 2017 was received from the Commonwealth last month in the amount of \$59,647.29. Total amount due to PMRS is \$77,826.00 for the current year (Police \$36,979.00 + Non-Uniform \$40,847.00). The remainder of this obligation from the Township's General Fund is \$18,178.71. The Commonwealth portion is due to be deposited in the Pension Fund no later than 30 days following receipt (September 27, 2017), this due date being October 27, 2017. Supervisor Lasek made a motion to approve this. Supervisor Brown seconded the motion. The motion passed with a unanimous vote.

Firearms Trade Request per Chief White the Police Department is waiting for some firearms Test and Evaluation information. The BTPD is on the list to get a Glock, a SIG, and a Smith and Wesson. The Glock and SIG are now with Hollidaysburg so Blair Township should be able to test them within a week. Chief White stated he has two other dealers to speak with about price prior to deciding on the purchase.

Office desk/Work stations are ordered. **MultiComm** has provided a quote of **\$8,069.80** for updating the **wiring/cabling** in the walls, installing patch panels, and addressing the wiring and network devices in the back office and police department server area. It was requested that payment comes out of the Capital Reserve Budget. It was also asked that while they are doing this work if they can will they install the projector in the conference room. Chairman Silvetti made the motion to approve the MultiComm proposal. Supervisor Lasek seconded the motion. The motion passed with a unanimous vote.

2018 Budget Briefing Secretary/Treasurer Betty Robertson stated that she has met with Foreman Reed about their budget, and she still needs to meet with Chief White. The budget is holding steady with a 2.5% pay increase and 5% of the Health Premium. Payroll deductions will remain at 5% of the health insurance premium and match for retirement for the non-uniformed will be 2% and 5% for the Police.

Other business:

A consolidated Fee Schedule has been updated by Supervisor Brown. It was agreed to adopt this at the January 2018 Reorganization meeting, and then each January thereafter.

Municipal Services Mutual Aid Agreement. Blair Township, as with the other municipalities included, has no interest in adopting the agreement drafted by Larry Lashinsky.

CDBG/3rd Quarter 2017 Status Report FY13 & FY14. Remaining money were from the Greendown Acres Sewer Project may be used to offset the time Secretary/Treasurer Robertson spent on this project during that time.

Liquid Fuels Audit Report January 01, 2015 – December 31, 2016 had no significant findings. In this regard, guiderails on Catfish need replaced and PennDot stated that an engineer is required to draw up plans. PennDot would then send the job out for bids. Blair Township could use the Liquid Fuels budget and make this a Guiderail Project and update all the Township Guiderails per Engineer Dutrow. Engineer Dutrow also suggests we follow PennDot's Warrants on the project.

Chief White added that two new vehicles are now in service. Officer Hale was assigned the new sedan and Sargent Peacock is driving the new SUV, Officer Brantner is now driving Sargent Peacock's old sedan.

The Police Department now has a Facebook page thanks to the help of Administrative Officer Lacey Vandevander.

New in-car computers that are being installed County wide are finally in and installation will start October 23, 2017.

Chief White is working on a recognition for Officer Brantner who, as a Allegheny Township Officer, provided life-saving assistance when a fellow Allegheny Township officer suffered severe Cardiac Arrest

on the scene of a call. Officer Brantner was able to administer C.P.R, and the AED machine, saving the Officer's life. the Officer is he is doing well, and recovering at home with his Family.

Supervisor Brown made a motion to adjourn. Supervisor Lasek seconded the motion. The motion to adjourn passed with a unanimous vote.

The meeting adjourned at 7:59 p.m.

Respectfully Submitted by:

Lacey Vandevander
Administrative Officer